



Vacancy notice

Advert opens 4th August 2019



50.4.3
Approved



Introduction

Cordaid is a Dutch, international non-governmental organization which combines 100 years of experience and expertise in emergency aid and structural poverty eradication. Cordaid believes in a world without poverty and exclusion. We strive for a just and sustainable society where every person counts. We stand for knowledge and talent sharing between North and South, between farmers and businesses, between activists and policymakers. Where poverty, conflict and exclusion tear up societies, we connect people and communities. We also stand for professionalism, expertise and solidarity across borders, to make a difference where it is most needed. Together with more than 600 partner organizations in Africa, Asia, the Middle East and Latin America we structurally improve the living conditions of the poorest and most excluded populations - the bottom billion.

Cordaid has been active in South Sudan for more than 20 years, with a strong focus on civil society capacity-building. Currently it has programs in the area of Emergency Response, DRR, Health, Food Security, Security & Justice, Women Leadership and Investments.

Presently, Cordaid is expanding its program in different parts of the country. For that purpose, additional capacity is required. Therefore, Cordaid South Sudan would like to recruit for the position of **Health Manager** as detailed below.

Position: Health Manager

Based Location: Fashoda

Number of positions: One (1)

Reporting Lines

The Health manager will report to the Health/Nutrition Coordinator based in Juba.

Purpose of the position

To oversee the delivery of the UNICEF project in Fashoda and the management of the consortium and Cordaid direct activity implementation in Fashoda County and manage PEHSP activities funded by UNICEF, planning, implementation, monitoring, manage all security, logistics, and procurement issues, set up and implement Boma Health Initiative, reporting and coordination with Ministry of Health and other authorities, UN agencies, international and national NGO partners.



Key accountabilities and Responsibilities

- Ensure donor compliance at every stage in the implementation of this project. This includes compliance in the areas of financial expenditures, procurements, use of equipment, co-location for the project implementers wherever possible;
- Work with the consortium member to prepare and submit quarterly reports to the Health/Nutrition Coordinator in Juba for the project;
- Manage all security, logistics, and procurement issues of the project in liaison with the Juba office;
- Organize a baseline study at the start of the project and monitor the progress of the project based on agreed activity lines;
- Plan and conduct quarterly review meetings for the project with participation of the consortium members and track the progress of the members at the field level;
- Work with key project staff in the 2 counties in day to day planning and management of health activities in the counties.
- Track, approve and review field purchase requests and ensure monthly financial reporting is undertaken for the state hospital;
- Organise and conduct both routine and quarterly supervision in Fashoda and Manyo Counties.
- Organise and conduct on job and refresher trainings of health staffs on specific identified topics in health, Nutrition and WASH.
- Maintain high, cordial and professional working relationship with staffs, state ministry of health, CHD and other actors in the state and consortium;
- Participate in the health cluster meeting for the state in conjunction with the other health partners in the area including WHO, State ministry of health and other actors in the area
- Attend relevant coordination meetings at the state and feedback to Cordaid Juba Office and UNICEF as may be necessary;
- Timely collection, verification, analysis and entry of HMIS reports into DHIS 2 and reporting.
- Promote project visibility (this will include MOH, UNICEF and Cordaid visibility in project-based events).

Qualifications and skills

- Bachelor's degree in a health-related course with training and experience in project management with post graduate training in Public Health, Health Management or Epidemiology;
- At least 5 Years' experience in project management and grant management at senior level with budget management responsibilities;
- A good understanding and experience of working with County Health Officials, State Ministry Officials, Donors and UN agencies and the health system in South Sudan;
- Previous experience of working in South Sudan and Ability to work in areas of limited resources;
- Excellent report writing and reporting skills in English;
- Ability to live and work in remote settings with minimum infrastructure.

Competencies

- Integrity, quality and Result Oriented
- Planning and organizing
- Entrepreneurship
- Self-starting/ initiative



Further information and how to apply

Interested and qualifying applicants can submit their application letter including CV in English, copies of birth certificate, National ID and qualification documents, both phone and email contact details of at least 4 professional references, including most recent/current employer/supervisor to the following email hr.southsudan@cordaid.org

Mention the vacancy reference number position in the subject line on the envelopes.

e.g. **CSS06/09/19 Health Manager – Fashoda**

or

Applications can also be hand dropped at Cordaid Juba office and Cordaid Fashoda field office to the attention of the **Human Resource and Administration Manager – Cordaid Juba South Sudan Country Office**.

Deadline for submission is by the **25th September 2019**

Cordaid is an equal opportunities employer and women are strongly encouraged to apply

Only shortlisted candidates will be contacted.

An integrity check will be part of the recruitment procedure. All applications submitted cannot be returned.

