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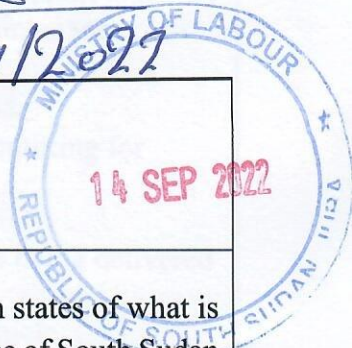
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Approved

14/09/2022



VACANCY ANNOUNCEMENTS



PROGRAM/DEPARTMENT SUMMARY:

Mercy Corps began programming in Sudan in 1985, and has been operating in states of what is now South Sudan since 2005; operations have continued since the independence of South Sudan in 2011. We have been working to meet people's immediate needs, and with communities, to build local capacity and promote economic development, especially with the eruption of violence in December 2013. Mercy Corps South Sudan's priority areas are food security and livelihoods (focusing on cash assistance, market-based solutions in agriculture and economic development), WASH and Education. Mercy Corps has been implementing project which combine agricultural, economic development, WASH, Education and other humanitarian interventions to tackle the convulsive crises affecting vulnerable communities. Mercy Corps has worked to build relationships with local government and other actors, which has enhanced our understanding of local contexts and the multiple stakeholders involved.

Vacancy: Roving Mechanic

Reports to: National Operations Manager

Duty Station: Juba

Start Date: ASAP

Deadline of Application: 3rd October 2022.

GENERAL POSITION SUMMARY:

The Roving Mechanic will provide safe transport services for Mercy Corps staff through a professional maintenance of all the fleet (vehicles and motorbikes) and generators in the described area of responsibility. The Roving Mechanic will ensure Mercy Corps fleet meet all the country traffic and Mercy Corps safety rules and follow the Field Fleet Management Policy. The Roving Mechanic will manage and maintain all fleet and generators service data and ensure all assigned vehicles, motorbikes and generators service records are updated and the related documentation.

ESSENTIAL JOB FUNCTIONS:

- General management of Mercy Corps vehicles, motorbikes, and generators in cooperation with the Fleet Manager/Officer or Logistics Officer.
- Ensure that all vehicles, motorbikes, and generators are serviced and are safe and road worthy.
- Schedule routine field trips to Bentiu, Koch, Ganyiel, Nyal, Mundri and any other Mercy Corps field locations where Mercy Corps has owned vehicles, motorbikes and generators to service the fleet and determine the needs of the fleet and generators.



- Oversee and ensure proper use of the vehicles by providing technical support and work hand in hand with Logistics Officer in establishing a regular maintenance plan for vehicles, motorbikes, and generators.
- Maintain fleet status files and provide recommendations on fleet status.
- Receive Vehicle Service Requests from drivers and review before submitting for approval.
- Ensure major repairs are done in a timely manner.
- Inspect and provide recommendations on new vehicles and generators being delivered before Mercy Corps can accept the delivery.
- Coordinate with the communications department to ensure regular vehicle communications.
- Ensure security measures for vehicles such as emergency supplies, necessary spares are stocked in the field locations.

KNOWLEDGE AND EXPERIENCE:

- Certified Auto Mechanic from a reputable Auto Mechanic Institution
- Good knowledge of generator maintenance and repairs
- Knowledge of electrical wiring and connections is an added advantage
- Minimum 5 years of continuous work experience in the field of auto mechanic and generators maintenance
- Valid drivers' license and extensive driving experience.
- Good spoken English.
- Conscientious with an excellent sense of judgment.
- Strong organizational skills.
- Ability to work simultaneously on multiple tasks.
- Willingness and ability to work effectively with a wide variety of people.
- Ability to work as part of a team and coordinate with project personnel.

SUCCESS FACTORS:

The successful Roving Mechanic will assist fleet and transport management tasks in delivering successful programs while demonstrating excellent stewardship of donor funds and compliance with Mercy Corps and donor regulations. They will maintain strong cooperative relationships with other departments and interact effectively with international and national personnel both in a managerial and training capacity while demonstrating the ability to multi-task, meet deadlines and process information in support of changing program activities. The most successful Mercy Corps staff members have a solid commitment to teamwork and accountability, thrive in evolving and changing environments and make effective written and verbal communication a priority in all situations.

Apply to: Mercy Corps Juba Office

All applications will include CV, and all relevant copies of official documents, should be submitted in person.

Or by email: ss-apply@mercycorps.org

