December 9th, 2022

Job Description

[Stamp: MINISTRY OF LABOUR, REPUBLIC OF SOUTH SUDAN - JUBA, 9 DEC 2022]

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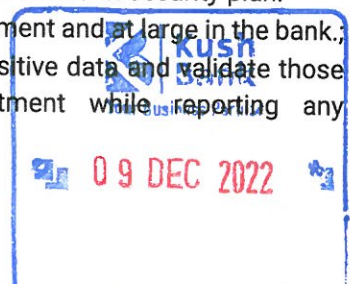| Job Title	Information Security Officer	Department	Risk Management Department
Reports to	Head Risk Management	Location	Head Office

Risk Management Department

The Information Security Officer is responsible for ensuring that information-related risks are kept at a minimum by leading the establishment and implementation of information security policies, and their constant review and update. Information Security Officer also assists the Head of Risk Management to ensure that information security strategy, roadmaps and relevant Information Security controls are in place, executed as designed and that non-compliance with information security policies and other information security incidents are appropriately documented, investigated, reported to Kush Bank's Management Board, and addressed with appropriate corrective and preventive measures

Main Responsibilities

The Information Security Officer is responsible for the development of new risk management tools/ control methodologies and the improvement of existing risk identification, assessment, and mitigation methodologies specific to Information Security Some of the main responsibilities include:

- Advise on Information Security related risks associated with operational practices in general and introduction of new Software and Hardware in detail and define requirements for risk control
- Design and implement controls to help monitor the day-to-day quality and accuracy of the implementation of Information Security Policies and processes. Analyses gaps between should-be and as-is applying the Plan-Do-Act-Adjust Cycle and ensures overall quality of control outcomes as executed by team members
- Ensure strategic alignment between our digital finance projects and Information Security (IS) Risk Control framework
- Define requirements for risk controls during the introduction of new Software, Hardware and Information assets related to our digital products.
- Responds to Information security events by initiating and coordinating emergency actions to protect the Business unit and its customers from an imminent loss of information or value;
- Proactively ascertain the quality of ISMS program deliverables with their respective elements including daily, monthly, and other controls as scheduled in the information security plan.
- Ensure that information security is enforced across the IT department and at large in the bank.;
- Determining the appropriate levels of controls to safeguard sensitive data and validate those controls are being implemented by the business department while reporting any noncompliance to procedures

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- Work with the Business to develop processes and procedures to ensure information security policies and standards are integrated.

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Profile / Requirements (for recruitment purposes)

The duties of the Information Security Officer include the following:

- Design, monitor and implement the relevant IS strategy and roadmap
- Define requirements for risk controls during the introduction of new Software, Hardware and
- Information assets related to our digital finance projects.
- Ensure strategic alignment between our digital finance projects/products and Information Security (IS) Risk Control framework.
- Periodically reports to Kush Bank Management on the status of information security operationalization with respect to ISMS policies
- Design and implement controls to help monitor the day-to-day quality and accuracy of IS policies and processes implementations relevant to our digital projects Implementing health and safety measures, and purchasing insurance
- Training & Guidance - work with Human Resources in training and awareness-raising sessions on information security for Kush Bank personnel and customers based on the training plan to address people and emerging information security risks.

Minimum Requirements

- At least three years of experience as an Information Security Professional with a technical background in a Bank or Mobile Money operator.
- Comprehensive knowledge of ISO 27001/2 and other frameworks (e.g., NIST, PCI DSS etc.);
- Experience with the creation of ISMS policies, standards, procedures, and other documents with a firm understanding of their impact on the organization.
- Certification in Information Security (e.g., CISM, CISSP, CRISC etc.) is highly desired;
- Excellent analytical, communication and presentation skills.
- Knowledge & Competencies:
- Strong understanding of audit/risk management methodologies pertaining to IS;
- Project management experience is highly desired.
- Analytical aptitude with an emphasis on investigative, methodical critical questioning and logical thinking; a data-driven decision maker;
- High level of interpersonal skills to interact with Senior Management and Business counterparts at multiple levels and facilitate team interactions;
- Strong working knowledge related to Network Connectivity, Infrastructure, Operating Systems, Architecture Security, Production Support and Asset Management
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This position is open to qualified South Sudanese candidates exclusively. If you have the above-required competencies, please send your CV, copies of Academic Documents, and an engaging letter by January 6th, 2022, through info@kushbankss.com or hand-deliver your application to Kush bank KonyoKonyo Office, Opposite Juba City Council.

Due to the urgency of filling this position, applications will be reviewed as they come, and only shortlisted applications will be contacted.

Kush
Your Business Partner

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Juba, South Sudan