



## RE-EXTENSION INVITATION TO TENDER (ITT)

### IMPORTANT INFORMATION

**Company Name:**

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- (a) This is **not a purchase order**.
- (b) The Tender Document should be enclosed in a **plain envelope** and clearly marked "TENDER NO. 00122T/FY23/SSD1/Provision of technical Training and addressed to "THE TENDER PANEL" Plan International South Sudan to be submitted not later than **10:00am of November 28<sup>th</sup> 2023**

Date: 16/11/2023

You are hereby invited to submit your financial and technical proposals for the provision of technical training consultancy services as per the Instructions to Bidders (ITB) provided in this tender document. All prices must be filled in the list of finance activities below to be done and the totals must be quoted in the bellow table. You are strongly reminded to carefully follow all instructions provided in this tender document or otherwise, your bid will be disqualified.

S/No.	Service Description	Quantity	Total Cost (USD)
1	Plan International Invites tenders for the Provision of technical training consultancy services	01	

<b>Evaluation Criteria</b>		
S/No.	The tender documents shall be evaluated based on the criteria stated here below. Note: All documents must be attached as per the below order for easy finding.	Maximum Score
1	Competitive Price-Consultancy fees	25
2	Company Profile (including Copies of original documents defining the constitution or legal status, place of registration, and principal place of business of the Bidder; written power of attorney of the signatory of the Bid to commit the Bidder, Certification of registration and Tax Clearance Certificate)	15
3	Bank Statement of six months	15
4	Women owned Consultancy firms	5



4	Qualifications and experience of key technical personnel with their CVS and academic testimonials	20%
5	Evidence of previous Rapid Gender Analysis consultancy services provided to other reputable organizations	20
6	Provide lead time for the items on the T.O.R	10
	<b>Total Score</b>	<b>100</b>

	<b>Important conditions</b>			
	(a) Plan International South Sudan will enter into agreement with awarded contractor.			
	(b) Price variation or change of currency will not be accepted			
	(c ) No tender will be received after closing date and time			
	<b>(d) Overwriting and/or use of correction fluid is forbidden and will render the bid document disqualified</b>			
	(e) The prices must be stated in USD			
	(f) All other tender requirements stated on this tender document MUST be met.			
	<b>PLEASE NOTE:</b>			
	λ <b>The Tender should be submitted hand delivered to the above stated address or by email to <a href="mailto:SSProcurement.Committee@plan-international.org">SSProcurement.Committee@plan-international.org</a> within the deadline.</b>			
	➤ <b>Plan International South Sudan</b> reserves the right to accept or reject any tender either wholly or in part and is not bound to accept the lowest or any tender or assign reasons for its decision. <b>Plan International South Sudan</b> may retender if it deems right.			
	➤ <b>If you do not hear from the tender panel two weeks after the closing date, please consider your bid unsuccessful.</b>			
	➤ Tenders must be filled in permanent ink. Any tender filled in <b>pencil</b> will be disqualified.			
	➤ All alterations must be countersigned and use of correction fluid is prohibited			
	➤ You must fill in all sections of this form. Failure to do so may lead to disqualification			
	➤ Ensure accuracy in your calculations both horizontally and vertically.			
<u>CONF</u>	<u>FOR SUPPLIERS USE ONLY</u>			
<u>IRM</u>				
(1)	QUOTATION VALIDITY: _____			



(2) WORK COMPLETION PERIOD: _____		
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Bank Account Details: (Plan only pays by cheque or electronic transfers – No cash payments)

Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Branch Name: \_\_\_\_\_

Currency: \_\_\_\_\_

Swift Code: \_\_\_\_\_

Tel No(s). \_\_\_\_\_ Mobile Number: \_\_\_\_\_

Office Location: \_\_\_\_\_

Managing Director's name \_\_\_\_\_ (Male/Female) \_\_\_\_\_

Email Address \_\_\_\_\_

Passport Number: \_\_\_\_\_ Issuing Country: \_\_\_\_\_ Date of Issue: \_\_\_\_\_

Company Stamp and signature: \_\_\_\_\_





Terms of Reference for contracting a consultant to develop or adapt curriculum for Technical Training.

Activity Description: Development / adaptation of curricula for technical trainings.

Background:

Plan is an International Child Centered Community Development organization – without religious, political or governmental affiliation – that works with children and their communities in 50 of the world's poorest countries to make lasting improvements in their lives.

