



**Ref: TENDER DOCUMENT PC-2025/0001 FOR ACQUISITION OF TOYOTA LAND CRUISER
FOUR (4) DOORS (PICKUP).**

This request reserved to Dealers and Stockist by Peace Canal a National Non-Governmental Organization.

Peace Canal builds on the work of the Peacebuilding Opportunities Fund, a UK-funded program that began implementation in South Sudan in December 2019. It initially operated in four conflict systems across the country. The program aims at targeted communities becoming more harmonious and resilient to conflict, as well as strengthening and supporting more inclusive of political, Socio-economic, and cultural institutions that are key for handling conflict and establishing the conditions for sustained peace.

International donors in South Sudan play a key role supporting the ongoing peace efforts. Part of this endeavour is to support local actors to sustain effective initiatives. The Peacebuilding Opportunities Fund established an effective infrastructure of local personnel, working in their regions to support the program outcomes.

In order to consolidate into a sustainable local structure, which can continue to work in partnership with the United Kingdom Government and other donors, as well as its wide network of local actors, the team took the decision to establish a locally-Registered NGO 3635.

INVITATION TO TENDER

With support of RSRTF-Kong-Koc project, Peace Canal invites either sealed or encrypted non editable form tenders from eligible candidates for the "Tender for Land cruiser-Toyota four (4) Doors pickup double cabin whose specifications are detailed in the Tender Document. Interested eligible candidates may obtain the information from the Tender and inspect the Tender Documents during official working hours starting at the date of advert at the office of Procurement and Logistics, between 8:30 AM to 4:30 PM South Sudan local Time, Monday to Friday, the tender document in copy can be collected freely from the source of the advert or directly from the office of operation peace canal, the document is also allow to be transferred to the bidders' flash disk without any cost.

BIDS can be provided/submitted either hardcopy in a plain sealed envelope as stated below or in encrypted uneditble form.

For any inquiry, email the procurement & logistics officer and copy the operation manager using the below emails: stephen.lomeling@peacecanal.org philip.thon@peacecanal.org

CONFIDENTIAL

Tender for the Supply of Land cruiser Toyota Four (4) doors is to be Open only at Tender opening time Where applicable all hardcopies offers must contain two envelopes, 1 original and 1 copy.

All envelopes should be dropped in the TENDER BOX at Peace canal office-Juba, The subject of the Tender should be on the back of the envelope and the full contact details of the company and valid phone number not later than Tuesday, **27th October 2025 at 4:00 pm** south sudan local time as deadline for bid submission.

Hard copy tenders will be opened on Thursday **05th November 2025 at 10.30 am** by the tender committee at Peace canal office at the tender opening ceremony.

Bids will not be admitted at the tender opening ceremony.

1. Remarks and special condition:

All offers must meet the terms and conditions specified in the tender document.

The quality, and quantity must be in line with the specifications stated in this tender.

- Peace Canal is calling for a tender document for Land cruiser-Toyota four (4) doors (pickup).
- Loading, packaging, delivery/transportation to agreed location, and offloading cost should be inclusive of commodity price.
- Dealers/stockist are obliged to indicate the current location of stock and availability of the same offered for first or third-party inspection.
- Delivery location for the vehicle is to Peace Canal office.
- Offered price should be inclusive of all taxes, duties, clearance and other cost in accordance with the law of south Sudan where applicable but should be quoted separately from the cost of the Vehicle.
- Payment of all taxes according to the law of south Sudan is the sole responsibility of the supplier.

Cost of Tendering

- The Tenderer shall bear all costs associated with the preparation and submission of its tender, and the procuring entity, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.
- The price to be charged for the tender document collected from the Procuring Entity shall be free of charge.
- All firms found capable of performing the contract satisfactorily in accordance with the set prequalification criteria shall be prequalified Suppliers are obliged to submit alongside the tender document, documents, specification and pictures of the item(s) quoted

2. General Information



- ◆ The Land cruiser four (4) doors and accessories will be used for RSRTF-KONG-KOC projects.
- ◆ The tender is a single lot. A lot is considered undivided and cannot be split.
- ◆ Peace Canal has the right to award the order to the most economically advantageous tender. The lowest bid is not of itself decisive.

