



CARE South Sudan

CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services and improving governance.

CARE South is one of the partners implementing the Fortifying Equality and Economic Diversification for Resilience (FEED II) project in Torit and Jonglei States. The FEED II will empower women to remove barriers to a) managing the risks associated with food security, b) participating in the production and sale of agriculture produce and c) participating as leaders in their communities. Over five years, the project will narrow gender gaps in agriculture.

CARE South Sudan is therefore looking for a suitable candidate to cover the position of FEED II **Senior Project Officer (1)**, to be based in Torit Field Offices.

| | |
|--------------------|-------------------------------|
| Position: | Senior Project Officer |
| Department: | Programme |
| Location: | Torit (1 position) |
| Reports to: | Project Manager |

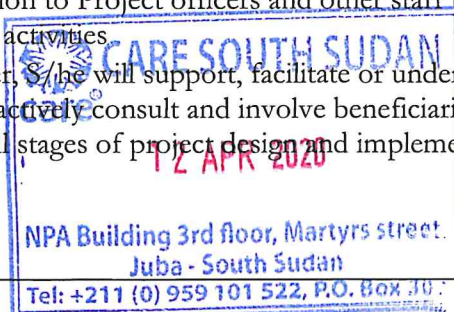
Purpose of the job

The Senior Project Officer will be responsible for field level planning, implementation, monitoring and evaluation of the FEED activities in the area of intervention. The SPO will supervise the implementation of food security, livelihoods, nutrition, peace building, gender and protection activities. S/he will be participating in baseline assessment, development and execution of project plans taking into consideration gender/protection mainstreaming. In consultation with the Project Manager, S/he will ensure that field staff apply effective monitoring systems to track activities implementation and financial expenditures. The position will be based in Torit, with regular visits to project areas within the respective states. S/he will be responsible for ensuring that quality and reports are timely prepared by field teams.

SPECIFIC RESPONSIBILITIES:

Programme quality and implementation

- Provide technical guidance and supervision to Project officers and other staff throughout the planning and implementation of project activities.
- In consultation with the Project Manager, S/he will support, facilitate or undertake communication and liaison activities to actively consult and involve beneficiaries, key informants, consortia partners and stakeholders in all stages of project design and implementation



- Promote culture of learning whereby lessons-learned and good practices are documented and shared for institutional memory
- Ensures that CARE South Sudan's financial, procurement and compliance systems and procedures and best practices in managing resources are kept and practiced by all project staff
- Prepare location-based monthly and quarterly reports and share with the project manager
- Ensure regular monitoring and progress of project/work implementation. Ensure participation of women and girls in the project and protection issues are incorporated and mainstreamed in all sector activities
- Participate in developing and implementing information dissemination activities to publicize the project achievements and results with key stakeholders

People Management

- Promote gender equity and diversity by encouraging a gender responsive work environment and conducting gender equitable staff recruitment at field level
- Encourage and model continued learning and professional development of staff through capacity building. Responsible for Performance management of the project team including setting team and individual objectives, providing capacity building, feedback, coaching to the team to achieve targets.
- Ensure strong working relationship between project team members and other field staff
- Ensure that adequate staffing is in place for the activities, including an appropriate gender balance within the teams.
- Make sure that the project team is aware of humanitarian principles, standards and code of conduct and follow them accordingly

Monitoring, Evaluation, Accountability and Learning (MEAL)

- Maintain the monitoring and evaluation framework of the FEED II project and track progress accordingly
- Working with appropriate staff and partners to implement, evaluate and report on the FEED II project activities
- Conduct regular field visits to monitor and provide feedback on the effectiveness of the interventions
- Ensure that the project implementation is based on needs and accountability to participating communities in targeted areas.
- Using approved and standard reporting formats, review and present high quality report, which should be disseminated in appropriate manners
- Ensure that detailed quarterly and annual work plans and budgets are developed in order to deliver quality project activities.

Representation, Liaison and coordination

- Represent CARE at State level sub-national cluster coordination meetings in the absence of the Project Manager
- Represent CARE in relevant sub-national technical working groups, consortia meetings, local authorities and other agencies meetings.
- Liaise with partners, local authorities, and local communities whenever it serves the objectives of the program

Resource Mobilization and program development

- Participate in identifying new project opportunities and contribute to proposal development process



- Participate in needs assessments and suggest projects to address the identified needs
- Ensure that sector leads are informed about existing opportunities in the project locations

Qualifications:

- Minimum of a Bachelor's degree in nutrition, agriculture economics, agribusiness, food security and community development, with 2 years' experience implementing multi-sectoral projects
- Operational experience and track records of success at community and field level
- Ability to write and review quality report
- Excellent communication and interpersonal skills
- Demonstrated skills in program planning, implementation and monitoring
- Supervisory, training delivery and teamwork abilities
- Knowledge of international humanitarian benchmarks such as SPHERE Standards
- Proficiency in the use of Microsoft Office application and Internet

HOW TO APPLY

The position will be based in Juba. This position is **ONLY** open to South Sudanese Nationals.

Opening Date **12th August 2020** and Closing date South Sudan receiving application will be **31st August 2020**.

Applications and CVs should be delivered to: jobs.southsudan@care.org or Hand delivery to: **CARE Office NPA Building 3rd floor, Martyrs Street or Torit Field offices.**

CARE is an Equal Opportunity Employer, promoting gender, equity and diversity and women candidates are strongly encouraged to apply.

