



## VACANCY ANNOUNCEMENT

<b>Job Title:</b>	Senior Nutrition Officer
<b>Number of Post</b>	One (1)
<b>Band /Level /Grade:</b>	8A
<b>Department:</b>	Health
<b>Location:</b>	Ajuong Thok
<b>Overtime Eligible:</b>	N/A
<b>Contract Status</b>	Fixed Regular (National)
<b>Date of Issue:</b>	Friday, 20 <sup>th</sup> January 2023



### **Background/IRC Summary:**

The International Rescue Committee as one of the world's largest humanitarian agencies, provides relief, rehabilitation, and post-conflict support to victims of oppression and violent conflict in 42 Countries. IRC is committed to bold leadership, innovation, and creative partnerships. South Sudan, an independent nation since 9<sup>th</sup> July 2011, is emerging from decades of brutal civil war rooted in disputes over religion, ethnicity, resources, governance, and self-determination. The security situation remains fragile, and the operational context is challenging. IRC has been in South Sudan since 1989 and currently operates in Northern Bahr El Ghazal, Lakes, Unity, and Central Equatoria States. IRC South Sudan program is currently seeking qualified candidates to fill the above vacant position.

### **Job Summary:**

The Senior Nutrition Officer is responsible to Oversee implementation of project activities under nutrition in the integrated health approaches with primary health and reproductive health care in the camp. He/she will be actively involved in treatment of Acute Malnutrition (SAM) and provide strategic plans for improvement of all nutrition projects. She/he will be involved in training, supervising, and assisting local staff to ensure the best possible health care services are delivered to children U5. She/he will work in constant collaboration with the IRC health program manager, village Health Committees, County Health Department, other local authorities and community members in order to share health issues so as to improve/promote the health of the community.

### **Major Responsibilities/Duties:**

Under the direct supervision of Senior Health & Nutrition Manager, the Senior Nutrition Officer will be responsible for the following:

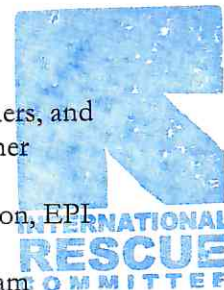
#### **1. Technical Support & Management:**

- a) Training of nutrition nurses/Supervisors and CNWs on the implementation of treatment of Severe Acute Malnutrition (SAM)
- b) Ensuring adherence to the current SAM protocols in the OTPs/TSFPs.
- c) Participate in the follow-up of supplies consumption and orders.
- d) Overall planning of stock levels, making sure that they are sufficient for the functioning of OTP (weekly, monthly, or quarterly).
- e) Make monthly physical inventory of all nutrition supplies.
- f) Plan and coordinate community mobilization and health and nutrition education activities
- g) Ensure quality supervision of diagnostic and treatment services and community level implementation of the nutrition program.
- h) Direct technical supervision of OTP/TSFP Supervisors
- i) Ensuring technical management of CNWs through OTP/TSFP supervisors giving monthly supervision and written feedback to CNWs
- j) Line management of OTP/TSFP supervisors including evaluations and appraisals

#### **2. Coordination & Representation:**

- a) Organize and implement the nutrition program activities and ensure that the program complies with Ministry of Health (GOSS) guidelines.





- b) Liaise with key partners including County Health Departments, local leaders, NGO partners, and other stakeholders (as necessary) to ensure good links between nutrition program and other sectors.
  - c) Ensure integration of nutrition and PHC activities, particularly as regards Health Education, EPI and other Child Health and nutrition services (SFPs and SCs).
  - d) Attend nutrition cluster coordination meetings at the county level and attend and IRC team meetings as directed by the Program Manager.
  - e) Hold regular planning and coordination meetings with all OTP /TSFP Supervisors and CNWs.
- 3. Reporting:**
- a) Ensure that monthly reports are collected and compiled appropriately from all OTP/TSFP sites
  - b) Compile statistical data and draft appropriate reports on activities
  - c) Analyze nutrition situation and prevailing trends and provide constructive written feedback for OTP/TSFP supervisors and CNWs.
  - d) Provide monthly written reports on activities to the Senior Health & Nutrition Manager.
- 4. Administrative and Other Duties:**
- a) Set performance objectives for Outpatient Therapeutic Program Supervisor (OTP/TSFP Supervisor) and assist in setting objectives for Community Nutrition Worker (CNW).
  - b) Carry out 6 monthly performance evaluation and advice the individual staff member on ways to improve work performance.
  - c) Organize monthly meetings with the team and report the outcome to the head of the program
  - d) Ensure that an updated register of the staff (absences, leave, overtime) is maintained.
  - e) Orient new staff and visitors on nutrition program and PHC activities
  - f) Carry out other relevant or requested duties as may be required.