3. Participation:

The tender is reserved to Dealers and Stockist on equal terms to all legal persons participating either individually or in a grouping or companies which are legally registered and established in their respective countries.

4. Language of bid:

All correspondence and documents related to the tender exchanged by the bidder and the Contracting Authority must be written in the language of the procedure, which is English.

5. Contradiction or errors in the bid documents:

If the bidder notices contradictions or errors in the bid document or specifications that are unclear, the bidder must clarify the issue by making queries 7 days before the deadline for the submission of bid documents.

Peace Canal hereby agrees to clarify all queries to all interested bidders upon request and share written copies of the response (including an explanation of the query but without identifying the source of inquiry) to all prospective bidders that have received the tender document.

6. Alteration or withdrawal of bids:

- Bidders may alter or withdraw their tenders by written notification prior to the deadline for submission of the bid document.
- No bid may be altered after this deadline.
- Withdrawals must be unconditional and will end all participation in the tender procedure.
- Any such notification of alteration or withdrawal must be prepared and submitted in writing before the deadline.
- The outer envelope must be marked 'Alteration' or 'Withdrawal' as appropriate.
- No bid may be withdrawn in the interval between the deadline for submission, opening of bids and the expiry of the tender validity period.
- Any correction of information must be clear and is to be confirmed by signature, specifying the date.

7. Error in Calculation:

Bids submitted by interested bidders will be checked for any arithmetical errors in computation and summation.

Errors will be corrected by the evaluation committee as follows:



- Where there is a discrepancy between amounts in figures and in words, the amount in words will be the amount considered.
- Where there is a discrepancy between a unit price and the total amount derived from the multiplication of the unit price and the quantity, the unit price as quoted will be the price considered.
- Amounts corrected in this way will be binding on the bidder. If the bidder does not accept them, their bid will be rejected.

8. Packaging and picking:

The packaging has to be appropriate to the nature (size, weight) of the items and reach international standards.

The packaging should avoid transport damages and protect from bad weather conditions (preferably water-proof packaging).

Packaging should be easy to load and offload by appropriate manpower.

Costs of picking and packaging must be included in the unit price of each item.

9. Marking and labelling:

N/A

10. Delivery time & conditions:

- ❖ The delivery of the vehicle shall be supplied as per the final order, not later than the purchase order deadline date.
- ❖ Loading, offloading and transportation will be covered by the supplier.
- ❖ Delivery location shall be to Peace Canal office which will be confirmed with placing of LPO.
- ❖ The offer should indicate the number of days required to deliver the vehicle upon reception of the purchase order.
- ❖ Part-shipment will NOT be allowed. Please note if a supplier has the Vehicle available in stock and can deliver immediately, then this should be stated in the offer submitted.
- ❖ Delivery must be announced to consignee at least 24 hours in advance.
- ❖ Deliveries are only attended to between 9:00 AM to 4:00 PM Monday to Friday. In case of exceeding the delivery time by more than the specified days in purchase order after the signing of purchase order, Peace canal has the right to cancel the contract without any obligation of compensation towards the supplier.
- ❖ Delivery quality and quantity not meeting the required specification or in accordance with the agreed sample provided, will be rejected and returned at supplier's own cost.

11. Prices:



All prices must be indicated in United State Dollars only.

Suppliers are to indicate if items are taxable where applicable according to the law of south sudan.

Import duties and transport costs for the whole consignment should be indicated/stated separately in the offer.

12.Samples:

In the current tender, photos of actual or similar consignment are acceptable.

13.Inspection:

The consignment will be inspected on quality and quantity by Peace Canal at the point of loading or advised by the supplier on the account of Peace Canal, three (3) days or sooner following the agreement with Peace canal and the supplier.

