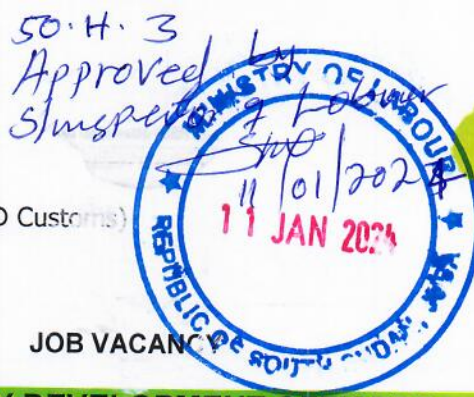


AAH-I South Sudan Country Programme  
Hai Gabat, Opp. JIT Supermarket (behind SSD Customs)  
Juba Town, Republic of South Sudan



JOB VACANCY

## COMMUNITY DEVELOPMENT OFFICERS

Position Pending Approval of Donor Funds

### Background:

Action Africa Help International (AAH-I), an African-led non-governmental organization that supports livelihood-challenged communities and bridges the humanitarian-development divide to sustainably improve their well-being and standards of living. With Country Programmes in South Sudan, Kenya, Somalia, Uganda, Zambia and Ethiopia, AAH-I has over 30 years' experience working with communities in conflict and post-conflict situations, including refugees, internally displaced persons and host communities.

In South Sudan, AAH-I works in Greater Equatoria, Greater Jonglei, Greater Upper Nile and Greater Unity State, with field offices in Juba, Yei, Maridi, Yambio, Mundri, Bor, Wau, Ajong Thok, Maban and Malakal.

**JOB TITLE:** Community Development Officers - 03 positions

**Reports to:** Project Manager

**Liases with:** Logistics, Warehouse team, Workshop, Finance and Administration staff

**Duty Station:** Juba, Maban/Pariang and Another Location)

**Contract:** Fixed term

### Job Summary

#### Technical Focus

- Play a key role in mobilizing communities' participation and ownership of the project activities,
- Be aware and mindful of project deadlines including reporting,
- Generate a sense of urgency when needed, and know how to motivate community leaders, women groups, and youth while focusing on building cohesion and facilitating collaboration.
- Empower communities and use community knowledge and wisdom to maintain an enabling environment for project implementation,
- Play an important role in leading the project through initiation, planning, execution, monitoring, controlling and completion.
- Be proactive rather than reactive whenever possible by preventing or mitigating risks that have the potential to impact the desired outcomes of the project.
- Identify, analyse, evaluate, treat, monitor and review potential threats to the project's success,

### Duties & Responsibilities

- Promote and facilitate community participation and consultations during the implementation of various activities of the project including training, workshops, and community negotiations on a variety of issues pertaining to project outputs.



- Promotion inclusivity among beneficiary communities and stakeholders, advocate the use of project tools and practices to create awareness among all key project stakeholders and target communities.
- Support and participate in the process of developing community action plans and community priority needs in all the target localities.
- Support the process of conducting socio-economic baseline and mapping exercises on land resources and governance of tenure in project target localities.
- Facilitate the effective collection and dissemination of project information among key stakeholders: state line ministries, locality authorities, native administrations, communities, and civil society organizations.
- Led the establishment and or the revival of community peace negotiation platforms that usually lead in dispute resolutions on land and natural resource issues at project localities.
- Establish an in-depth understanding of drivers of conflicts by documenting incidence/cases of disputes/conflicts and outcomes of the negotiated peace agreement as a result of project intervention;
- Support the development of relevant project documentation such as training material, reports, briefs, community stories, and others;
- Monitor the project's community development activities and provide timely feedback and reports on project performance.
- Closely coordinate with other project stakeholders at the locality level;
- Perform other related duties as required.

### Qualifications

She/he should be a holder of Master's degree in development studies, rural development, livelihoods, agriculture or in a relevant field and at least 5 years working experience with international donor organizations, within donor funded projects is required. Alternatively, s/he should hold a bachelor's degree with a minimum of 10 years of relevant work experience. Experience in Community Development; Profound Experience of participatory method; Experience in organizing and facilitating workshops; Experience in stake holders' engagement is an asset. Experience of working in business skills development

### Desirable

- Commitment to and understanding of AAH-I's vision, mission and values as well as AAH South Sudan strategic plan
- Appreciation of the aims and objectives of AAHI.
- Willingness to travel and work in remote areas of South Sudan.
- Knowledge and experience of working in South Sudan will be an added advantage.
- Very enthusiastic and able to work extra hours to achieve the objectives of the programme.

**Language Requirement:** Fluency in English and Arabic.

### Safeguarding

- Children and vulnerable adults who come into contact with AAHI as a result of our activities must be safeguarded to the maximum possible extent from deliberate or inadvertent actions and failings that place them at risk of abuse, sexual exploitation, injury and any other harm. One of the ways that AAHI shows this on-going commitment to safeguarding is to include rigorous background and reference checks in the selection process for all candidates.

### Accountability within AAHI

- Alongside our safeguarding policy, AAHI is an equal opportunities employer and has a set of integrity policies.
- Any candidate offered a job with AAHI will be expected to adhere to AAHI's policies and procedures with respect to safeguarding, code of conduct, health and safety, confidentiality, do no harm principles and unacceptable behavior protocols.



- Report any concerns about the welfare of a child or vulnerable adult or any wrongdoings within our programming area.
- Report any concerns about inappropriate behavior of AAHI staff or partner

### **APPLICATION INSTRUCTIONS**

AAHI is an equal-opportunity employer.

Interested candidates should address their application letters, resumes (CVs, Academic documents, Recommendation letters & National ID) to the HR Manager AAHI South Sudan and position clearly indicated on the envelope and Email Subject line the location and the position you're Applying for.

[recruitss@actionafricahelp.org](mailto:recruitss@actionafricahelp.org)

Deadline: All applications must be submitted latest by Wednesday 31<sup>st</sup> January 2024 COB (4.00PM).

### **KEY CONSIDERATIONS.**

Please take note of the following considerations

- **This position is for Sudanese Nationals Only.**
- **Female candidates are highly encouraged to apply.**



**HR/Administration Manager**  
AAHI South Sudan Programme  
Juba, South Sudan

