



Coordination, technical support and operational monitoring

- To help in ensuring the quality of implemented project through reporting follow up, results monitoring, context monitoring, lessons learned and knowledge management, tools development and trainings
- To work closely with the project Watsan Technicians, Hygiene Promoters and the Program Manager in coordinating information exchange and timely support.
- Collect information from the intervention areas and assist in the quality analysis of the activities carried out with the Program Manager

**Project quality**

**Main tasks:**

**JOB**

He/she takes on the functions of the Program Manager in case of absence.

technical strategy in the project.

The Deputy Program Manager takes part to the development and implementation of Solidarités International in particular, he/she helps in ensuring the quality of implemented projects through reporting follow up, results monitoring, context monitoring, lessons learned and knowledge management, tools development and trainings. The Deputy Program Manager backs up the Program Manager in supporting the mission to achieve the intended operational results.

**Goal/purpose:**

**MISSION**

SOLIDARITÉS INTERNATIONAL (SI) has been operating in South Sudan since 2006, conducting activities in emergency and post emergency context, particularly in rural and semi-urban areas, including IDP camp settings. Its expertise in running emergency WASH intervention is highly acknowledged by all WASH actors and donors. Furthermore, SI is implementing longer term WASH and FSL activities in multiple locations globally.

**Presentation of organisation:**

Category: - As to SI Salary Scale

Category: Local Staff Posting

Date Closure: 17/07/2024

Date Issued: 27/06/2024

Number of positions: one (1)

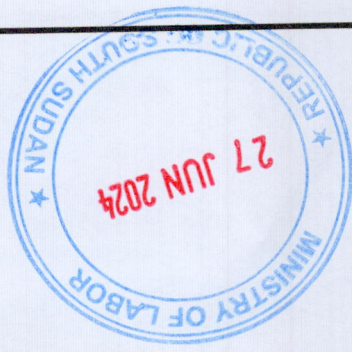
Duty station: Renk, UPPER NILE STATE

Deputy Program Manager

**JOB ADVERTISEMENT**

**Solidarités**  
international





Line manager: Program Manager  
 Line report(s) on base: -  
 Functional manager: :-  
 Functional report(s): Project team

**ORG CHART POSITION (reporting and functional relationships)**

- To prepare project periodic and other reports as necessary, together with analysis and recommendations
- Participate to the consolidation of activity reports and supervise the preparation annexes linked to activities for reports and/or financial donors with the Program manager
- Participate to the Validation of technical expertise reports if requested by the program manager
- Represent the organization when asked and/or delegated to do so
- In conjunction with the Program manager, establish and maintain a communication network and good relations with local/government authorities, financial donor representatives, UN agencies and other international agencies

**Reporting / communication / representation**

- Reporting: To ensure that project files are complete and regularly updated with periodic reporting and monitoring information and communications.
- Coordination: To participate in information collection, through development of a network of humanitarian stakeholders

**Knowledge management**

- The Deputy Program Manager takes part to the development and implementation of Solidarités International technical strategy in the Upper Nile Area.
- To participate in preparation of assessment methodology and reporting formats as specified in the Tool Box to ensure timely and high quality information analysis and recommendation
- To participate in humanitarian needs identification analysis and in the conceptualization of appropriate activities in collaboration with targeted communities
- To participate in and draft project ideas, concept notes and proposals for funding if requested by the program manager.

**Strategic orientation**

- Together with the Program Manager, set objectives and specific and general indicators in order to assess and monitor the impact of the project and to reshape them if necessary
- Support Program Manager for carrying out and/or supervising task and resource planning over time, according to the objectives which have been set
- Monitor the development of current project (progress, suitability and effectiveness) and suggest modifications to Program Manager
- Together with the program manager, ensure and approve quality and adherence to guidelines and due dates set in any contractual documents (proposal, intermediate and final reports...)
- Support the teams on site, by regularly visiting intervention sites planned with the Program manager, pre-empting problems and listening to the teams
- Ensure that local communities are closely involved in project implementation and that the relationship between Solidarités International and local communities remains harmonious, together with project team and Program manager
- Together with the manager coordinator, be involved in the review and follow up of the different operational follow ups.

**Preferred Skills:** Diploma OR Degree in Water Engineering/Public Health/ Environmental Health / Water and Sanitation /Social Sciences/ Development Studies or relevant field,(post graduate qualification in WASH is an added advantage )

- At least 24 months' working experience in extensive WASH activities .
- Experience in humanitarian assessment is mandatory,
- Ability to organize theoretical and practical training sessions,
- Must be familiar with security rules,
- Experience in team management and work planification;
- Good knowledge and experience of working with local communities, authorities and partner agencies mandatory,
- Technical understanding of WASH and related BOQs, WASH sector understanding in South Sudan
- Understanding of other sectors including Food Security and Livelihood
- Good level of English (both written and spoken), Arabic mandatory
- Must be flexible, hardworking and ready to travel to different parts of south sudan (often at short notice and living in basic conditions such as tents),
- Possess ability of oral and written report communications,
- Computer skills and knowledge of Microsoft programs (especially Word and Excel) is mandatory,
- Teamwork and team management skills are mandatory,
- Stress management and flexibility,
- Diplomacy and problem-solving attitude,
- Rigor and organization, Honesty

**Contract: Fixed-term contract of 6 months**

**Working hours: From Monday to Friday 7:30 AM-4:30 PM.** As an executive job, some flexibility can be expected from the employee.

Please submit your application (CV, cover letter, photocopies of diplomas, certificates of employment etc.) mentioning the position you are applying to at either:

**SOLIDARITES INTERNATIONAL OFFICES in MAKAKAL HUMANTRAIN HUB , to the Attention Of**

**Christopher Omogi SI.**

**Or**

**Solidarites International Office, Renk, to the attention of Joseph Shupiko/ Angok Achiek**

**Or Via email: [juba.adm.recruitment@solidarites-southsudan.org](mailto:juba.adm.recruitment@solidarites-southsudan.org)**

Please note that SOLIDARITES INTERNATIONAL keeps all applications. Files will not be returned to applicants at the end of the recruitment process.

**Deadline for submitting applications is: 17/07/2024** Any application sent after this date will not be considered. **Women with the required skills are highly encouraged to apply.**