The supplier has the responsibility to inform the contracting authority upon signing the contract about the address where inspection shall take place and the date when the goods will be ready for inspection.

Please note, that goods will also be crosschecked at Peace Canal office upon arrival to confirm quality and quantity ordered.

The cost of repackaging, replacement of defective goods and or goods not meeting the required specification will be rejected at no cost to Peace Canal.

15.Notifying

Procurement and logistics officer

Tel: +211980439243/+211921325932

Email: stephen.lomeling@peacecanal.org

16.Documents:

The following documents must be submitted on or before tender closing:

- a) Written/printed bids on company's letter head including specification, quantities, and pictures of the offered items.
- b) Validation of offer, delivery time (if different from what is stated in the tender document), quantity available, stock location/place of loading
- c) Peace canal Qualification of suppliers (refer to Annex 1, 2, 3, 4,5,6.and 7) signed, dated and stamped.
- d) Valid Business registration documents.
- e) Valid Operation Licence, valid 2025



- f) List of references with similar business
- g) Import license
- h) Company profile
- i) Location/country in which the company is legally registered.
- j) All legal company registration documents
- k) Valid tax certificate and tax compliance certificate 2025
- i) Confirmation of payment for customs duties and all import charges from country of origin to South Sudan by the supplier where applicable.

17.Evaluation and Award Criteria:

Best value for money approach, which is a combination of price, quality, delivery schedule, conditions, availability, warranty and after sale service..

➤ Price 50%

➤ Delivery schedule/conditions/availability/warranty/After sale service 50% The assigned points per criterion listed above will be calculated in reference to the obtained proportion from the best offer criteria's results in comparison to the offered value per criteria multiplied by 10, in order to obtain a grading scale per criteria in between 1 to 10 points per ranking criteria.

Exclusion & Selection criteria:

- Non-submission of all requested documents as mentioned in section 16.
- Offered items/specification not in line with required quality and specification.
- Late or incomplete bid submission.
- Not submitting signed Peace Canal Supplier Qualification Form
- Offer validity less than requested in the minimum requirements as mention in the tender document.

18. Payment Conditions:

1. Payment will be made within 10 to 30 working days after the reception of the following documents below and complete delivery of the item as specified and agreed upon by both parties.
2. Fluctuation in market prices must be compensated by the supplier to his own benefit or loss.
3. All tax liability as is required by the law of South Sudan is the sole responsibility of the supplier.

4. Suppliers are obligated to state terms of payment in the bids if different from what is stated above.
5. Payment shall be through bank transfer mode of payment.

Documents for payment include.

- Original invoice
- Supplier delivery note (originals, signed and stamped by the consignee as indicated on the LPO)
- Peace Canal Goods Received Note (Original signed and stamp).
- Bank Confirmation letter stating bank details from the supplier's bank.

19. Terms and Conditions of Contract / Purchase Order:

- ◆ The granted contract/purchase order for the procurement of the stipulated goods is to involve the application of "Peace Canal Mandatory principles of humanitarian aid procurement"
- ◆ Peace Canal also expects its partners and contractors to respect these principles and that they form part of the tender documents.
- ◆ Partners or contractors agree to adhere to the principles by signing contracts with the "Peace Canal Mandatory principles of Humanitarian aid procurement" attached to the contract as an integral part:
- ◆ These mandatory principles of Humanitarian aid procurement are:

⌚ Principle of Ethical procurement

- Avoidance of child labour.
- Respect of basic social rights and working conditions based on international labour standards.
- Avoidance of any connection with a party to a conflict, involvement in the supply or transport of illicit arms and land mines and unethical exploitation of natural resources.

