**Annex: 5 Proposal Template**

PROJECT NAME

Youth Leading Peace: Establishing Participatory and Inclusive Mechanisms for the Implementation of the Youth and Peace Security Agenda in South Sudan

Prepared by:

**[**Name of the submitting organization]

**Submitted to:**

United Nations Educational Scientific and Cultural Organization (UNESCO)

Date: DD/MM/20XX

Project Information

**TECHNICAL PROPOSAL SUBMISSION FORM**

Executive Summary

|  |  |
| --- | --- |
| **Organization [name in full]** |  |
| **Project Name** | Youth Leading Peace: Establishing Participatory and Inclusive Mechanisms for the Implementation of the Youth peace and Security Agenda in South Sudan  |
| **Partner’s contribution** | $............................ or in-kind……………………………. |
| **Budget (UNESCO Contribution)** | $ …………………… |
| **Address of the Organization** |  |
| **Contact person(s)** | Name: Designation: Tel: Email:  |

**ORGANIZATION BACKGROUND**

*Provide brief information on what the organization stands for (mission), length of its existence and where it has implemented its programmes/project. Details should be in the organization profile and registration certificate)*

**BACKGROUND AND RATIONALE**

**Project background**

*In section,**explain how the project rests on the United Nations Security Council Resolutions (UNSCR) 2250, 2419 and 2535), any research work available, such as the State of the Adolescents and Youth in South Sudan (2019), and publications carrying information on Youth Peace and Security.*

**Project Rationale/Problem Statement**

*This section should identify and describe the issues the intervention will address. For example, is there problem clearly identifying the young people in South Sudan? In the historical and current context of conflict and violence, do people commonly perceive the young people as either perpetrators or victims of the conflicts and violence in the country? Do we see in South Sudan existing knowledge gaps in youth peace and security? How poorly or fairly understood is their role in relation to peace and security? How does the UNSCR 2250, the independent progress study on youth peace and security (referred to as The Missing Peace), the UNSCR 2419 and 2535 talk to the situation of the young people in South Sudan? Is there any specific research on South Sudan that provides evidence of young people’s (full or limited) participation or lack of it in formal and informal peace processes? Is there any relationship between the Youth Peace and Security Agenda and issues such as countering violent extremism, tribalism, migration, social media, transitional justice, and others?*

**Implementation Strategy**

*Clearly explain how each of the activities under each output will be approach and accomplished. It should also identify potential execution gaps and provide way to address them using preventive solutions***.**

**OUTCOMES, OUTPUTS AND ACTIVITIES**

**Project Outcomes**

**Project Outputs**

**Output 1:**

Activity 1

Activity 2

Activity 3

Activity 4

*The outcome and outputs should be stated as in the terms of reference. Detailed description of the activities should be provided under each output. For example, to establish strategic partnership with 70 local organizations (under output 1 in terms of reference), several specific actions will have to be taken. These should be described in the proposal in pretty much detail.*

**Post-Implementation Evaluation**

*The two project partners (UNESCO and UNFPA) will engage independent consultant to carry out endline evaluation of the project. However, the implementing partners will be expected to support the work of the consultant. Such support ranges from mobilization of informants to information provision and provision of inputs to draft reports among others. The anticipated roles the implementing partners will play in the endline evaluation should be explained in the proposal.*

**Beneficiaries**

*The key focus of the project is development of a national strategy on Youth Peace and Security and for this the youth will be the direct beneficiaries of the project. Several other stakeholders will be involved in the implementation and ultimately, they are either direct or indirect beneficiaries of the project products and processes. Therefore, it should be stated clearly in the proposal who will be the direct or indirect beneficiaries of the project and how they will benefit from the project. Where applicable and possible, the numbers should be provided and disaggregated by sex.*

**Partners and Key Stakeholders**

*This section should indicate with whom partnerships ill be stablished for successful implementation of the project and how those partnerships will be stablished. It should provide analysis of the stakeholders as to who are internal or external and whether they are stakeholders by virtue of their power and interest in the project outcome, or by virtue of power and influence, or by influence and impact, or by power, urgency and legitimacy. Also explain how they are important to the project. Further, explain how they will be engaged in the project implementation for better outcomes of the project.*

**Ownership**

*The youth of South Sudan are the owners of the project but there are specific institution(s) of the government who will drive the implementation of the project and eventually the sustainability of the project outcomes. These should be identified ad a brief explanation provided on how that ownership will be ensured and/or strengthened.*

