

## CALL FOR AUDIT

Consultancy	Audit
Duration	5 days (Late October)
Place of audit	<b>Juba/remote</b>
Closing date	10 October 2020

### Organizational Context:

**TERM** is a non-political, non-profit organization duly registered by the Relief and Rehabilitation Commission as a NNGO. It was formed on the background to respond to needs of Displaced persons, refugees and returnees to help and ensure such affected group of people get access to dignified basic services through provision of humanitarian support so as to alleviate further suffering, strengthening of local capacities and build stronger resilience.

**TERM** Focuses on community development and programing to ensure empowered and viable generations that promote and works to build a suffering free society. TERM works to strengthen its ability to access the grass roots through provision of services in the sectors of WASH, EDUCATION, FSL, YOUTH and Women empowerment, Psychosocial support and trauma healing, Advocacy on Environmental protection and conservation to ensure "A suffering free society"

TERM therefore invites registered and qualified South Sudanese audit firms or individual qualified South Sudanese auditors to submit proposals for the service to audit the organization for the period March 2019 ending April 2020 in accordance to the generally accepted auditing standards. This will be through conducting review of the financial statements for the period mentioned above and assess compliance to the set policies of the internal Controls and policies of the organization and or donors' regulations

The **objectives** of this audit are to enable the Auditor to express an opinion by which risks are lowered to a minimum through looking at

- Cross checking if allocation of expenditures is in conformity with the budgets and donor requirements/agreements
- Control of advances, accrued/provisions, payables/receivables, and project terminations
- Allocation of expenditures in conformity with donor contracts
- Any other verification that the auditor may consider useful in the execution of his mandate.
- Review previous audit reports and cross examined progress made since the previous audit opinion
- Verification of all office expenditures (salaries, office rent, travel expenses, allowances, social security benefits, etc.) through examination of supporting documents, or confirmation or a combination of those procedures.



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- Verification that local contracts (employment contracts, renting contracts and consultant contracts) are in conformity with local legislation currently in force.
- Identification and evaluation of risks, litigation and provision
- Verification of the management procedures relative to the various transactions and the application thereof. In particular, verification of the repartition of competences and responsibilities (commitments, posting of expenditures, reconciliation of cash, etc.), judging their efficiency, signaling discovered weaknesses.

#### **Bid evaluation**

The criteria for evaluation and selection of the auditor/audit firm will include but not limited to legal conformity, the price, the technical experiences, the compliance with technical specifications and quality standards, and the capacity to deliver, delivery time and meet timeframes as specified.

#### **Qualifications/requirements**

The applicant must meet the following conditions/terms

Relevant Bachelors with more emphasis in Business administration, finance/accounting

- Experience working and auditing NGOs in South Sudan preferably NNGOs.
- Certified Public Accountant or recognised audit firm
- For a firm it must possess all valid legal documents required in the republic of South Sudan
- At least 2 years related work experience of team members and 4 years for lead or individual consultant.

Interested audit firms/auditors who meet the above criteria are encouraged to share both their technical and financial proposal to [hr.rescuemission@gmail.com](mailto:hr.rescuemission@gmail.com) not later than 10<sup>th</sup> October

The Rescue Mission is an equal opportunity employer and therefore encourages qualified candidates of all gender to apply.

