

Jhpiego South Sudan  
Goshen House, Office Complex Kololo  
Ministries –Airport Road  
Juba



## Job Vacancy

**Title:** *Senior Capacity Strengthening and Partnerships Coordinator*

**Department:** *Programs*

**Position Reports To:** *Chief of Party*

**Positions Supervised:** *None*

**Location:** *Juba, South Sudan*



### Overview

In collaboration with the Chief of Party (**COP**), the Capacity Strengthening and Partnerships Coordinator (**CSPC**) will develop the overall capacity strengthening strategy and oversee the design, initiation, implementation, and monitoring of capacity strengthening and sustainability initiatives related to the project. They will lead the Jhpiego Organization Capacity Assessment and Action Plan (JOCAA) assessments and resulting capacity-strengthening activities aimed at increasing the capacity of partners to effectively manage, coordinate, implement, and monitor integrated HIV programs. The **CSPC** will work with Hayatna partners in designing tailor-made capacity strengthening action plans that detail their key technical and/or organizational management capacity gaps; capacity strengthening priorities; and corresponding activities. They organize, coordinate, and lead training events and workshops; design and supervise mentorship frameworks; link organizational partners with resources, tools, and subject-matter experts that support their capacity-strengthening priorities, provide supportive supervision and coaching support to organizational partners throughout the JOCAA process, and monitor and evaluate partners' progress against the mutually agreed criteria within the key JOCAA topics. The **CSPC** will plan and execute events, and lead training (i.e., resource mobilization), as well as the development of joint implementation plans and other partnership agreements in coordination with the COP and partners.



## Responsibilities

- Manage and track sub-award implementation
- Implement locally-led capacity-strengthening objectives aligned with Jhpiego's overall capacity building approach, tools, and processes.
- Working closely with the M&E Advisor, collaborates with partner organizations to define what success looks like for the organization (in relationship to this project) and identifies key milestones and metrics that have meaning for the partner organizations (and align with the overall results framework and indicators for the project.
- Collaborate with local partners to co-develop capacity strengthening plans based on needs assessment analysis and local partner discussions; agree on how identified capacity gaps will be strengthened (whether through technical assistance from Jhpiego or other local organizations)
- Co-designing joint implementation plans that contain shared partnership principles as one of the activities
- Collaborate with local partners to co-facilitate regular follow-up assessments and/or pause and reflect sessions to address the evolving needs of local partners through existing and new networks and partnerships.
- Identify and link partners with resources, tools, and subject-matter experts that support their capacity-strengthening priorities, and provide supportive supervision and coaching support to organizational partners throughout the JOCAA process.
- Monitor progress of milestones and implementation of capacity strengthening plans, and adapt these plans in line with progress achieved and organizational learning to ensure continued relevance and alignment with stated project results.
- Guide local implementing partners in identifying other technical assistance opportunities for their organizations and strengthen their capacity to be responsive from managerial and organizational perspectives
- Document learning and capacity-strengthening processes that are proven useful, as well as lessons learned in developing the capacity of local partners.
- Review, adapt, and systemize existing training materials in collaboration with content experts to develop high-quality training curricula and capacity-strengthening approaches (for capacity-strengthening needs identified for internal Jhpiego support).
- Identify potential trainers/training organizations to design and carry out training/capacity strengthening activities to transfer skills and tools; develop and manage the contractual



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arrangements for these trainers/training organizations to deliver the agreed scope of work (for capacity strengthening needs identified for external local support),

- Provide input into the development of monitoring and evaluation strategies and tools including key capacity-strengthening benchmarks and outcome measures;
- Other tasks as assigned

### **Qualifications and Requirements**

- Advanced degree in areas such as project management, public health, business administration, education, capacity, and organizational development or other related areas, with at least five years of relevant work experience providing capacity-strengthening support to government institutions or other organizations, or bachelor's degree with at least five (5) years of relevant work experience.
- Proven technical expertise and experience leading capacity-strengthening assessment and planning processes in collaboration with local stakeholders.
- Skills in facilitating collaborative dialogues and processes with multi-sector stakeholders.
- Experience providing capacity-strengthening support to government staff through training, coaching, mentoring, or other approaches.
- Experience and skills in managing teams, including consultants, to implement complex capacity-strengthening programs.
- Demonstrable experience of private sector engagement
  
- Ability to develop and maintain strong and collaborative relationships with multiple stakeholders, including donors, government, civil society organizations, and other development partners.
- Strong analytical and critical thinking skills and ability to translate data into action.
- Ability to communicate project results to wide audiences through written and verbal reports, presentations, and/or other forms of communication.
- Availability to take multi-day trips to implementation areas of the project.

### **How to apply:**

Interested candidates who meet the above criteria should submit their application, updated CV, and copies of academic certificates with at least a list of three referees, active telephone contacts and emails addresses.



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**Note:** This position is only open to South Sudanese nationals.

Applications can be submitted e-mail address: [SS-HRApplications@jhpiego.org](mailto:SS-HRApplications@jhpiego.org) and with cc to: [Noel.Batali@jhpiego.org](mailto:Noel.Batali@jhpiego.org) , [GraceRaymon.Jale@jhpiego.org](mailto:GraceRaymon.Jale@jhpiego.org)

**OR**

Applications can be hand delivered and to be submitted at the reception and addressed to:

**The Administration and Human Resource Officer,**

Jhpiego, South Sudan-Juba,

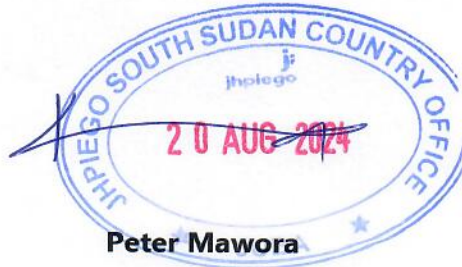
Goshen House Complex, Kololo, Ministry-Airport Road. (Gate 2)

Applicant should clearly indicate the position s/he is applying for on the subject line.

**Deadline for submission is on Monday, September 9<sup>th</sup> ,2024 at 5:00 PM**

No application(s) will be submitted beyond the deadline or it will not be considered and please note that only shortlisted candidates will be contacted.

Please submit photocopies of your documents as applications are non-returnable.



**Chief of Party and Country Program Manager**

