

THE
CARTER CENTER



**Vacancy Announcement
Drivers: (2 Positions)**



The Carter Center (TCC) Provides Technical Support to the Ministry of Health – Republic of South Sudan for the Guinea Worm Eradication Program and Trachoma Control programs. The Carter Center is currently seeking to recruit dynamic, qualified candidates for the Position of **Drivers** to be based in Jonglei State, South Sudan.

Position Title: Drivers (2 Positions)
Duty Stations: Bor South, Duk County, Twic County and Uror County respectively
Duration: Current- August 31st, 2024
Closing Date: **October 20th 2023**
Probationary period: Three (3) Months

Job Purpose: The **Driver/Mechanic** under the overall supervision of the **Fleet Manager** will support field activities of Community-Based Programs of the Ministry of Health - RSS supported by The Carter Center.

Key Responsibilities:

- Drive staff members and partners on office related matters/visits.
- Drive staff to meetings and other government meetings as assigned.
- Collect, deliver official documents, work materials, drugs and letters.
- While in the field, maintain radio/mobile phone contact with the base on a regular basis
- Keep accurate fuel consumption records and the vehicle's logbook up to date.
- Check oil, water, brakes, and clutch fluids daily, Tyre pressures, battery water, and overall vehicle condition on a daily basis.
- Report suspected Mechanical Problems, if possible before actual problems arise.
- Keep Vehicles, Car tools in a good technical condition and make small repairs.

Person Specifications:

- South Sudanese National(s) only
- Fluency in English and Arabic
- Clean and Valid Driving License approved by the Government of South Sudan
- Minimum qualification Completed High school, Tertiary training or Vocational training in Auto mechanic would be of an added advantage, Mature personality, portrays a greater sense of humour
- Two (2) years previous work experience with a reputable institution, NGO preferred
- Willing to live and work in remote locations under basic conditions.

Application deadline: October 20th, 2023.

For Interested candidates, please submit your application comprising (1) a comprehension CV that includes contact details, education and training background, work experience, 3 referees, and (2) Cover letter detailing how you qualify for this position addressed **to:**

HR Department, Hand delivered to:

TCC Office in Juba Town, TCC Uror Office in Nyakor or Pieri, TCC Application Box at the Director of Admin/Finance Office, State MOH in Bor, Jonglei State or via email to: recruitment-ssd@cartercenter.org (attachments in .doc or .pdf formats only)