



TENDER FOR DIGNITY KITS TO KAPOETA NARUS, REF#: IRSS/RWALPAK/008/2022

BACKGROUND/INTRODUCTION

Islamic Relief is an independent humanitarian and development UK based organization, with an active presence in over 40 Countries across the globe, we strive to make the world a better and fairer place for people still living in poverty. Islamic relief began its humanitarian operation in South Sudan in 2004 focusing on providing lifesaving aid and implementing developmental Programmes to support people affected by flood, drought and Conflict establishing three sub offices in Narus (Kapoeta East), Wau, Warrap. A satellite office in Yei and Main office in Juba.

IRSS through funding from IR USA intends to distribute Dignity Kits to seriously affected and vulnerable households in five payams of Yei county. This distribution will support the communities that were mostly affected by the flood and IDPs that were displaced due to the communal conflict

As well as responding to disasters and emergencies, Islamic Relief promotes sustainable economic and social development by working with local communities - regardless of race, religion or gender.

Our vision:

Inspired by our Islamic faith and guided by our values, we envisage a caring world where communities are empowered, social obligations are fulfilled and people respond as one to the suffering of others.

Our mission:

Exemplifying our Islamic values, we will mobilize resources, build partnerships, and develop local capacity, as we work to:

Enable communities to mitigate the effect of disasters, prepare for their occurrence and respond by providing relief, protection and recovery.

Promote integrated development and environmental custodianship with a focus on sustainable livelihoods.

Support the marginalized and vulnerable to voice their needs and address root causes of poverty.

We allocate these resources regardless of race, political affiliation, gender or belief, and without expecting anything in return.

INTRODUCTION

Through this project, IRSS will distribute Dignity Kits to 1500 households translated to that are seriously affected and vulnerable in the Kapoeta payams.

The priority is persons with disability, pregnant and lactating women, children headed households, women headed households, chronically ill persons, and the elderly people.

The Overall Goal: Resilience Water Livelihood Water Protection For Pastoralist Community in Kapoeta .

DELIVERY DETAILS

Case	Delivery Destination
Supplier must have export permission or be able to supply locally from South Sudan.	Delivered Duty Paid (DDP) to defined destinations inside South Sudan (70 Km Kapoeta Narus) as a “just in time” exercise and as a matter of great urgency.

BILL OF QUANTITIES

Please also use our table when filling the prices. If you do not have the item just keep it empty. Your offer should be for the quantity that we request, not less and not more.

Please only use USD (\$) as the currency for your offers as per the guidelines.

TENDER FOR SUPPLY OF DIGNITY KITS

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Description of items

DIGNITY KITS ITEMS KAPOETA (1,500 Households)

S/N	Description of Items	Qty	Unit Prices in \$	Unit Prices in \$
1	Reusable menstrual pads AFRI PADS (pack of 6 pieces)	1500		
2	Bathing Soaps (250gms) 4- piece packs	1500		
3	Underwear's(cotton) various sizes pack 6 pieces	1500		
4	1 Bar Laundry Soaps (600gms)	1500		
5	Water Bucket 12L	1500		
6	1 towel (30 by 30cms)	1500		
7	1 wrapper 2 yards	1500		
8	1 shaver stick	1500		
9	Vaseline petroleum jelly 375gms	1500		
10	1 Solar torch	1500		
11	1 Tote bag (branded with multiple (3) colored logo	1500		
	Grand Total			

All tenders are required to be submitted before **Friday 11th Feb 2022 4.00pm (Local time)** pursuant to the attached guidelines for submitting a quotation and be returned to; **IRSS TENDER (Hai Cinema, 2nd class, Plot no 54, Block B-XVI) BOX** hand delivery is preferable upon registration on the bid receipt form.

For any issues relating to the tender or its contents please email directly to; IRSS.Tender@islamic-relief.com.ss

All quotation providers are requested to fill in Appendix 1 and 2 below when submitting their proposal to IRSS.

Summary of Bid Prices

No.	Description	Total Price in USD (\$)
1	Grand Total Bid Price	
2	Discount Ratio (if any) ... % and the amount	
3	Grand Total after Discount	
4	Delivery time scales (in days)	

We have carefully checked and examined all bid documents and we are offering the costs above on a fixed basis and they are not subject to any changes or alterations including those due to currency fluctuations.

Total Price **USD (\$)**

In words [_____]

Bidder's Signature

Stamp

Date

Bidder is required to stamp this document with their legal company stamp no bid will be accepted without a genuine company stamp

APPENDIX 2

Please ensure documentation trail below is followed the below sequence;

- a. Updated Company Profile with all registration certificates i.e. registration certificate, operation license, tax clearance/TIN, membership certificate (Chamber of commerce, Industry and agriculture Import and export License)
- b. Experience (similar)
- c. Value of contracts completed in similar trade (last two year)
- d. Being sole distributor of mentioned items will be added value
- e. Delivery location
- f. Duration of validity of quotation
- g. Company Bank statement for the last 03 months i.e. Nov, Dec 2021 and Jan 2022 with sufficient balance to accomplish the task.
- h. Delivery timelines

NB. All above documents should be in the same sequence and divided by separators.

Supplier Code of Conduct

1 Islamic Relief's Supplier Code of Conduct

2 Islamic Relief Worldwide requires all suppliers to adhere to:

The Modern Slavery Act 2015

The International Labour Standards as defined by the ILO (International Labour Organisation).

The United Nations Global Compact's 10 principles as stated below:

Human Rights

Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights;

and

Principle 2: Make sure that they are not complicit in human rights abuses.

Labour

Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;

Principle 4: The elimination of all forms of forced and compulsory labour;

Principle 5: The effective abolition of child labour;

and

Principle 6: The elimination of discrimination in respect of employment and occupation.

Environment

Principle 7: Businesses should support a precautionary approach to environmental challenges;

Principle 8: Undertake initiatives to promote greater environmental responsibility;

and

Principle 9: Encourage the development and diffusion of environmentally friendly technologies.

Anti-Corruption

Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery.