



ADVENTIST DEVELOPMENT AND RELIEF AGENCY (ADRA)

MUNUKI SDA CHURCH COMPOUND, OFF KUWAIT ESTATE,

JUBA SOUTH SUDAN

DATE: 06<sup>th</sup> April, 2026

## INVITATION TO BID (ITB)

### ORGANIZATION BACKGROUND

The Adventist Development and Relief Agency (ADRA) is a global humanitarian organization of the Seventh-day Adventist church which has been in operation for over 60 years. Through an international network, ADRA delivers relief and development assistance to individuals in more 130 countries----- regardless of their ethnicity, political affiliation, or religious association. By partnering with communities, organizations, and governments. ADRA is able to improve the quality of life of millions through 9 impact areas namely: Livelihood and Agriculture; Children; WASH, Community Health; Disaster Response; Economic Growth; Hunger and Nutrition; Social Justice and Gender Equity

For over 37 years, ADRA South Sudan has been making a difference in individual's lives in one of the most difficult contexts in the world in both development and emergency contexts. In South Sudan, we implement programs in six thematic program areas of Education, Primary Health Care, Emergency Response and Integrated programming, including livelihoods and Agriculture; HIV/AIDS; WASH; economic empowerment and gender.

ADRA South Sudan through its ASPIRE project is calling for quotations from reputable companies to Construct four blocks of two stance latrines in three Primary Schools in Terek-eka County as specified in the RFQ, blue print and BOQ documents attached.

**KEY INFORMATION TO BIDDERS:** PLEASE FOLLOW THE GUIDANCE ON THE RFQ BOQ AND BLUE-PRINT ATTACHED.



| s/n | Item Description                                                                                                       | Qty | Unit   |
|-----|------------------------------------------------------------------------------------------------------------------------|-----|--------|
| 1   | Construction of 2 stance latrines. 2 blocks in Keji Juba Primary School, 1 block in Koda-one and 1 Block in Moridi-one | 04  | blocks |

**Tender submission dateline: Strictly on 17<sup>th</sup> August, 2026 at 4:00 PM CAT**

**Tender opening date: Tuesday 18<sup>th</sup> August, 2026 at 2:00 PM CAT**

### **SUBMISSION AND REQUIREMENTS**

Vendors shall enclose all relevant legal registration documents of the company, latest bank statement of the last three months, valid Tax clearance certificate, certificate of incorporation, Evidence of previous experience of similar construction works, etc in a well-sealed and stamped envelope.

Ensure to register your hand delivered quotation/bids with procurement (submission sheet) before you leave. Only successful and competitive bidder will be notified. ADRA South Sudan reserve the right to either amend or cancel this bidding process with or without notification. The prospective bidder is entirely responsible for any cost related to the preparation and submission of their quotations.

The envelope shall bear the warning “Not to be open before the time and date for bid opening”. ADRA South Sudan will not assume responsibility of any **UNSEALED** and **UNMARKED** envelope if misplaced, and will be rejected by the committee.

**Tender submission:**

### **NO EMAIL SUBMISSION OF TENDERS.**

Bids shall be submitted at our HQ office in Munuki SDA Church Compound during working hours.

The language for the bids shall be **ENGLISH** only.

**FOR ANY CLARIFICATION OR INQUIRY, contact, ADRA South Sudan Head Office**

Juba Munuki SDA Church Compound.

: 06/08/2026  
Wani James Joseph  
Procurement & Operations Specialist  
ADRA South Sudan





ADRA SOUTH SUDAN

## QUOTATION REQUEST FORM

Request for quote# 33521

Date 06/08/2026

Dear Sir/Madam:

ADRA is seeking quotation for the procurement of Items listed in product "specification" below. Quotation from qualified vendors will be evaluated based on criteria listed established by ADRA including but not limited to, price, quality of goods, delivery time, after sale service/support, if applicable. ADRA reserves the right to accept or reject any and all bids. We would appreciate it if you could provide us with quotations for the items mentioned below. Specify additional information, if necessary

Thank you in advance.

Supplier's Name: \_\_\_\_\_ Date: \_\_\_\_\_ Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Email: \_\_\_\_\_

| Line item | Quotation/Bid submission date | Item Description                    | Qty | Unit   | Unit price | Total |
|-----------|-------------------------------|-------------------------------------|-----|--------|------------|-------|
| 1         | 17/August/2026                | Construction of two stance latrines | 4   | blocks |            |       |
| TOTAL     |                               |                                     |     |        |            |       |

Remarks:



*Total Amount in Words:*

*Quotation Valid Until (Date):* \_\_\_\_\_

*Vendor's requested payment terms:* \_\_\_\_\_

*Delivery period:* \_\_\_\_\_

*Vendor's Authorized Signature:* \_\_\_\_\_ *Date:* \_\_\_\_\_ *Vendor's Stamp*



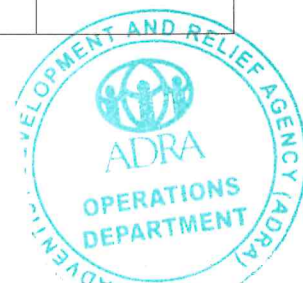
|  |                                                                                                                                                                                              |                |       |      |        |
|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------|------|--------|
| Bill of Quantities                                                                |                                                                                                                                                                                              |                |       |      |        |
| Construction of two stance latrine                                                |                                                                                                                                                                                              |                |       |      |        |
| ITEM                                                                              | BRIEF DESCRIPTION OF WORK                                                                                                                                                                    | UNIT           | QTY   | RATE | AMOUNT |
|                                                                                   | <b>SUBSTRUCTURE</b>                                                                                                                                                                          |                |       |      |        |
|                                                                                   | <b>Excavation and Earthworks.</b>                                                                                                                                                            |                |       |      |        |
| F1                                                                                | Clearing and preparation of the site ready for setting of the building including cutting down and removal of top soil 4,000mm x 8,000mm up to a depth of 300mm and disposed off as directed. | m <sup>2</sup> | 24.00 |      |        |
| F2                                                                                | Excavate pit for the latrine, 3.0m x 5.11m commencing from reduced levels of 150mm and not exceeding average depth of 3.50m deep                                                             | m <sup>3</sup> | 22.00 |      |        |
| F3                                                                                | Excavate foundation trenches for apron walls total length 17.3m and 450mm wide foundations: commencing from reduced levels of 150m : not exceeding 400m deep .                               | m <sup>3</sup> | 2.40  |      |        |
| F4                                                                                | Ditto: curtain wall                                                                                                                                                                          | m <sup>3</sup> | 0.65  |      |        |
| F5                                                                                | Selected excavated material in filling to foundation trenches : around walling : placed in 200mm layers : watered and compacted properly                                                     | m <sup>3</sup> | 0.63  |      |        |
| F6                                                                                | Removal and disposal of surplus excavated material to approved location by the authorities or/ by Engineer or to the near by surface grounds                                                 | m <sup>3</sup> | 21.37 |      |        |
|                                                                                   | <b><u>Insitu concrete grade 15 / 20mm aggregate (1:3:6) as described.</u></b>                                                                                                                |                |       |      |        |
| F7                                                                                | Provide 150mm thick plain concrete laid at the base of pit, under ground slab and slope angle of 1:4 as in drawing                                                                           | m <sup>3</sup> | 1.33  |      |        |
| F8                                                                                | Ditto: Splash apron foundation walls                                                                                                                                                         | m <sup>3</sup> | 0.91  |      |        |
| F9                                                                                | Ditto: Curtain foundation walls                                                                                                                                                              | m <sup>3</sup> | 0.24  |      |        |
| F10                                                                               | Ditto: Splash apron slab 75mm thick                                                                                                                                                          | m <sup>2</sup> | 4.00  |      |        |
| F11                                                                               | Ditto: Curtain floor slab 75mm thick                                                                                                                                                         | m <sup>2</sup> | 3.60  |      |        |
| F12                                                                               | Ramps and Steps 75mm thick                                                                                                                                                                   | m <sup>2</sup> | 2.00  |      |        |
|                                                                                   | <b><u>Insitu reinforced concrete grade 20 / 20mm aggregate as (1:2:4) described. Vibrated , reinforced concrete as described.</u></b>                                                        |                |       |      |        |
| F13                                                                               | 100mm thick floor slab concrete to fabric and r.f (measured separately)                                                                                                                      | m <sup>2</sup> | 6.50  |      |        |
| F14                                                                               | Ground beams (1No.) size 230x230mm                                                                                                                                                           | m <sup>3</sup> | 0.53  |      |        |
| F15                                                                               | Columns in the hollow concrete blocks (02No)                                                                                                                                                 | m <sup>3</sup> | 0.23  |      |        |



|     |                                                                                                                                                                                                                                                                     |                |       |  |  |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------|--|--|
|     | <b><u>Mesh reinforcement Ref 50x50x3.15mm weighing 2.45 kg per square metre: in floor slab: including all necessary supports</u></b>                                                                                                                                |                |       |  |  |
| F16 | In suspended 100mm thick floor slabs                                                                                                                                                                                                                                | m <sup>2</sup> | 5.00  |  |  |
|     | <i>Rate to include for supplying, cleaning, cutting, bending, fabricating, placing and the provision of all necessary temporary fixings and supports etc. including binding wires, bends, hooks, tying wires, chairs, distance blocks, steel separators/spacers</i> |                |       |  |  |
|     | <b><u>Tor steel reinforcement (to BS 4449 and characteristic strength <math>f_y = 460\text{N/mm}^2</math>) and Mild steel reinforcement ( to BS 4449 and characteristic strength <math>f_y = 250\text{N/mm}^2</math>)</u></b>                                       |                |       |  |  |
|     | <b>Floor Slab</b>                                                                                                                                                                                                                                                   |                |       |  |  |
| F17 | High yield reinforcement bars ( T12), at 200mmc/c                                                                                                                                                                                                                   | Kg             | 83.60 |  |  |
|     | <b>Columns (Size 230mmx230mm; size of r.f in position 180mmx180m with 4No r.f bars ), inclusive of bases 400x400mm 5No bars at 100mm c/c</b>                                                                                                                        |                |       |  |  |
| F18 | High yield reinforcement bars ( T12), 4No.                                                                                                                                                                                                                          | Kg             | 29.00 |  |  |
| F19 | R8 mild steel reinforcement bars at 200mmc/c                                                                                                                                                                                                                        | Kg             | 0.77  |  |  |
|     | <b>Beams (Size 230mmx230mm; size of r.f in position 180mmx180m with 4No r.f bars )</b>                                                                                                                                                                              |                |       |  |  |
| F20 | High yield reinforcement bars ( T12), 4No.                                                                                                                                                                                                                          | Kg             | 46.44 |  |  |
| F21 | R8 mild steel reinforcement bars at 200mmc/c                                                                                                                                                                                                                        | Kg             | 15.48 |  |  |
|     | <b><u>Formwork as specified : to</u></b>                                                                                                                                                                                                                            |                |       |  |  |
| F22 | Sawn treated formwork to: Soffits of suspended slab                                                                                                                                                                                                                 | m <sup>2</sup> | 4.90  |  |  |
| F23 | Sawn treated formwork to: Ground beam                                                                                                                                                                                                                               | m <sup>2</sup> | 4.64  |  |  |
| F24 | Sawn treated formwork to: Columns                                                                                                                                                                                                                                   | m <sup>2</sup> | 5.50  |  |  |
| F25 | Sawn treated formwork to side of floor slab, ramps and aprons                                                                                                                                                                                                       | Lm             | 10.00 |  |  |
|     | <b>PIT WALLS</b>                                                                                                                                                                                                                                                    |                |       |  |  |
| F26 | 230 mm well burn thick wall mix 1:4 to Pit walling lining at least 230mm above ground level.                                                                                                                                                                        | m <sup>2</sup> | 28.70 |  |  |
|     | <b>SUPERSTRUCTURE WALLS</b>                                                                                                                                                                                                                                         |                |       |  |  |
| F27 | 150 mm thick burnt clay brick wall (superstructure plus curtain walls) in cement and sand mortar (1:5) mix;                                                                                                                                                         | m <sup>2</sup> | 25.80 |  |  |
| F27 | Ditto: Curtain walls                                                                                                                                                                                                                                                | m <sup>2</sup> | 5.80  |  |  |
| F28 | Damp proof courses : Hessian based bituminous felt: bedded in cement and sand (1:4) mortar : 1500mm laps. Horizontal : 150mm all walls plus curtain wall                                                                                                            | m <sup>2</sup> | 1.94  |  |  |
| F29 | Precast concrete Class 28/12mm lintel reinforced with 4No. 12 mm high tensile steel bars and 8mm steel stirrups at 200 mm centres and including all necessary formwork and hoisting and fixing in position.150 x 230 mm high                                        | m              | 3.60  |  |  |



