



INVITATION TO TENDER

IRW-SS-PREQ-FY2022-2023

REF: PRE-QUALIFICATION OF SUPPLIERS FOR THE FY2022-2023

1.0 Background Information

Islamic Relief is an independent humanitarian and development UK based organization, with an active presence in over 40 Countries across the globe, we strive to make the world a better and fairer place for people still living in poverty. Islamic relief began its humanitarian operation in South Sudan in 2004 focusing on providing lifesaving aid and implementing developmental Programmes to support people affected by flood, drought and Conflict establishing three sub offices in Narus (Kapoeta East), Wau, Warrap. A satellite office in Yei and Main office in Juba.

PRE-QUALIFICATION OF SUPPLIER FOR FY2021-2022	
IRW-SS-FY-21-22-1	Supply and delivery of Food Items (Sorghum, maize flour, sugar, rice, lentil, beans, salt and cooking oil)
IRW-SS-FY-21-22-2	Agric inputs (Seeds and tools)
IRW-SS-FY-21-22-3	Vet inputs drugs and Equipment's
IRW-SS-FY-21-22-4	NFI/Relief Supplies (, Blankets, Tents, Mosquito Nets, safety equipment, hygiene kits etc.)
IRW-SS-FY-21-22-5	Supply and delivery of fishing equipment's (Fishing hooks, net, twine, scrappers and floats
IRW-SS-FY-21-22-6	Medical supplies (Human drugs and equipment's)
IRW-SS-FY-21-22-7	Supply and delivery of IT soft and hardware's e.g. laptops, scanners, printers, copiers and UPS
IRW-SS-FY-21-22-8	Consultancy (Community based trainers, editing services, ICT Development, engineering technical services, Translation, Videography, Workshop facilitators, Documentation, baseline surveys, Evaluation, Audit services, Value chain analysis, Feasibility studies, etc.)
IRW-SS-FY-21-22-9	Drilling boreholes, hand pump, solarized pumps, drip irrigations and rehabilitations
IRW-SS-FY-21-22-10	Events, Seminar & Conference (Event Management)
IRW-SS-FY-21-22-11	Food and beverages
IRW-SS-FY-21-22-12	Transportation (Taxi hire services, trucks, Loading and Offloading, ticketing
IRW-SS-FY-21-22-13	Clearing and forwarding.
IRW-SS-FY-21-22-14	Insurance services (Medical, GPA, life, motor vehicle, assets)
IRW-SS-FY-21-22-15	Hotel / Lodging and Venue (Hotel Rooms and meeting venues)
IRW-SS-FY-21-22-16	Provision of internet service and hard ware

IRW-SS-FY-21-22-17	Construction works. VIP latrines, Hospitals, staff houses, rain water harvest system, Fences, etc.
IRW-SS-FY-21-22-18	Office Equipment: Office furniture and fittings, stationery, computer and accessories, solar supplies and Repair and maintenance)
IRW-SS-FY-21-22-19	Office expenses: Utilities, security and Janitorial services (Electrical fittings, plumbing, building maintenance and repair, water tracking, fumigation, garbage collection, compound cleaning.
IRW-SS-FY-21-22-20	Motor Vehicle spare parts
IRW-SS-FY-21-22-21	WASH supplies. Casings, Polymer, pipes, taps, cement, Indian mark II pumps, Mini water yard supplies, water quality test supplies. etc.
IRW-SS-FY-21-22-22	Guarding and Security Services
IRW-SS-FY-21-22-23	Money Transfer Services and Foreign exchange
IRW-SS-FY-21-22-24	Supply and delivery of office supplies e.g. sugar, milk, tea leaves,
IRW-SS-FY-21-22-25	Printing and branding services
IRW-SS-FY-21-22-26	Local and International Ticketing
IRW-SS-FY-21-22-27	Security Service providers

## 2.0 Submission of tenders

The filled questionnaire to be attached to separate lots independently

All tenders are required to be submitted before **Monday 13<sup>th</sup> DEC 2021, 4.00 pm Local time** pursuant to the attached guidelines for submitting a quotation and be returned to; **HAND DELIVERY TO IRSS TENDER BOX** upon registration on the bid receipt form.

For any issues relating to the tender or its contents please email directly to; [IRSS.Tender@islamic-relief.or.ke](mailto:IRSS.Tender@islamic-relief.or.ke)