As an International child-centered community development organization, Plan International South Sudan is committed to the wellbeing of children and to supporting the Convention of the Rights of the Child and it does not tolerate child abuse. The institution therefore expects that all of its employees and others who work with it have children's best interests at the heart. Plan International is committed to protecting children from all forms of abuse and violation of their rights.

Plan International South Sudan supports development interventions in the domains of education, livelihood, building relations, child protection, governance and social protection.

Plan International has secured a three-year project called "LEAP (Learn, Earn and Prosper) Project - Taking the Leap Forward (LEAP) from the German Federal Ministry for Economic Cooperation and Development (BMZ). The overall aims are to contribute to strengthening the social and economic situation of Adolescent youth and their capacity to shape it in a self-determined way. The formulated project goal includes the aspects of access to knowledge as well as self-determined decisions about their physicality and choice of partner as well as their productive activity. It is assumed that, in addition to the immediate individual improvement of their situation, this will also have a positive influence on the perception of AY (especially female AY) on their families, communities and society.

**Overall Goal:** Adolescents and youth in Lakes State of South Sudan live together peacefully and are empowered to make informed and self-determined decisions about their bodies, their productive activities, and their futures.

**Project locations:** Lakes State; 2 Counties: Rumbek Center and Wulu, 7 Payams: Magatagai, Jiir, Nyangkot, Amongpny, Wulu Center, Domoloto.



#### Justification:

Plan International South Sudan is seeking for a consultant to develop a harmonized and standardized curriculum for technical training courses and life skills. A curriculum for the technical and entrepreneurial trainings will be developed by a consultant in accordance with the Life Skills Curriculum (A. 1.2.1). The curriculum should focus on the practical elements of training (e.g., construction of beehives, vertical gardens, irrigation techniques) and know-how (on crop and calendar selection, processing, marketing products, financial management).

Competency-based and conflict-sensitive training methods focus on group-based approaches and task sharing to solve specific challenges in order to support the development of interpersonal life skills, team orientation and especially trust among the participants. This form of training invites participants to work together to discover and reflect on ethical or gender biases or conflict- or climate-related barriers to their economic development and independence.

#### Period of consultancy;

A consultancy work is expected to be completed in a period of 3 weeks that is 21 working days from the date of signing the contract.

#### Roles and Responsibilities of consultant

1. Arrange his/her own accommodation and meals.
2. Do his/her own printing work and internet service.
3. Arrange his/her own travelling needs both air and road transport.
4. Cater for his/her medical bills or treatment in the course of doing this consultancy work
5. Develop methodology for gathering relevant information and resources.
6. Consult or collect primary and secondary data on life skills, peacebuilding and social cohesion and integrate it into technical trainings manual.
7. Consult Harmonized TVET training curriculum and available courses such as Entrepreneurship; Food processing; crop production; hair dressing; tailoring; masonry; solar installation and electrical work; etc.
8. Integrate peacebuilding and life skills components into technical trainings curriculum.
9. Develop and share draft harmonized and integrated curricula with life skills and peacebuilding courses
10. Produce final curricula and 10 hard copies
11. Submit completion report.

#### Deliverables

- A Harmonized curriculum with integrated life skills, peacebuilding and technical trainings courses.
- Print 10 hard copies of the harmonized curriculum
- Work completion report



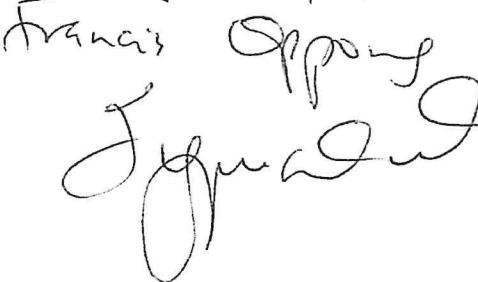
Plan International responsibilities;

- Provide office space and power
- Provide any necessary support such as follow up meetings and information.
- Pay all the consultancy cost that will be agreed upon by both parties.
- Introduce the consultant to any other stakeholder that maybe involved or consulted during the development or adaptation of technical training curricula.

Terms and cost of Payment

- The consultant will be paid through bank or cash depending on financial arrangement with finance team and supply chain.
- An amount of USD 2,000 will be paid as a whole cost for the consultancy work.
- A 30% instalment will be paid in the first 10 working days and thereafter 70% after completion of work.

Prepared by; Peter Akok  19-09-2023

Approved by; Francis  19.09.23