⌚ Principle of equal treatment, non-discrimination and untied aid

- No discrimination or unjustified differentiation between legal or natural persons regardless of the origin or the nationality

⌚ Principle of transparency and right of access

- Right of access: the donor has full access to premises and documents referring to procedures, documents, evaluations, award recommendations and contracts (regardless of whether these belong to Peace Canal or to the partner or contractors)



- Peace canal is obliged to immediately inform the donor if it becomes aware of any corrupt, fraudulent or coercive practice, the breach of the principles or a situation that is likely to constitute a conflict of interest.

🕒 **Principle of avoiding conflicts of interest**

- Measures have to be taken to prevent any conflict of interest (impartial and objective implementation is compromised for reasons involving on economic interest, political or national affinity, or family or emotional ties)

🕒 **Principle of supporting local economy**

- Whenever it is possible local human or material resources have to be used. Before it has to be ensured that this will not distort the local market, increase prices or unduly burden the local natural resources or the environment.

🕒 **Principle of due diligence**

- Timely delivery and satisfactory quality of the received supplies, works or services have to be followed up and in case this is not fulfilled appropriate measures have to be taken to mitigate negative consequences for the beneficiaries.

20. Penalties:

- ✓ Final delivery schedule will be negotiated and fixed in the order. In the event of delay in delivery caused other than by force majeure, Peace Canal is entitled to make use of a penalty of 0.005% per calendar day of the total value of the consignment still to be delivered.
- ✓ The penalty will be deducted from the invoice.
- ✓ In the event of incomplete delivery caused by the Supplier, Peace Canal is entitled to deduct the losses from the invoice.
- ✓ In case of damaged cargo caused by inappropriate packaging Peace Canal reserves the right to deduct from the relevant order sum amount according to the variance to the requested specification.
- ✓ In case the quality is not in line with specifications initially agreed by both sides, the Supplier must inform Peace Canal as soon as possible.
- ✓ Goods not meeting agreed quality can be rejected by Peace Canal.

21. Tender Conditions:

- The tender must be valid 14 calendar days from tender closing date at minimum.
- Quotations must specify all details according to the tender text.
- Incomplete offers and offers that arrive later than the deadline will be automatically excluded.
- Suppliers who do not receive written feedback two weeks after the deadline of the submission, should consider their offer unsuccessful.
- BIDS must be provided/submitted in either hardcopy in a sealed envelope as stated below or in encrypted non editable form and sent to stephen.lomeling@peacecanal.org / philip.thon@peacecanal.org
- Envelope shall be clearly marked:



Annexes 1 to 7: Qualification form (annex 1, 2,3,4,5,6 & 7).

Peace canal Supplier Qualification Form Annexes 1 / 7

We need some information about your company



| | |
|--|--|
| Company Name | |
| Certificate of incorporation/ registration | |
| Founded year | |
| Established in (country) | |
| Bank Details (Bank Name, Bank Branch, Account Name, Account Number, Currency) | |
| VAT-Registration Number | |
| Physical address | |
| Range of Services provided by the Company (Company Portfolio/Company referees/recommendations) | |
| Sales and marketing contact person details. | |

Peace canal Supplier Qualification Form Annex 2 / 7 FORM OF TENDER Date, Tender No to: Peace canal

1. Having examined the tender document No.....[insert numbers].

The receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply/deliver..... (insert equipment description) in conformity with the said tender documents for the sum of (Total tender amount in words and figures) Or such other sums as may be ascertained in accordance with Prices attached herewith and made part of this Tender.

2. We undertake, if our Tender is accepted, to deliver the equipment commission the equipment including induction in accordance with the delivery schedule specified in the Schedule of Requirements.

3. We agree to abide by this Tender for a period of [number] days from the date fixed for tender opening of the Instructions to tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

4. This Tender, together with your written acceptance thereof and your notification of award, shall constitute a Contract, between us, subject to signing of the Contract by the parties.

