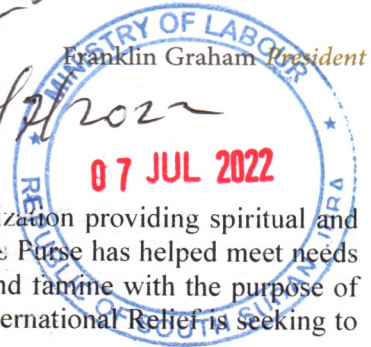




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Vacancy Announcement

Samaritan's Purse is a non-denominational evangelical Christian organization providing spiritual and physical aid to hurting people around the world. Since 1970, Samaritan's Purse has helped meet needs of people who are victims of war, poverty, natural disasters, disease, and famine with the purpose of sharing God's love through His Son, Jesus Christ. Samaritan's Purse International Relief is seeking to hire qualified persons to fill the following position.

Vacancy: Junior Base Officer Cum Technician
Reports to: Base Manager
Duty Station: Juba
Start Date: ASAP
Deadline of Application: July 27th, 2022

SUMMARY OF THE POSITION

The Officer will work hand in hand with the Base Manager but will solely assume all the technical work at the Base. The Base Manager will also be a direct Line Manager for him/her.

MAJOR DUTIES AND RESPONSIBILITIES:

Major Activities

- **Electricity Work, 40% of time**
The Electrician responsible for performing skilled level electrical work in the installation, alteration, maintenance, and repair of electrical systems, equipment, and fixtures by standards practice of the electrical trade.
- **The Plumbing Work, 40% of time**
Under general supervision, maintain the flow and drainage of water, air, and other gases by assembling, installing, and repairing pipes, fittings, and plumbing fixtures districtwide. Maintain and provide for the safe condition and operation of all plumbing systems in district facilities.
- **Office Admin Work 20% of time**
Assisting Base Manager for all administrative tasks.

While performing as Electrician:

- Installing, altering, maintaining, and repairing electrical wiring systems and equipment, both high and low voltage, air distribution systems, pumps, transformers, motors, street lights, and appliances.
- Documents information on preventive maintenance files on electrical equipment and machinery and monitors a preventive maintenance program.
- Draws circuits on a one-line diagram for controls.
- Design functional electric circuitry for electrical systems.
- Locate and adjust defects in electrical systems and equipment.
- Estimate labor or material costs/amounts from blueprints or work plans.
- Express ideas on technical problems clearly and concisely orally and in writing in the English language.
- Comply with laws and regulations regarding safety.

- Adheres to all safety guidelines.
- Use and care for hand tools and equipment necessary to perform various electrical repairs tasks.
- Meet Samaritan's Purse attendance requirements.
- Meet proper department appearance and grooming standards.
- Employees must be able to distinguish between the full ranges of colors in the color spectrum to work with electrical wires.
- Use graphic instructions such as blueprints, schematic draw in gs, layouts, or other visual aids; measure distances with a tape measure or other measuring device.
- make precise arm-hand positioning movement; lift arms above shoulder level to work in ceiling areas, on light fixtures, or other objects; work in small, cramped areas such as ceiling crawl spaces, equipment enclosures, closets, etc.
- Climb ladders or steps to reach the work area; work at heights greater than ten feet. Remain in a standing position for extended periods of time; work in a variety of weather conditions with exposure to the outdoor elements; move heavy objects.

While performing as Plumber.

- Under general supervision, maintain the flow and drainage of water, air, and other gases by assembling, installing, and repairing pipes, fittings, and plumbing fixtures districtwide. Maintain and provide for the safe condition and operation of all plumbing systems in district facilities.
- Coordinate, troubleshoot, repair, inspect and maintain plumbing equipment including, but not limited to, faucets, lavatories, toilets, flush valves, sinks, water heaters, drinking fountains, domestic water heaters and boilers, garbage disposals, backflow devices, valves and water meters.
- Perform preventative maintenance inspections and repairs in district facilities including, but not limited to, domestic water systems and related devices and sanitary waste drainage.
- Repair or replace water lines, domestic recirculation lines, and sewer lines.
- Respond to emergency plumbing calls such as clogged drains, broken water lines, frozen pipes, gas odors and possible gas leaks. Evaluate the situation and take proper corrective action.
- Install new plumbing fixtures including, but not limited to, sinks, commodes, urinals, faucets, drinking g fountains, garbage disposals, domestic water heaters and related devices.
- Provide labor and material estimates related to plumbing for small remodel projects. Coordinate inspections for contractors performed work in renovations and new construction projects.
- Maintain and repair all-natural gas services including valves.
- Recommend repair needs to potentially eliminate ongoing and future repairs.
- May assist other trades with piping and repair issues.
- Perform other duties as assigned.

While performing as Junior Base Officer

- To work across the base team supporting as required.
- To provide general clerical/admin support across the team e.g. photocopying, filing, emailing, telephone calls and general typing.
- To undertake routine administration tasks.
- To operate computerized records/information/communication systems.
- To provide personal, administrative and organization support to Base Manager.
- Manage office supplies stock and place orders.
- Prepare regular reports on expenses and payments.
- Organize a filing system for important and organization documents.
- Any other task assigned by Base Manager.



QUALIFICATIONS

To perform this job successfully, an individual must **maintain a personal relationship with and be a consistent witness for Jesus Christ**, as well as able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND EXPERIENCES

- Diploma/GED with at least 3 years' experience as a skilled Electrician.
- Knowledge of electrical construction and maintenance, including installation of all sizes of electrical conduit, cables, wires, switches, automatic starting equipment, and pole line construction, Occupational hazards and necessary safety precautions; National Career Readiness Certificate (NCRC) is desirable.
- Must be able to obtain and retain a gaming license. To perform this job success fully, an individual must be able to perform each essential duty satisfactorily, with or without reasonable accommodation.
- Must be a certified electrician.
- Completion of G.E.D., or equivalent vocational school or short-term courses resulting in Plumbers License.
- 3 years of experience in related field is required.
- Experience as maintenance and repair technician in public sector is preferred.
- Knowledge of plumbing repairs, ma intendance, and installation techniques.
- The employee will be required to work days, evenings, weekends, and holidays.
- Ability to work well within a team and build positive team spirit.
- Ability to pay attention to detail and work under pressure cross-cultural environment.
- Ability to plan, organize, manage time, and meet deadlines.

Samaritan's Purse has "Zero Tolerance" approach to Sexual Exploitation and Abuse and does not allow any partner, supplier, sub-contractor, agent or any individual engaged by Samaritan's Purse to engage in any form of sexual abuse or exploitation against vulnerable or other adults associated with its work.

How to apply: Address your application to HR Department, Samaritan's Purse International Country Office – Juba. Interested applicants are required to submit their Hard Copies of application letters, Copies of academic Certificates, update CVs, Copies of National ID card for clear Nationality Identification to Samaritan's Purse Juba Office in Hai Cinema near Quality Hotel by **July 27th, 2022**. Only South Sudanese applicants will be considered for this position.

Applications can also be sent via email to: RecritSouthSudan@samaritan.org.

We do appreciate your interest in working with us. However, only short-listed candidates will be contacted.