#### **Key Working Relationships**

**Reports to:** Senior Health and Nutrition Manager.

**Directly supervises:** Nutrition Assistant, IYCF Counselor, Senior Nutrition Auxiliary Nurse, Auxiliary Nutrition Nurse.

**Internal/External contacts:** Clinical Officers, Mental Health Officers, Midwives, Nurses, Laboratory Technician, Theatre Nurses, EPI Vaccinators, and pharmaceutical warehouse/dispensing staff, Community Nutrition Outreach Workers, Operations staffs, implementing partners, donors among others.

#### **Job Qualifications, Skills, and Experience:**

**Education Qualification:** Diploma in Preventive and Curative Medicine or Bachelor's in Human Nutrition and Dietetics from a recognized health training institution.

**Work Experience:** Three (3) years' experience working in Primary Health Care/Nutrition Program. Experience working with refugee and IDPs settings and working with NGO is an added advantage.

**Demonstrated Skills and Competencies:** Should be able to work with minimal supervision. Should be able to plan his/her work daily. Should be able to write a report in English. Should be computer literate (Microsoft word and excel). Ability to work in a remote area. Should be a team player. Should have good communication skills. Should be flexible. Remains productive when under pressure. Demonstrates a systematic and efficient approach to work. Works collaboratively with team members to achieve results. Relates and works well with people of different cultures, gender, and backgrounds.

**Language Skills:** Fluency in English and classic Arabic language is required.

**Standards of Professional Conduct:** The IRC and IRC workers must adhere to the values and principles outlined in IRC Way Standards for Professional Conduct. These are Integrity, Service, Accountability and



Equality. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.



**Safeguarding policy:** The IRC has a zero-tolerance policy for safeguarding violations by staff, incentive workers, visitors, sub-grantees, suppliers/sub-contractors, and implementing partners. Safeguarding at the IRC is an integral to the organizational values and ethics, and staff and associates are expected to take all reasonable steps to prevent the sexual exploitation, abuse, and harassment of any person linked to the program by both its employees and any downstream partner. The successful candidate will be subject to a thorough background check and satisfactory references.

**Narrowing the Gender Gap:** The International Rescue Committee is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including a flexible hour (when possible), maternity leave, transportation support, and gender-sensitive security protocols

**Equal Opportunity Employer:** IRC is an Equal Opportunity Employer. IRC considers all applicants based on merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable laws.

The position is strictly for **SOUTH SUDAN NATIONAL WITH REQUIRED IDENTIFICATION DOCUMENTS.**

**How to Apply:** Interested applicants should submit a **CV with 3 references** (Please indicate referee telephone number and email address) and a copy of academic and training certificate, a copy of **refugee ID** and **day time telephone contact** address it to the **Human resources Department, IRC South Sudan** and you can delivered your Application to **IRC field office in Jamjang**, or you can e-mail your applications to [SS-HR@Rescue.org](mailto:SS-HR@Rescue.org) Deadline for submission **Wednesday 8<sup>th</sup> February 2023** before **5:00PM** Central African Time.

**NOTE:** Only short-listed candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC. Any candidate who may wish to do job solicitation to win favor whether directly or indirectly will automatically lead to disqualification of one's application once detected at any stage of the process.

**PLEASE REMEMBER TO CLEARLY INDICATE THE POSITION YOU ARE APPLYING FOR ON THE ENVELOP (Hand Delivery)/SUBJECT Email)**

**'WOMEN, MINORITIES AND PEOPLE LIVING WITH DISABILITIES ARE ENCOURAGED TO APPLY.'**

*Approved by labour and public service  
service HR and RRC*

