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Approved  
Inspector  
29 FEB 2024  
29/3/2024

## Vacancy Announcement

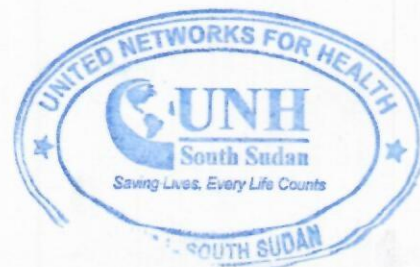
<b>JOB TITLE</b>	PSEA Focal Point
<b>REFERENCE NUMBER</b>	UNH/JB/2024/PSEAFP
<b>JOB TYPE</b>	Full Time
<b>REPORTS TO</b>	Executive Director
<b>DUTY STATION</b>	Juba
<b>NUMBER OF POST</b>	01
<b>DURATION</b>	12 Months with possibility of extension depending on performance and availability of funding
<b>OPEN TO</b>	South Sudanese only
<b>OPENING DATE</b>	February 28, 2024
<b>CLOSING DATE</b>	March 21, 2024 at 3:00pm

### **Background:**

United Networks for Health (UNH) is a non-political and non-profitable South Sudan based National Non –Governmental Organization (NNGO) dedicated to the implementation of humanitarian and development programs by supporting the National efforts in addressing South Sudan Health, Nutrition, WASH, Food Security and Protection that post Public Health threats within the integrated public health programming. UNH is seeking to recruit a PSEA Focal Point to be based in Juba with frequent travels to the field locations. Applicants should be in alignment with UNH values of Respect, Dignity, Accountability, Impartiality and Professionalism and its vision of improving the quality of lives of people affected by poverty and disasters.

### **Position Overview:**

Under the auspices of the Executive Director, the Focal Point for Protection from Sexual Exploitation and Abuse (PSEA) will coordinate the implementation of the UNH PSEA policy, Secretary-General’s Bulletin on Special Measures for Protection from Sexual Exploitation and Sexual Abuse (ST/SGB/2003/13) and action plans, as well as coordination with/development of the inter-agency PSEA network. S/he shall actively promote protection from sexual exploitation and abuse (SEA).





### **Summary of Key responsibilities:**

#### **Engagement with and support of local populations**

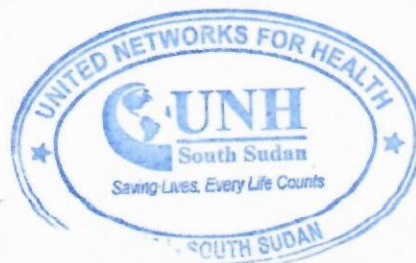
- Facilitate awareness-raising in local communities on their rights and entitlements, the fact that assistance to them is never to be conditioned on sexual favours and options for reporting incidents of SEA.
- Provide support in community consultations, monitoring of complaints and providing feedback to complainants and communities.

#### **Prevention**

- Ensure that you are known in the entire organization and your contacts are widely available.
- Support staff to sign your Organization's Code of Conduct and PSEA policy clearly prohibiting acts of SEA and obligating them to report such acts.
- Provide awareness-raising sessions on SEA for all staff and other personnel in the Organization on a regular basis, including for newcomers.
- Make appropriate recommendations to management on enhancing prevention strategies. This could include collecting and analysing information on actual /potential risk factors for vulnerability to sexual exploitation and abuse and elaborating measures to address them.
- Ensure that procedures to guard against hiring of persons who have a record of SEA offences are put in place and applied.
- Work with human resources personnel to include PSEA content in staff inductions, including all contractors, consultants, temporary staff and casual labourers.

#### **Response systems**

- Ensure the development of internal procedures for staff and other personnel to report incidents of sexual exploitation and abuse, consistent with applicable UN/UNH rules.
- Receive complaints, reports and questions about alleged acts of sexual exploitation and abuse committed by your organization's personnel and personnel of sister/affiliated institutions.
- In addition, be the liaison between your Organization and the Inter-Agency Community Based Complaints Mechanism.
- Take appropriate measures to ensure safety and confidentiality for all visitors to the Focal Point.
- Once a complaint is received:
  - ✓ Ensure that all materials pertaining to complaints are handled strictly in line with applicable grievance procedures.