**Project Workplan**

*A detailed and realistic workplan is required. It should cover a period of 2 months but not going beyond 31 December 2024.*

**Sustainability and Exit Strategy**

*The project will end in November 2024. Describe how activities of the project would be brought to smooth conclusion to facilitate sustainability of the elements (processes and outputs) either by means of adaptation or maintenance or scaling up or extension. Particular attention should be paid to the National Strategy on YPS and system capacity – people, the peace forums, and the peace structures*

**Visibility and communication**

*Describe the actions that will be taken to raise awareness of the project results and impact on beneficiaries and explain who the target audience of the awareness-raising action will be and the rationale of targeting them. Describe the action that will be taken to enhance the image of UNESCO and the United Nations Peace Building Support Office (PBSO) as partners of the government and the people and institutions working for a peaceful and stable South Sudan by championing meaningful participation of young people in formal and informal peace processes.*

**Diversity**

*Describe actions that will be taken to ensure gender inclusivity in the project. Ensure also that the project is not biased towards young people of certain characteristics – often those who are literate and playing role – as teachers, members of the organized forces, activists, agriculturalists, and employees in the private or public sector. Consideration should be made for young people not in education, employment, or training, those marginalized from the political sphere, and those facing extreme economic constrains and hardships.*

**Previous Experience**

*Explain the comparative advantage your organization has that this project will benefit from. This could include active membership in the Coalition on Youth Peace and Security.*

**Project Management and Implementation, Monitoring and Evaluation**

*Describe the basic governance arrangements and governance structure of the organization and explain how that translates to an advantage considering that the project requires footprints in all the 10 States and Administrative Areas. Explain the reporting lines, oversight arrangements and the relationship between the head office and the field offices. List the key personnel that will be directly working on the project and provide full description of their responsibilities and profiles. Provide detailed monitoring plan what will be done, how it will be done, who will be involved, and the frequency of occurrence. Indicate whether and how mid-term evaluation may be carried out, and what role to be played in the endline evaluation.*

**Risk Analysis and Mitigation measures**

*Analysis of the foreseen risks should be thorough and objective. The list of the identified risks should**be presented in a matrix as below.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Risk category (*these may be contextual or programmatic or institutional)* | Risk Description | Risk Impact and probability  | Mitigation strategy (describe the actions that have been taken/will be taken to counter the identified risk.  | Owner *(specify the agent/office that has been assigned responsibility to keep an eye on the risk* |
| *Contextual risks* | *May be related to conflict (political instability), in-country inflation, natural disasters, etc.*  | Describe the potential impact on the project if the risk were to occur.  |  |  |
| *Programmatic* | *This could be related to challenges affecting sustainability of outcomes, etc.*  |  |  |  |
| *Institutional* | *This could be related to stakeholders’ relations, project team capacity, management controls/safeguards, compliance with legal requirements, etc.*  |  |  |  |

\* *The probability of the risk occurring could be rare or unlikely or possible or likely or almost while the impact may be insignificant or minor or moderate or major.*

**Results Framework**

*Present a detailed result framework describing the project outcome, outputs, indicators, the means of verification and frequency of collection, and the indictor milestones. This should be in a matrix form as below.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Outcome 1**Increased participation of young women and young men in peace building processes in South Sudan through a youthled costed State level and cumulative Strategy on Youth Peace and Security |  | Outcome Indicator 1.aOutcome Indicator 1.bOutcome Indicator 1.cBaseline:Source:Target:  | Means of verification and frequency of collection | Milestone Indicators |
| Output 1: Young women and young men mobilized and empowered to effectively engage in national and local peacebuilding processesList of activities 1.1.1.2.1.3.1.4.  | Output Indicator 1.1: Baseline:Source:Target:Output Indicator 1.2: Baseline:Source:Target:Output Indicator 1.3: Baseline:Source:Target: |  |  |
|  | Output 2: | * 1. Indicator:

Baseline:Source:Target:* 1. Indicator:

Baseline:Source:Target |  |  |

**Work Plan**

|  |  |  |  |
| --- | --- | --- | --- |
| Output 1:  | Budget (USD) | 2023 Months | 2024 Months |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| Activity 1.1:  | ??? |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Activity 1.2:  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Output 2: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Activity 2.1: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Activity 1.2: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Activity 2.3:  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |