

**REQUEST FOR QUOTE NOTICE**

Deadline for submission of bids **February 5<sup>th</sup>, 2020 before 05:00pm.**

From: Samaritan's Purse.  
South Sudan, Hai Cinema next to  
Quality Hotel, Old Juba Town Road.  
E-mail: [SouthSudanSealedBid@samaritan.org](mailto:SouthSudanSealedBid@samaritan.org)

Date: January 23<sup>nd</sup>, 2020

**Reference number: PR AGJU 617835 - Fsl Agok Staple Crops**

Samaritan's Purse wishes to contract a legally recognized service provider (company/seed producer) for Supply of Staple Crop Seeds to be delivered in Juba SP warehouse according to specifications below;

Item #	Qty	Unit	Crop Seed	Item Description	Unit Cost (USD)	Total Cost (USD)	Additional information
1	6000	1	Sorghum	Sekedo			Sekedo qty ,6000kg, packed in bags of 3kgs
2	6500	1	Maize	Longe 5			Longe 5 qty ,6500kg, packed in bags of 5kgs
3	5200	1	Cowpeas	secow2			Secow2 qty ,5200kg, packed in bags of 2kgs
4	600	1	Sesame	Sesim-1(white)			Sesim-1 qty ,600kg, packed in bags of 3kgs
5	1	1		DDP			
6	Total Amount in USD						

**NOTE: All seeds should have 75-80 % germination and 80% purity**

**Manner of Submission**

Please submit your tender in accordance with the requirements detailed below,  
Either

**By hand delivery** to Samaritan's Purse Juba office, HAI CINEMA NEXT TO QUALITY HOTEL, JUBA TOWN ROAD in sealed enveloped clearly marked **"PR AGJU 617835 - Fsl Agok Staple Crops"**

**OR By Email to the following address (Tender committee email):** [SouthSudanSealedBid@samaritan.org](mailto:SouthSudanSealedBid@samaritan.org) with the email subject **"PR AGJU 617835 - Fsl Agok Staple Crops"**

### **Sealing and Marking of Bids**

The Bidder shall enclose the bid in a plain envelope securely sealed, the envelope shall:

- Be addressed to the tender committee (see above e-mail address), Juba office

Bear the bid reference number

### **“Supply of Staple Crop Seed”**

and subject of the bid

- No other markings should be on the envelope.
- The bidder will drop the envelope into a tender box located at the Samaritan’s Purse office reception and shall register the company and name of the person dropping the envelope.

If all envelopes are not sealed and marked as required, the tender committee will reject the bid during the review time.

**Bidders with questions regarding this notice should send them in writing to the email address:**

Copying [SouthSudanSealedBid@samaritan.org](mailto:SouthSudanSealedBid@samaritan.org) Responses will be posted to the NGO Forum for all bidders.

**Your bid should clearly indicate the following:**

- Currency of offer -USD
- Net price after deduction of discounts:
- Number of days required for delivery of the materials in Juba SP warehouse:
- Validity of the offer Should be min 3 months
- Detailed specifications (if different from stipulated specifications):
- Limitations.

**NOTE: Delivery DDP Juba (Tax and Duty Paid)**

### **Conditions of bidding:**

- **Bids must be valid for minimum 3 months (90 Days)**
- Payment terms will be within 15-30 business days after receipt of goods and invoice, by Electronic bank transfer/checks.
- A reference list.
- Sign SP tender code of conduct and return it alongside quotations.
- Business Contact details including President/Owners of the company.
- Samaritan’s Purse is not subject to VAT; therefore, all offers should be exclusive of VAT costs.
- Deadline for submission of bids is **January 4<sup>th</sup>, 2020** before **5:00pm**.
- **NB: No tender documents are to be requested from the office.** You only need to submit your quotation as instructed above.
- Should be legally registered company.
- **Share the germination and purity certificates/Evidence of being a Seed producer (Note that Failure to submit certificates leads to automatic disqualification)**
- With a track record or experience of **Supply of Staple Crop Seeds**
- Ability and capacity to supply the specified quantities above and deliver to **Samaritan’s Purse Juba office SP field Office.**
- If submitting in an EMAIL format, **only** bids submitted **solely** to [SouthSudanSealedBid@samaritan.org](mailto:SouthSudanSealedBid@samaritan.org) will be accepted.
  - Emailed Bids will be REJECTED if:
    - Another Samaritan’s Purse email is in copy
    - Submitted separately to any other party.
    - Any coercive behaviour is suspected.

**Terms & Conditions:**

- SAMARITAN'S PURSE accepts no responsibility and is under no obligation to reimburse applicants for the costs associated with preparation of their applications;
- Time of delivery is very important; the service provider should therefore indicate a reasonable time for supply and installation upon receive of PO otherwise delay penalties will be strictly implemented and no time extension would be granted unless for reasons beyond the contractor's control.
- SAMARITAN'S PURSE reserves the right to award the most qualified service provider (contractor) regardless of the lowest price submitted;
- Payment is upon delivery of the construction materials in Juba SP warehouse.
- SAMARITAN'S PURSE reserves the right to award to more than one bidder or to reject all applicants and cancel the solicitation at any time.