Annex: (3/7)

Specifications / Quantities

| | Item description | specifications | QTY |
|--|------------------|----------------|-----|
|--|------------------|----------------|-----|

| | | | |
|--|------------------------|--|----|
| | Land cruiser-Toyota | -Make: Toyota Land cruiser double carpet pickup four (4) doors. -Engine Type: Diesel, Minimum of 2.8 L, 4 cylinder. -Tank capacity: dual Tanks. -color: white color -Functioning Radio/cd. -Functioning Air condition (A/C) -Model: 2023/2024. -steering wheel side: right -Four wheel drive (4WD) -Kilometer range: 00km -Brand New -Transmission: Manuel -seating capacity, 5 passengers including driver. -Warranty; one (1) Year. | 01 |
| | Additional accessories | -Spare tire (wheel). -Tool Box/kit. - Fire extinguisher. | |



SCHEDULE: (4/7)

PRICE SCHEDULE (-----) Goods –Indicate Price
 Goods suppliers where applicable would have to provide their own detailed schedule of costs/rates and attach them to this page.

Unit Price (USD.)

VAT (USD)

Total Amount



| | | |
|--------|--|--|
| A | Have you previously been contracted by any organisation? (Tick one) | <div> <div>YES</div> <div>NO</div> </div> <div> <div></div> <div></div> </div> <div>Describe the contract and nature of works</div> <div>When.....and for how long</div> |
| B 1 | Others Organizations or Companies Organization Name Contact Name. Position. Mobile Tel No. Email Address Service provided | <div>.....</div> <div>.....</div> <div>.....</div> <div>.....</div> <div>.....</div> <div>.....</div> |
| 2 | Organization Name Contact Name. Position. Mobile Tel No. Email Address Service provided | <div>.....</div> <div>.....</div> <div>.....</div> <div>.....</div> <div>.....</div> <div>.....</div> |
| 3 | Organization Name Contact Name. Position. Mobile Tel No. Email Address Service provided | <div>.....</div> <div>.....</div> <div>.....</div> <div>.....</div> <div>.....</div> <div>.....</div> |

| Do any of the following apply to your Company/Organization, or to (any of) the Director(s)/Partners/Proprietor(s) | | |
|--|--------|---------------------------------------|
| Have you or your principals been subject of legal proceedings for insolvency, bankruptcy, receivership or your business activities suspended for related reasons? | Yes/No | If Yes give details |
| Has been convicted of a criminal offence related to business or professional conduct | Yes/No | If Yes give details |
| Have you had any contracts terminated for poor performance in the last five years, or any contracts where damages have been claimed by the contracting authority/client? | Yes/No | If Yes give details |
| Have you fulfilled your obligations to pay taxes and social security contributions for the last three years? | Yes/No | Attach certificate of Tax compliance |

Annex (6/7) Bidder's statement on any deviations from Peace Canal specifications:

Product catalogue (attach).

Country of origin and certificate/ID (attach):

Quality assurance Certification (attach):

Warranty Period and certificate (attach):

Manufacturer's authorization (attach):

Total Lead time for delivery of goods:Days

Tender Validation period.....days

Supplier Declaration (7/7)

We, _____ (name of company) hereby declare that

1. we comply with our national law, assure that our business professionally reliable and we can fulfill our contractual obligations,
2. we are providing you with all the information required in connection with participation in a tender,
3. we are not involved in fraud, corruption and criminal activities,
4. we guarantee that products are from approved suppliers,
5. we respect basic social rights and working conditions,



6. we avoid the connection with a party to a conflict,
7. we are not involved in the supply or transport of illicit arms and/or land-mines,
8. we are not involved in the unethical exploitation of natural resources, in particular sensitive commodities such as precious metals, stones and rare earths,
9. we avoid environmental damage,
10. we pay special attention to the protection of child rights and condemn child labor,
11. we avoid conflict of interests in all our business activities,
12. we support the local economy where possible,
14. we adhere to Peace canal code of conduct and safeguarding documents (e.g. sexual exploitation and abuse and child protection policy).

Company Focal person/representative.

Name.....sign.....
Title.....date.....
Tel:.....Email adress.....

