

CATHOLIC UNIVERSITY OF SOUTH SUDAN – JUBA CAMPUS



VACANCY ANNOUNCEMENT

PLANNING, MONITORING AND EVALUATION OFFICER

Summary:

The Catholic University of South Sudan – Juba campus – is looking for a suitably qualified and experienced candidate to fill the position of an Analysis, Planning, Monitoring and Evaluation (APME) Officer for the implementation of the Civil Peace Service (CPS) programme, in the framework of its partnership with AGIAMONDO, the German association for development cooperation. The APME officer will be employed by the Catholic University of South Sudan – Juba campus. The APME officer will also be based in the Catholic University of South Sudan – Juba campus. with possible travel to project sites.

1. Organization and general background

In South Sudan, the Civil Peace Service programme has been operational since the year 2009. Major peace actor, The Catholic University of South Sudan (CUoSS) – Juba campus, which has developed a four-year Bachelor of Arts in Justice and Peace studies since 2018, implements the Civil Peace Service (CPS) Programme in partnership with AGIAMONDO. In July 2007 the Sudan Catholic Bishops' Conference (SCBC) established The Catholic University of Sudan (CUofS) as a national institution with branches/faculties to be placed in Northern and Southern Sudan. The CPS priority topic *Dealing with a violent Past and Reconciliation – religion as a factor in peace processes* focuses on this need and provides points of reference in terms of both content and strategy on how to deal with the past; a past that still has a disturbing effect on the present and affects the way relationships are established and communities built in South Sudan. On the basis of the partnership agreement, the Catholic University of South Sudan hosts the Country Coordination of the CPS programme in his capacity as representative of AGIAMONDO in the country.

The Association for Development Cooperation (AGIAMONDO) is the personnel agency of the German Catholics for international cooperation. We have an experience of over 50 years in cooperating with partner organizations in Africa, Asia and Latin America. Therefore, our commitment to international solidarity is deeply rooted. As a faith-based organization AGIAMONDO works closely with a network of catholic institutions with the aim of supporting peace initiatives targeted at the strengthening of non-violent conflict mitigation on various levels of the society through the Civil Peace Service (CPS) programme funded by the German government. The organizations below are supported through the CPS programme in South Sudan:

Catholic University of South Sudan (CUoSS) – Juba Campus
Catholic Radio Network (CRN)
Jesuit Refugee Services (JRS)
Justice and Peace Commission of the Diocese of Rumbek (JPC Rumbek)

In each partner organization is placed a CPS-Worker whose aim is to support the partner organisation in the implementation of a peace-building project.

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2. Position

The APME officer (APME) works in support of the CPS Programme. He / She will be in charge of advising CPS implementing partners in all matters related to Analysis, Planning, Monitoring and (Self-)Evaluation (APME) using Managing Outcomes, a methodology developed by AGIAMONDO from Outcome Mapping and related approaches. The APME officer will be employed by the Catholic University of South Sudan – Juba campus. The APME officer will also be based in the Catholic University of South Sudan – Juba campus. Regular duty-trips to project locations to conduct workshops will be requested.

3. Tasks and responsibilities

The post involves the following tasks and responsibilities:

- a) Preparing and conducting Analysis, Planning, Monitoring and Self-Evaluation (APME) workshops at the project partner level in cooperation with the project partner teams and the seconded CPS workers
- b) Independently plan and organize workshops, in collaboration with the CPS Coordinator and the project partner involved.
- c) Offer continuous support and guidance to project partner teams and the CPS workers on the implementation of APME in the CPS projects
- d) Support the CPS Coordinator in the development and updating of the CPS Country Strategy, in cooperation with CPS project partners
- e) Support the CPS Coordinator in APME-related questions concerning the planning and monitoring of the CPS Country Programme, including annual reporting to HQ.
- f) Provide regular feedback to the Coordinator on issues relating to APME content, progress, and challenges
- g) Assist AGIAMONDO in the improvement and development of APME support processes and instruments and participate at meetings that are organized by AGIAMONDO HQ and/or the HQ based AGIAMONDO PME Consultant to this purpose.
- h) Prepare reports as per deadlines (annual report to AGIAMONDO APME Consultant and CPS Coordinator)
- i) Ensure the timely accounting and reporting of field trips as per AGIAMONDO requirements
- j) Provide support to partner organisations in areas of need as they may arise. These may include; Project planning, Proposal development, Capacity building in APME, etc
- k) Provide advice to the CPS Coordinator in the development of specific strategies in focus areas

4. Educational background

Bachelor's degree in Social Sciences or Education

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5. Experience and competency

- a) and at least three years of relevant work experience in the field of Planning, Monitoring and Evaluating peace-building or other social development projects. Alternatively, Master's degree in a similar field and one year of relevant work experience.
- b) Good knowledge of MS Office (Word, Excel, Outlook)
- c) Demonstrated professional ability: proven qualitative and quantitative data analysis skills and demonstrated ability to coordinate with multiple stakeholders for data collection, data verification, reporting and dissemination that are consistent and context specific.
- d) Proven ability to work independently and in teams with minimal instruction.
- e) Demonstrated communication skills: Ability to communicate/collaborate effectively across teams, cultures, gender, and generations, including with team members based in other countries and time zones. Professional fluency writing and speaking in English is a must, with fluency in Juba Arabic.

6. What we offer

You will be given brief individual and local preparation and follow up for your work, and you will receive an attractive local one-year employment contract with the opportunity for extension. This is a full-time job. You will be contractual attached to the Catholic University of South Sudan, in Juba.

7. How to apply

Interested and qualified candidates are invited to send a cover letter and resume (4 pages maximum) in English not later than **July 18, 2022** to the following email address:

coordination.cpssouthsudan@agiamondo.de; kidenjanet2003@yahoo.com; Brunoamori@gmail.com

Qualified females' candidates are highly encouraged to apply.

Shortlisted candidates only will be contacted.