



HEALTHCARE FOUNDATION ORGANIZATION

To improve and advance the "Quality of Healthcare" in South Sudan and its Regions

(The position is open to South Sudan Nationals Only)

JOB VACANCY ANNOUNCEMENT

VA/HFO/SSHF/061/2022

Job title:	Registered Nurse (4 position)
Reporting to	Clinical Officer
Department:	Health Department
Hours:	40 hours per week
Duty station:	Canal/Pigi County, 100% field present
Opening date	September 19th, 2022
Closing date	October 6th, 2022
Starting date	ASAP

50-HCS
MOL
APPROVED
18 SEP 2022
19/09/2022

MINISTRY OF LABOUR
REPUBLIC OF SOUTH SUDAN

BACKGROUND

About Healthcare Foundation Organization (HFO) was founded in 2015 in South Sudan over 7 years ago and has built a long-term, local presence in Equatoria Region (Central Equatorial State, Upper Nile Region (Jonglei State, Fangak, and Canal/Pigi Counties), Unity State, Rubkona, Guit, and Leer Counties) and Bahr El Ghazal Region (Northern Bahr El Ghazal, Aweil East County) & Warrap State, Twic East, and Gogrial East Counties). Regional Office in Sudan with head office in Khartoum, White Nile State, and the Blue Nile States. Our Country team of advisors uses their specialist expertise in Health, Nutrition, Protection, Food Security, Education and Water, Sanitation, and Hygiene. We work in the above States to support over 300,000 poverty-fighting developments and humanitarian aid projects.

HFO has been working in South Sudan since 2017 and is currently working in four States. Our services are in line with Humanitarian core policies and are tailored for specific South Sudan organizations, initiatives, and regions. HFO would like to implement an anticipated Program. For more information, please visit HFO's website at www.hfo-ss.org We wish to recruit interested and qualified applicants (South Sudanese national only) for the following position:

OUR VISION STATEMENT




HEALTHCARE FOUNDATION ORGANIZATION

To improve and advance the "Quality of Healthcare" in South Sudan and its Regions

HealthCare Foundation Organization (HFO) inspires hope and contributes to health and well-being by providing the best care to every community through integrated clinical practice and education toward self-reliance.

OUR MISSION STATEMENT

HealthCare Foundation Organization (HFO) exists to inspire, empower and transform communities to move towards self-reliance through the provision of holistic social services and development assistance to the people of South Sudan and Sudan.

1.0 PURPOSE OF THE POSITION:

HFO is looking for four qualified Registered Nurse with competence and efficient Nursing skills to provide the prescribed treatments to In-patients and support newborns, SC/OTP clients, and Lactating mothers in the PHCUs. Such services shall treat all people with dignity, respect, care, and compassion, recognizing their individual health beliefs, needs, and values.

2.0 KEY DUTIES AND RESPONSIBILITIES ARE:

- Coordination with stakeholders on the ground to promote a multi-sectorial approach for service provision
- Establish a good coordination strategy with the PHCU in-charge
- Planning and writing duty roster and being involved in outreach planning for EPI and Health Education.
- Develop a referral plan for emergency cases, CMR and other critical cases within the facility
- Establishes a compassionate environment by providing emotional, psychological, and spiritual support to patients, caretakers, and families.
- Promotes patient's independence by establishing patient care goals; teaching patient, caretakers, and family to understand the condition, medications, and self-care skills; answering questions.
- Assures quality of care by adhering to therapeutic standards; measuring health outcomes against patient care goals and standards; making or recommending necessary adjustments; following hospital and nursing division's attitudes and standards of care set by the national health act, and other governing agencies regulations.
- Resolves patient problems and needs by utilizing multidisciplinary team strategies.
- Monitors WinHF, Waste management and maintains a safe and clean working environment



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- Protects patients and employees by educating Staff on infection-control policies and protocols, medication administration and storage procedures, and controlled substance regulations.
- Monitors the patient documents, charting and department recording files in the wards.
- Maintains continuity among nursing teams by documenting and communicating actions, irregularities, and continuing needs.
- Maintains patient confidence and protects operations by keeping information confidential as a registered Nurse according to medical ethics.
- Ensures operation equipment are recorded and kept in tidy and dry places and report any damages to the Clinical Officer.
- Maintains nursing supplies inventory by checking stock to determine inventory level; anticipating needed supplies; placing and expediting orders for supplies; verifying receipt of supplies; using equipment and supplies as needed to accomplish job results.
- Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional team works.
- Maintains a cooperative relationship among health care teams by communicating information; responding to requests; building rapport; participating in team problem-solving methods.
- Contributes to team effort by accomplishing related results as needed.

4.0 JOB QUALIFICATIONS:

- Diploma/Degree in Nursing at the recognized University or institution.
- At least five years of experience in the field of Nursing in the Hospital or PHCC.
- Knowledge of BEmONC & CEmONC and MVA/DnC.
- Experience in conducting deliveries and care of Newborn babies (APGAR scores).
- Knowledge of Drugs sources and five rights of the medications, IV, SC, and IM.
- Knowledge of EPI activities or routine vaccinations.
- Knowledge of emergency response and First Aid.
- Good knowledge of managing skills and intra & interpersonal skills.
- Knowledge in PEP/PRP and management of HIV/AIDS and VCT.
- Must have knowledge in Nutrition screening and management.

5.0 HFO PSEA/GBV AND SAFEGUARDING STATEMENT:



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Website: <http://hfo-ss.org/>
Email: info@hfo-ss.org / healthcarefoundation.org@gmail.com
Address: Kololo road behind Catholic University of South Sudan / Plot No: 143 blocks (1) Juba Nabani





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- HFO staff must adhere to the values and principles outlined in the HFO Code of Conduct and Ethics, HR Policy Manual, Prevention from Sexual Exploitation and Abuse policy, GBV, and Child Safeguarding Policies.
- In accordance with these values, HFO enforces policies on beneficiaries, partners, and services providers to protect vulnerable groups from being exploited and to ensure a safe environment free from harassment.

6.0 HOW TO APPLY:

- ✓ Applications should be addressed to Human Resource & Administration Manager by quoting the vacancy number not later than **October 6th 2022 @ 5.00 PM.**
- ✓ Applications received after this date will not be considered and submitted using the email address: recruitment@hfo-ss.org and copy recruitmentshfo.org@gmail.com
- ✓ Due to limited internet space, **HAND DELIVERY** of Applications is allowed, and please find the address of the HFO Office below this advert.
- ✓ Hand delivers to HFO security Guard in Tongpiny, off Catholic University of South Sudan or Near to UNIDOR Office
- ✓ Due to the **URGENCY** of these positions, applicants **WILL BE** selected on a rolling basis and before the dateline.
- ✓ **Qualified female applicants are particularly and strongly encouraged to apply!**

HFO Employment statement: Healthcare Foundation Organization (HFO) provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color religion, sex, national origin, age, disability, political affiliation, or marital status.

@HFO HR & Administration department 2022



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