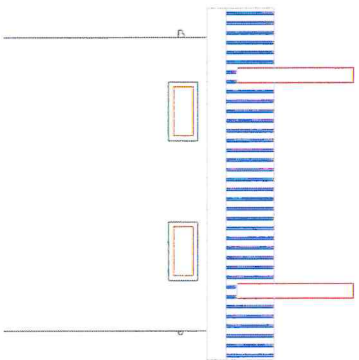
|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                |       |  |  |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------|--|--|
|     | <b>Roof Construction</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                |       |  |  |
|     | The following in roof construction including hoisting and fixing approximately 3.0mm above ground level.                                                                                                                                                                                                                                                                                                                                                                                             |                |       |  |  |
|     | Hard wood impregnated with preservative:-                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                |       |  |  |
| F30 | 50 x 75mm Purlins                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | m              | 13.20 |  |  |
| F31 | 50 x 100mm Rafters                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | m              | 8.00  |  |  |
| F32 | 50 x 100mm Wall Plate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | m              | 10.00 |  |  |
|     | <b>Roof Covering</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                |       |  |  |
| F33 | IT4 Gauge 28 pre-painted iron roofing sheets fixed with 11/2 side overlaps and 150mm end laps with and including approved roofing nails or galvanized steel drive screws with plastic washers to manufacturer's instructions.                                                                                                                                                                                                                                                                        | m <sup>2</sup> | 10.22 |  |  |
|     | <b>Eaves</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                |       |  |  |
| F34 | 25 x 225mm Wrot Cypress fascia board                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | m              | 11.84 |  |  |
|     | <b>Doors</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                |       |  |  |
| F35 | Metal door set, type D2, of size 900x2100mm high overall including 300mm high steel louvre PV, comprising of door profile steel sections frame fully welded and mitred at corners, bottle steel section shutter frames: the bottom half infilled with 1.2mm thick mild steel plate and the rest infilled with 5mm thick glass grilled with steel metal as shown in the drawing: include for all necessary door locks, iron mongery, final finish, & fixing to concrete or blockwork as per drawings. | No             | 2.00  |  |  |
|     | Ditto: 400mmx600mm window                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | No             | 2.00  |  |  |
|     | <b>Wall Plaster works</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                |       |  |  |
|     | <b>Pit wall finishes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                |       |  |  |
| F36 | 15mm Thick cement and sand plaster to pit internal wallings with steel float finish smooth.                                                                                                                                                                                                                                                                                                                                                                                                          | m <sup>2</sup> | 27.10 |  |  |
| F37 | Prepare and apply three coats of black bituminous paint to plastered surfaces.                                                                                                                                                                                                                                                                                                                                                                                                                       | m <sup>2</sup> | 27.10 |  |  |
|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                |       |  |  |
|     | <b>Superstructure wall finishes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                |       |  |  |
| F38 | <u>External</u> Cement and sand ( 1:6) render trowelled smooth on concrete or masonry 20mm render to walls.                                                                                                                                                                                                                                                                                                                                                                                          | m <sup>2</sup> | 19.35 |  |  |
|     | Ditto: Curtain wall                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | m <sup>2</sup> | 11.61 |  |  |
| F39 | <u>Internal</u> cement and sand plaster 1:5 : steel trowel finish 20mm thick to Walls.                                                                                                                                                                                                                                                                                                                                                                                                               | m <sup>2</sup> | 31.60 |  |  |
| F40 | 15mm thick cement: sand plaster plinth walls with steel float finish.                                                                                                                                                                                                                                                                                                                                                                                                                                | m <sup>2</sup> | 3.10  |  |  |
|     | <b>Floor Finishes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |       |  |  |
| F41 | Cement and sand (1:3) screeds and paving's floor finish : one coat: steel trowel finish : laid on concrete 25mm thick paving.                                                                                                                                                                                                                                                                                                                                                                        | m <sup>2</sup> | 4.53  |  |  |



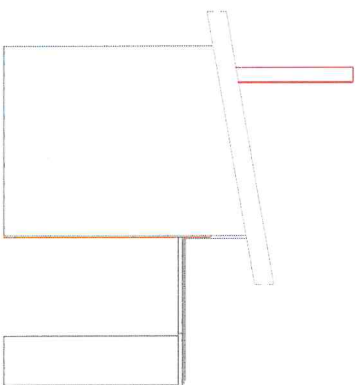
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|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------|--|---|
| F42 | 25mm thick cement and sand (1:3)screed on splash apron and corridor wood float finish                                                                                                                                                                            | m <sup>2</sup> | 7.62  |  |   |
|     | <b>Painting</b>                                                                                                                                                                                                                                                  |                |       |  |   |
| F43 | Prepare and apply one undercoat and three finishing's coats of matt vinyl paint to plastered surfaces                                                                                                                                                            | m <sup>2</sup> | 24.50 |  |   |
| F44 | Prepare and apply one undercoat and three finishing's coats of matt weather guard paint to plastered surfaces.                                                                                                                                                   | m <sup>2</sup> | 19.35 |  |   |
| F45 | Knot, prime, stop and apply three coats of gloss oil paint to wood fascia 200-300mm girth.                                                                                                                                                                       | Lm             | 11.84 |  |   |
| F46 | General Surfaces to doors; Prepare, knot prime, stop and apply three coats of gloss oil paint: on woodwork/metal work.                                                                                                                                           | m <sup>2</sup> | 10.40 |  |   |
|     | <b>Soil and vent pipes</b>                                                                                                                                                                                                                                       |                |       |  |   |
| F47 | 100mm diameter uPVC soil and vent pipe 3.5m high with and including wire balloon grating.                                                                                                                                                                        | No             | 2.00  |  |   |
|     | <b>Concrete ramps &amp; Support devices in disabled stance</b>                                                                                                                                                                                                   |                |       |  |   |
| F48 | Construct entrance ramp 1200mm wide maximum slope 1:20 (100mm thick concrete for footing and top and plinth wall in cement sand mortar 1:3 mix see drawings)                                                                                                     | Nr             | 2.00  |  |   |
| F49 | Supply and fix hand rails for disabled as detailed in the Drawings. All rails are fixed firmly to walls with 4Nr 100 - 120mm raw bolts per fixing and tested firm                                                                                                | Item           | 1.0   |  |   |
| F50 | Construct in situ toilet seat as in drawings of 150mm thick brick wall in cement/sand mortar and plastered in cement/sand mortar 1:3 and finished smooth in cement skim coat internally and externally. Ensure slope is provided for draining floor to drop hole | Item           | 1.0   |  |   |
| F51 | Ditto: toilet seat hand rails                                                                                                                                                                                                                                    | Pair           | 2.00  |  |   |
|     | <b>TOTAL ESTIMATE FOR 2-STANCE LINED VIP LATRINE</b>                                                                                                                                                                                                             |                |       |  | - |



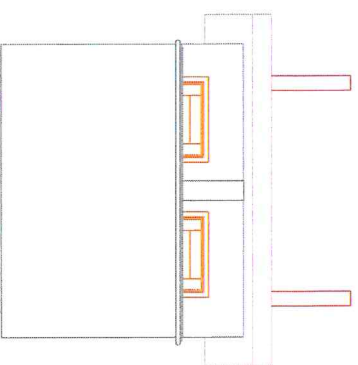




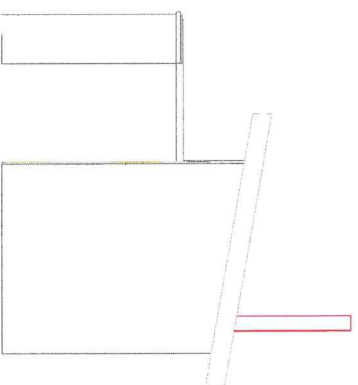
2 FRONT ELEVATION  
Scale 1:100



4 SIDE(LEFT) ELEVATION  
Scale 1:100



1 FRONT ELEVATION  
Scale 1:100

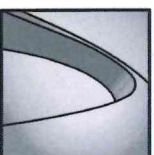


3 SIDE(RIGHT) ELEVATION  
Scale 1:100



| Revision History |     |             |      |
|------------------|-----|-------------|------|
| RevID            | CHD | Change Name | Date |
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Company Title



#Contact Company

#Contact Address1  
#Contact City  
#Contact Country  
#Contact Postcode

#Project Name

#Site Address1  
#Site City  
#Site Country  
#Site Postcode

Drawing Name

Ground Floor

Drawing Status

#Status

Modified by

Date

Checked by

Date

Drawing Scale

1:50

Layout ID  
#LayID

Revision  
#ReVID

