

## **REQUEST FOR QUOTATION (RFQ)**

		Project Code/ I.D.:						
De	ear Sir/Madam:							
Su	bject: Request for	Quotation						
l.	The War Child Canada office is pleased to invite you to submit a quotation for the supply of [goods/works/services] described below.							
2.	We would appreciate receiving your quotation on $\underline{4^{th}}$ June 2021 is the deadline. Please specify above goods/ Materials and reference number on your quotation.							
3.	Any requests for	clarification should be referred to:						
	Contact Person	:						
	Office /Address	ŧ						
	Telephone	;						
	F-Mail							

Item	Description	Unit	Quantities	Unit Price	Total cost	Suppliers Address
1	Satellite Phones	PCS	2			
2						
3						
4						
5						
6						
7						

War Child Canada office evaluates the quotations based on best value, i.e. best quality and cost-effectiveness of the proposed offers.

Prepared by: