

IHO

Impact Health Organisation

IMPACT HEALTH ORGANISATION

Juba South Sudan
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Job Opening

medical-logistician

Job Title:	Medical Logistician	Designation:	Medical Logistician
Company:	Impact Health Organisation-IHO	Department:	Health - IHO
Status:	Open		

Planned number of Positions:

0

Vacancies:

0

Route: medical-logistician

Background

Impact Health organization is a national non-profit, non-governmental humanitarian organization established in 2013 and is fully registered with the Relief and Rehabilitation Commission (RRC) of the Ministry of Humanitarian Affairs and Disaster Management under the NGO Law of the Republic of South Sudan. IHO's primary mission is to help vulnerable communities make immediate and lasting changes to manage and maintain their own health and well-being. IHO's major interventions include Health, Nutrition, Wash, GBV/Protection and Climate Change.

With funding from the MTDTF, Managed by UNICEF IHO will implement the Health Sector Transformation Project (HSTP) in Coordination with the Ministry of Health in Terekeka County, Central Equatorial State South Sudan Starting July 2024. The Project will focus on providing MNCH, CEMONC, BEMONC, PHC and Community Health through BHI Services.

Reporting to: County Coordinator

Roles & Responsibilities/Job Description

- Provide monthly reports on procurement, inventory, facility and fleet management to the Lot Coordinator and provide a quarterly report and analysis to Project coordinator.
- Ensure that all stocks are registered and tracked from receipt to distribution, with live reports available on stock balances and stock movements through the organizational inventory management system.
- Ensure that all stocks are stored appropriately to ensure no theft and no damage or loss from pest or water/heat damage.

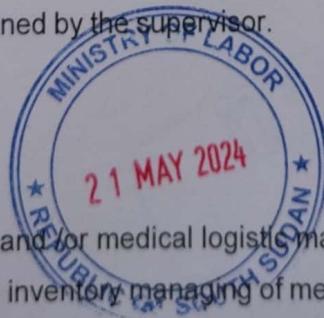


- Ensure that all medical supplies are stored appropriately, including pest control and cold chain requirements
- Conduct regular spot checks using standard organization tools to verify stocks and demonstrate effective stock management with 'Stock Count Accuracy' analysis
- Source cost effective and quality freight options, that are suitable for medical supplies where required, for the movement of stock between locations and to distribution sites.
- Conduct assessments of government health facilities, including any structural improvement recommendations for the ministry of health to action) to support inventory management improvements, supporting process and tools reviews and trainings as required
- Supervise the pharmaceutical stores at the CHDs and monitor adherence to specified pharmacy management and storage guidelines.
- Ensure that drug registers are available in all supported health facilities
- Ensure the last mile distribution of drugs to supported health facilities and the BHWs within required timeline.
- Collect data on drug consumption and movement in the supported health facilities and prepares timely monthly and other ad hoc reports on pharmaceutical drugs and supplies.
- Maintain accurate and up-to-date record of medicine and supplies in the main store and dispensary.
- Receive new medicine and supplies, document, label and neatly arrange them in the main store and notify the dispensary on the new stock.
- Ensure coordination between the health facilities for drug rotation purposes to ensure that stock-out of drugs is minimized in the health facilities and for BHWs.
- Provide on job training to dispensers in health facilities and on tidiness and how to update stock card pharmaceutical record keeping.
- Ensure medical inventory tracking is up to date and produce weekly, monthly and quarterly reports.
- Any other responsibilities assigned by the supervisor.

Qualifications

- Relevant degree in Pharmacy and/or medical logistic management.
- Demonstrated Experience with inventory managing of medical supplies, including good storage and good distribution practices
- Minimum of 4 years of experience in operations or logistics, preferably with an NGO
- Demonstrated experience in procurement of various types of goods/services (experience with international procurement an asset) and donor procurement requirements
- Experience in managing the transport of goods in various conditions and context

REQUIRED COMPETENCIES & SKILLS



- Proficiency in MS Office, and Inventory Management Systems
- Leadership skills
- Service mentality
- Ability to work under pressure in a challenging environment
- Strong numeracy and analysis skills

Prevention of Sexual Exploitation and Abuse

IHO has a zero tolerance policy with regard to Sexual Exploitation and Abuse by IHO's personnel against the people they serve. All forms of sexual exploitation and abuse are incompatible with the universally accepted norms, values, principles and standards that underpin IHO. Protection from Sexual Exploitation and Abuse (PSEA) is the responsibility

of everyone and all selected candidates will be required to comply with IHO's PSEA Policy at all times. Selected candidates will therefore undergo rigorous reference and background checks against their past behaviors related to sexual exploitation and abuse and may be required to provide additional information further on in the selection process

How to Apply:

Applications should include an updated Curriculum Vitae (CV) and cover letter. In the cover letter (of no more than two pages in length) the candidate should briefly describe his or her motivation for the position and highlight relevant experience. The above documents can be delivered to IHO Head Office, Bilpham road TongPing, Juba-South Sudan, Or sent in soft copy to:

hrm@ihosavinglives.org cc. **jobs@ihosavinglives.org** Only shortlisted candidates will be contacted. Due to the urgency of these roles,

Deadline for Application **07 June 2024**. IHO reserves the right to shortlist applications prior to the closing date. This is a National Position therefore ONLY South Sudanese Nationals are encouraged to apply.

