



Norwegian People's Aid
South Sudan



Approved

Vacancy Announcement: Agriculture and Infrastructure Project Officer-Rumbek East

Norwegian People's Aid (NPA) South Sudan is an International Non-Governmental Organization involved in humanitarian, relief and long-term development cooperation in South Sudan. NPA has worked in South Sudan since 1986 and currently runs three programmes: Civil Society Development, Rural Development, and Emergency Response Programme.

The long-term objective of the Civil Society Development Programme (CSDP) is to facilitate a dynamic and vocal civil society in South Sudan. The main components of the program are: Rights of Freedom of Expression and Independent Media Project; Women's Rights Project; Land and Resource Rights Project; and Youth Rights Project.

The Rural Development (RD) programme which focuses on medium to more long-term which focuses on medium to more long-term livelihoods strengthening activities that aim to increase the resilience of conflict-affected households in South Sudan. The programme activities are implemented directly by NPA and through partnership with Local NGOs and Community Based Organizations (CBOs).

The Emergency Response Programme focuses on providing food aid to vulnerable civilians. The aim of the programme is to save lives and support post emergency transitional recovery process through: in-kind food aid; emergency recovery livelihood kits; unconditional cash assistance; and cash grants for Income Generating Activities (IGA) groups.

NPA is currently implementing WFP funded Food for Assets (FFA) and wishes to recruit a highly competent, proactive and self-driven individual (South Sudanese), for the position of Agriculture and infrastructure Project Officer based in **Rumbek East, Lakes State.**

The contract for this position is Definite Contract with possibility of extension based on funding and satisfactory performance.

Purpose of the Position:

The agriculture & infrastructure Project Officer is responsible for the implementation of WFP funded FFA project activities. The responsibilities included developing the work plans, facilitating the community based participatory planning exercise, organizing delivery and distribution of inputs and food commodities, asset creation, training of beneficiaries and reporting.

All responsibilities and reporting have to be carried out in accordance with NPA policies and the delegation of authority.

Duties and Responsibilities:

1. Development of Project Documents.

- Facilitate discussions and planning processes within project / program and partners.
- Participate in the development of project proposals through the provision of technical expertise using standard formats.
- Propose implementation targets with monitoring and evaluation indicators.
- Preparation of project budgets in accordance with the donor and NPA requirement.

2. Train Project Staff and Project Beneficiaries

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By RRC 01/07/2023
Lakes State Rumbek

- Participate in capacity building of project staff and; beneficiaries through suitable training activities identified and recommended after conducting eh capacity assessment.
- Support the training manual designing and development of different beneficiary groups.
- Provision of basic instructions on agricultural practices.
- Establish the a least one FFS or demo plot each in every project site where assigned.
- Conduct Technical Trainings through ToT – Lead Farmers.
- Conduct technical trainings on environmentally friendly on-farm and off-farm agronomic practices, soil management, sustainable tillage and vegetable gardening.
- Receive and safely store assorted food commodities from WFP for immediate distribution to the beneficiaries.

3. Supervision and Technical Backstopping

- Carryout needs' assessment, project evaluations in liaison with the other stakeholders.
- Lead the facilitation of the community based participatory planning (CBPP) exercise.
- Responsible for organizing delivery and distribution of inputs and food commodities.
- Plan, support and lead project participants in the asset creation as per the CBPP Plan and to the expected quality standard
- Design and conduct training for project participants (beneficiaries) and stake holders
- Mobilize community members (in coordination with local authorities) for required activities e.g. registration, verification, and training).
- Mobilization and sensitization of communities at county/Payam/Boma level
- Beneficiary's identification/registration.
- Distribution of FFA food & Emergency Livelihood Kits to vulnerable households.
- Participate in Monitoring assessments and Evaluation exercise if any.
- Maintain close relationship with local authorities in the project areas and professionally deliver project objectives to the community leaders.
- Supervise asset creation by the community in the assigned location ensuring that work is completed to the required standard as indicated in the project documents.
- Guide the community in the design of community assets ensuring that community assess roads are measured correctly in order to construct quality community assets.
- Provide weekly and monthly community project activity update to the line manager.
- Conduct himself/herself both professionally and personally in such a manner as to bring credit to NPA.
- Fully comply with the NPA Code of Conduct and all NPA policies.
- Perform any other duties as will be assigned to him/her from time to time by line manager

4. Reporting

- Provide regular internal reporting using standardized tools and formats such as the project Framework
- Prepare and submit timely progress and technical evaluation reports (Weekly, quarterly, bi-annual or otherwise specified and as per the donor requirement). This will include the collection of accurate data on project results and objectives, supported by appropriate information and analysis.

5. Any other duties that may be requested and assigned by the supervisor from time to time.



Desired Qualifications/Skills/Experience:

Education:

Must have:

- Bachelor's degree / Advanced Diploma in Agriculture Engineering/Natural Resources Management/Social sciences.

Experience:

Must have:

- Three (3) years of practical experience in implantation WFP funded FFA/CFA Projects
- Detailed understanding of quality standards for asset creation and activities that can be implemented through FFA/CFA.
- Four (4) years past experience, preferable with similar size agency in implementing Resilience and Livelihood Interventions
- Proven training and facilitation skills
- Good communication (Written and verbal) skills
- Strong interpersonal skills and excellent organizational skills
- Good report writing skills
- At least have worked with an NGO in the similar position
- Ability to multitask.
- Strong interpersonal and excellent organizational skills
- Good Computer skills.

Key Performance Indicators:

- Project activities implemented as per work plans.
- Timely and accurate reports.
- Mobilized participation in training programs.
- Appropriate extension approaches implemented
- Practical demonstration plots present in each location.



Authority/ Decisions:

Reference is made to the NPA Regulation for Delegation of Authorization, Quality Management System, DHC Programme Handbook and the NPA South Sudan delegation directive.

Personal Competencies:

- Computer skills
- Problem analysis
- Intercultural orientation
- Participatory approach to community

Work Relationship.

Internal:

Project staff and all NPA Support staff



External:

- Government officials and local authorities
- Other NGOs
- Communities at the grass root level

Additional consideration:

- The Project Officer is to abide by the policies and personal codes of conduct set by the Norwegian People's Aid (NPA) and represent the organization in a loyal and responsible manner.

NPA South Sudan is an Equal Opportunity employer. In making employment decisions it does not discriminate on the basis of gender, ethnicity, religion or political affiliation. Qualified female candidates are highly encouraged to apply.

Application and CV/resume with active contacts and three professional referees and copies of academic transcripts should be submitted to: recruitment-rss@npaid.org

Applications submitted after 12:00 noon on Monday 24th July 2023, will not be considered.

NB: Submitted copies of academic transcripts will NOT be returned to the applicant. Only Shortlisted candidates will be contacted.