- ✓ Immediately refer complainants to the victim assistance mechanism, where established, so that they may receive the medical, psychosocial, legal and material support they need or directly assist complainants to access immediate medical assistance and safety measures where needed. If a victim assistance mechanism is not yet in place, the Focal Point should seek to facilitate access to such support, as identified in UN General Assembly Resolution 62/214.

### **Management and Coordination**

- Assist the Head of Office to fulfil his/her responsibilities in accordance with the SGB.
- Support the inclusion of SGB standards in contractual arrangements with non-UN entities and individuals, per ST/SGB/2003/13 Sec. 6.1.
- Ensure that focal points at all the UNH field/sub-offices, where there is significant staff presence, are designated and trained.
- Coordinate your organization's adherence to relevant monitoring/compliance mechanisms, including contribution to the annual report of the Secretary-General on Special Measures for Protection from Sexual Exploitation and Sexual Abuse.
- Track all PSEA-related activities for the Organization and ensure that all information on PSEA-related activities is shared with relevant persons in the Organization.
- Keep data on reported incidents for general reporting and further development of efforts to address SEA.
- Keep management up to date on PSEA measures taken and plans for future action.

### **In-Country Network duties and responsibilities**

- In the development of the mechanisms and procedures noted above, the Focal Point collaborates with the In-Country Network so as to promote consistency and benefit from lessons learned.
- In addition to the above tasks, the Focal Point shall carry out any additional activities needed to address sexual exploitation and abuse.

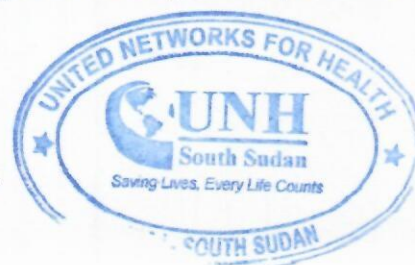
### **Qualifications**

#### **Education:**

- University degree in sociology, psychology or related field is preferred.

#### **Experience:**

- At least 2 years of relevant work experience in PSEA, especially in investigative practice skills; familiarity with Safeguarding and PSEA; and experience integrating a compliance issue.



- Ability to work with highly sensitive material in a confidential way; ability to show empathy for the challenges survivors face in reporting Safeguarding concerns and the pressures Safeguarding investigations place on all stakeholders.

**Competencies and Skills:**

Proven integrity, objectivity and professional competence; demonstrated sensitivity to cultural diversity and gender issues; fluent in English language both written and spoken other relevant languages (Juba Arabic); demonstrated experience of working directly with local communities; proven communication skills, thorough attention to details, ability to work well with others, should be able to work independently. NGO work experience is an advantage and free to travel anywhere within South Sudan.

**Job application procedure**

Candidates that know that they meet the above criteria and have what it takes to excel in the above position should send their applications (cover letter, 4 page CV, ID and your one highest academic and professional certification document as only an attachment with 3 professional referees) to [jobsatunh@gmail.com](mailto:jobsatunh@gmail.com) indicating the title as "HR Officer – UNH/JB/2024/ PSEAFP" in the subject line, or hand delivery to UNH office along Munuki Mia Saba Road.

**Due to the urgency to fill the position, CVs will be reviewed on a rolling basis. Deadline: 03.00 pm – March 20, 2024.**

Only shortlisted applicants will be contacted. Female candidates are encouraged to apply.

**Key Notes:**

1. UNH is an equal opportunity employer and does not charge a recruitment fee or any other fees at all stages of the recruitment
2. Any form of canvassing will lead to automatic disqualification
3. Females & People living with Disability who suit the JDs are encouraged to apply
4. Address your application to; The Human Resource of United Networks for Health South Sudan.

