



Norwegian Embassy
Juba

50- H-3
Approved Security
MOL/RSS/ST
30/01/2023

IMATONG EMPLOYMENT
SOLUTIONS



Job vacancy

Communications Specialist, Embassy of Norway in Juba

The Embassy of Norway in Juba is seeking an energetic, efficient, and innovative Communications Specialist to join its locally employed team. The Communications specialist will assist in developing and executing a communications strategy and plan towards reaching a set of goals. Other tasks may also include relation building, political and economic reporting.

Summary of Key Functions:

- Embassy's communications and outreach strategy and plan, with strong focus on quality written materials and clear messaging.
- Text and story development
- Design and maintenance of Embassy's website and social media;
- Support Embassy projects and events to boost visibility
- Management of digital media monitoring, archiving and dissemination system.

Duties and Responsibilities:

- Develop a media strategy and a messaging plan for the Embassy, working in concert with Embassy colleagues.
- Develop and implement activities to reach the Embassy's communication goals.
- Proactively build relationships with key media; print, digital, radio/TV and important actors and influencers within social media.
- Ensure the embassy's timely understanding and reaction to news and major events in South Sudan.
- Coordinate and manage The Embassy's web activities, including content management, norms for photography, video production, publishing, and design
- Prepare communication and advocacy materials including presentations, briefing material for dissemination to different audiences

Essential qualifications, skills, and experience:

- 3-5 years' experience in communications, preferably with a governmental or international organization, or working in journalism.
- Excellent writing and oral communication skills.
- Excellent written and spoken English, and knowledge in Arabic and local languages is a plus.
- Good Photography skills
- Proven speech writing and text development skills for social media.





- Experience of using social media tools in professional outreach.
- Media handling skills including building relationships with journalists and experience in arranging interviews and press briefings.
- Interest and knowledge of politics and foreign affairs.
- Team-working and interpersonal skills.
- Ability to handle multiple tasks and activities, and to deliver results.
- Self-motivated and able to work independently. An enthusiastic and creative mindset.
- Must be proactive and flexible and being a team player able to work in a fluid environment with changing priorities.
- BA or Masters in Development Communication, Communication and Journalism, Public Relations/ or related fields.

This job opportunity is for 6 months with the possibility of permanent employment. It also comes with health benefits for the employee and their family.

To apply

Interested qualified candidates are encouraged to apply by latest close of business on 16 FEBRUARY 2023. The application package should include a formal application letter, CV and 2 work references, plus copies of national ID or South Sudanese passport.

Applications should be submitted by email to info@imatongemploy.com Subject-line must be "APPLICATION – NORWEGIAN EMBASSY, COMMUNICATIONS SPECIALIST"

Hard copies may be dropped to the Imatong Employment Solutions office in Hai Kuwait – please contact +211 921 277 383 for directions.

Please note that incomplete applications will be disregarded. Only shortlisted candidates will be contacted.

Questions regarding the position can be directed to e-mail: info@imatongemploy.com

– please mark the e-mail with "Questions – Norwegian Embassy, Communications Specialist"

The Embassy of Norway is an equal opportunity employer.

