



External Advert

Oxfam GB is an international non-governmental organisation with a mission of working with others to alleviate poverty and injustice. Oxfam GB has been working in South Sudan since 1983. Our Programmatic Strategy concentrates on saving lives, Resilient Livelihoods, Advancing Gender Justice and Good Governance and Active Citizenship through a full spectrum platform that includes humanitarian response, recovery and resilience, long term development and policy and advocacy. Oxfam currently operates via eleven area offices in nine former states (Upper Nile, Jonglei, Lakes, Eastern Equatoria, Central Equatoria, Western Equatoria and Western Bahr-el-Ghazal, and Northern Bahr el Gazal.

Position: MEAL Officer

Location: Pibor

Grade & Level: D2

Contract Type: Fixed Term

Number of post: 1

Duration of Contract:

MAIN RESPONSIBILITIES:

- Set up and maintain an effective and integrated monitoring and evaluation framework and systems that facilitates effective data collection, analysis and reporting.
- Work with the project team in designing monitoring, accountability and learning tools/databases and in implementing MEAL Plan at the project sites.
- Consolidate indicator performance tracking tool for the project at the field level.
- Support the implementation of data collection tools for the project and coordinate with implementing staff to modify tools if needed.
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- Support the development of appropriate databases to meet the information needs of the SIDA project.
- Work with the communication team in developing and disseminating cases studies/success stories from targeted beneficiaries.
- Responsible for putting in place a system for ensuring accountability towards the people we work with
- Ensure the analysis of information collected, the production of materials as well as the dissemination among stakeholders.
- Support on Oxfam learning events where appropriate and to ensure the learning is disseminated to ensure systematic learning across different programs in the field (gather best practices, advise teams to conduct learning activities etc)
- Support PM in Overall reporting of Project progress for the grant, ensuring targets are met and all means of verifications are duly archived.

SKILLS AND COMPETENCIES:

Essential

- Diploma/degree in statistics, M&E, Development studies or a related field

- Between 2 – 3 years of progressive experience conducting MEAL activities for international development implementing partner.
- Experience of humanitarian emergency work in Oxfam, and an understanding of MEAL needs
- Experience with electronic data collection platforms (Mobenzi, SurveyCTO, Kobo and others is highly desired.
- Experience in assessing staff MEAL needs and providing in-person or remote trainings to staff or partners with different exposure to MEAL policies and procedures.
- Proficiency in using software such as Microsoft word, Excel, and access is highly desired
- Strong interpersonal skills and able to communicate, in English clearly both verbally and in writing and with all levels of staff (communications)
- Systematic and organised in approach, with ability to work on own initiative.
- Capacity to adapt a MEAL strategy based on the response programme
- Gender and cultural sensitivity, commitment and an understanding of the values of Oxfam and the principles of equal opportunities.
- High degree of flexibility to carry out other actions if the need arises.
- Strong data analysis and report writing skills.

Deadline for submission of applications is 25 January 2022. Interested Applicants should send soft copies of their CVs and Cover letters to HRSouthsudan@oxfam.org.uk or drop hard copies of their CVs to Oxfam Office in Pibor.

Oxfam is committed to safeguarding and promoting the welfare of children, young people and adults and expects all staff and volunteers to share this commitment. We will do everything possible to ensure that only those that are suitable to work within our values are recruited to work for us. This post is subject to a range of screening checks.

