



Assistance for Relief and Development Agency

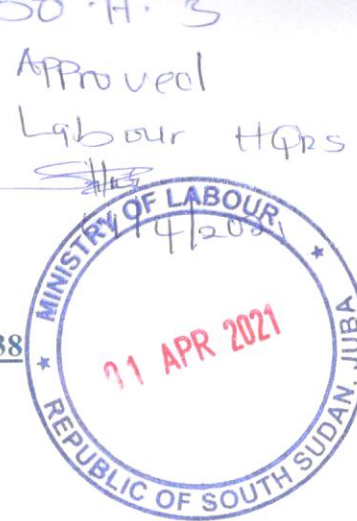
(ARUDA)

Central Equatoria, Thongpiny

Close to Juba Regency hotel

Email: info@aruda-ssd.org , Tel 0916701638

Web : www.aruda-ssd.org



FOOD SECURITY & LIVELIHOOD ASSISTANT

ARUDA is a national NGO working in South Sudan. ARUDA and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services and improving governance.

ARUDA is looking for a suitable candidate to fill the position of Food Security and Livelihood (FSL) Assistant to be based in Nimule with trips to Mugali. (1 Position)

Job Summary:

Job title: Food Security & Livelihood Assistant

Job Location: Nimule/Mugali (EES)

Reports to: Officer/Manager

Contract Type; Fixed term with possibility of extension.

General Description of the Role

The Food Security & Livelihoods (FSL) Assistant will be assisting the implementation of the FSL project funded by FAO in Nimule/Mugali. The FSL assistant will provide technical support required to the team and extension workers through supervision, management and reporting of the project progress. Liaise with the FSL officer for any field activity or challenge that may arise during the project implementation to keep the project on the right track. You will be required to conduct FSL related trainings, monitoring and reporting of project activities, building relationships with local authorities as well as partners in the area.

Programme Implementation Planning

- Prepare order requests for project related requirement necessary to programme implementation, with support from FSL Manager and the Procurement/Logistic Officer.
- Coordinate ARUDA's programs with the county and the local authorities.
- Carry out community awareness in preparation for beneficiary selection through the help of the local community leaders.
- Supervises beneficiary selection in collaboration of the local communities according to beneficiary selection criteria.



- Conduct capacity assessment for the Agricultural Extension Workers before they are engaged into communities related work.
- Develop a targeted training tools aimed at addressing identified gaps among the beneficiaries.
- Work with Extension workers through the guidance of the officer to set first quarter work plans.

Programme Implementation:

- Conduct a safety audit and selection of distribution sites with the community leaders.
- Do preparation and verification of distribution list for all beneficiaries
- Organize and supervise credible distribution of vegetable seeds and tools to beneficiaries
- Knowledge in demo garden setups and management
- Ensure community ownership of the project through active and effective participation, including better feedback strategy throughout the project implementation process.
- Participate in training of market vendors on vegetable post-harvest handling and marketing
- Conduct awareness campaigns to promote good practices (in markets and through radio programming) on COVID-19 safety rules and regulations
- Conduct awareness on the risk of COVID-19, transmission and mitigation along the supply chain.
- Manage and ensure accountable documentation and reporting of receipt, storage, and distribution of all project inputs (vegetable seeds, rakes, etc.);
- Ensure proper utilization of project resources through transparent management and reporting; Ensure all financial supporting documents are in place for all transactions.

Monitoring, Evaluation and Learning

- Conduct post distribution monitoring of project through timely and accurate data collection
- Prepare and submit in timely manner project's weekly and monthly progress reports
- Ensure regular monitoring visits are conducted and ensure data is recorded appropriately in the program database;
- Actively contribute in the preparation of daily, weekly, quarterly and final internal reports, as required;
- Document success stories from the project, with support from the FSL Manager.
- Participate in end line project survey together with the donor.

Representations & Coordination

1. Liaise regularly with partners, clusters working in FSL sector and maintain close coordination with international and local NGOs and institutions.
2. Ensure ARUDA visibility (e.g., sharing of studies) on relevant FSL activities.

Qualifications, Skills and competencies



- Diploma in Agricultural studies preferred, Animal production, Development studies, Veterinary or related courses acceptable with relevant experience.
- Project Management and M& E Courses will be an added advantage

b) Experience & Competence

- At least 2 years' experience of FSL project implementation with previous work related to FAO projects.

Interested candidates who meet the above conditions should forward their CV and cover letter (which should include the contact details for at least two professional references from previous employers to:

Interested and qualified candidates are requested to send an updated CV and a Cover letter ONLY with three professional referees to jobs@aruda-ssd.org, or hand deliver to our office in Juba, Thongpiny near Regency Hotel close to former CHADO office. Please indicate on the envelope OR Email subject **APPLICATION FOR FSL ASSISTANT** Deadline for application: 21st April 2021 midnight. This position is open for South Sudanese **ONLY**.

Due to the urgency of this position, applications will be reviewed on a rolling basis. Only qualified candidates who meet the selection criteria will be contacted. Kindly Consider yourself unsuccessful if you don't hear from us TWO weeks after the deadline date.

