



50-H-3  
Approved by Senior Inspector  
MOL/RS/TS  
17 JUN 2022  
17/06/2022

**JOB OPPORTUNITY**

Amref Health Africa is the largest international health development organization based in Africa. With headquarters in Kenya, Amref Health Africa has offices in Ethiopia, Uganda, South Sudan, Kenya, Tanzania, Southern Africa and Western Africa providing services to over 30 countries.

Working with and through African communities, health systems and governments, Amref Health Africa aims to close the gap that prevents people from accessing their basic right to health. Amref Health Africa is committed to improving the health of people in Africa by increasing sustainable health access to communities in Africa through solutions in human resources for health, health service delivery, and investments in health. Our Vision is **Lasting Health Change in Africa**. For more on Amref Health Africa please visit [www.amref.org](http://www.amref.org)

Amref Health Africa in South Sudan is seeking to hire **Qualified, Competent, and Vibrant South Sudan Nationals** to fill the following position.

**Monitoring and Evaluation Officer (1 Position) - Ref. No. MEO/002/2022**

Location: Maridi with frequent travels to the field

**Purpose of the Job:**

Under the overall guidance and direct supervision of MEAL Manager, the M&E Officer will be responsible for the monitoring and ensuring high quality and timely inputs, and for ensuring that the ACDC project maintains its mission and that activities result in the achievement of their intended outputs in a cost effective and timely manner.

The M&E officer will be responsible for designing and implementing the all MEL related activities of the project as well as support other project/s as and when assigned by the MEAL manager; assisting the Project Manager/s in preparing monitoring, Quarterly/Annual reports on project progress and will monitor project activities on a regular basis, developing and updating project ITTs and maintaining data quality in AIMS and will be responsible for the collection & analysis of different data in relation to project activities.

The M&E officer works in close collaboration with project teams and Country Office programme and operations clusters, Government officials, private sector, non-government and civil society organizations

**Key Responsibilities:**

- Develop/ Adopt an integrated database of the project and ensure accountability through regular data updates, data integrity and working in collaboration with the data processors.





- Develop and implement a robust monitoring and evaluation system that will ensure tracking of ACDC Project results at different levels (outputs, outcomes and impact).
- Work with project officers and managers to ensure the collection of relevant and appropriate data needed for an effective MEAL system which will be utilized in monitoring strengths, weaknesses and gaps in existing projects/ programs and services and for reporting on donor commitments.
- Review data collection tools for the Project
- Incorporate field and technical team feedback to ensure the continuous improvement of data management systems within Amref Health Africa in South Sudan.
- Timely update and share data on AIMS to the management and country level as well as Headquarters
- Maintain and update the integrated indicator tracker based on submissions from the PMs.
- Work closely with the Project Managers to ensure that feedback to county office is within time.
- Develop M&E plans for ACDC as well as other assigned projects and proposals and ensure the same is followed up during implementation;
- Ensure all assigned projects have updated work-plan and performance management plan (PMPs) in tandem with all approved proposals, regularly reviewing and updating as needed
- Carry out data quality assessments/ audits regularly for MEAL data based on agreed indicators to guide decision making.
- Provide alert to the respective programme officers/ managers, on corrective actions required to avoid delays in implementation, including flagging operational issues and risks requiring timely actions.
- Review monthly progress reports from partners and projects and ensure they have evidence to back-up and provide feedback to the respective staff.
- Collate/ prepare regional reports related to internal reporting such as the quarterly and annual reports.
- Ensure that cross cutting issues such as participation, gender, age and disability are effectively addressed/ mainstreamed in all project implementations as part of ensuring accountability according to Amref Health Africa MEL framework.
- Liaise with the Programme Managers to ensure that all new and ongoing projects adhere to accountability requirements by initiating baseline surveys for new projects/ programmes and conducting relevant evaluations for ongoing projects to meet Amref Health Africa MEL framework standards.
- Build capacity of project staff through training to ensure adoption of new data monitoring tools and quality of data collected.
- Conduct country monitoring of all Amref Health Africa in South Sudan implementation and post implementation monitoring that meet laid down standards on a regular basis







**Education**

Minimum Bachelor’s Degree in Statistics, Economics, Monitoring & Evaluation Demography and Population Studies;

**Experience**

- At least 3 years’ direct experience in a position of monitoring and evaluation of large scale projects.

**Skills**

- Demonstrated experience in data processing and management of large scale surveys;
- Demonstrated experience of statistical packages and/ or data analysis software (e.g. SPSS, Excel, Epi Info, EpiData, STATA) and advanced computer skills (word-processing, spread sheets, and databases) are a must.
- Strong experience in conducting a research studies including the entire evaluation cycle, from design and formulation to implementation, analysis and presentation of results and recommendations;
- Technical knowledge and experience in implementation of gender and disability sensitive approaches is a plus;
- Knowledge and experience in implementing of health care is an added advantage

**How to Apply**

Please visit our website <https://amref.org/vacancies/> to submit your application. You will be directed to our online portal where you will need to create an account in order for you to be able to submit your application. Your application should include an updated CV including three work related referees and a cover letter addressed to the Human Resource Business Partner, Amref Health Africa.

The closing date for submitting applications is **June 30, 2022**.

The position will be hired on a rolling basis.

**Amref Health Africa is committed to the principles of safeguarding at the workplace and does not tolerate any form of abuse, discrimination or harassment.**

*Duly note that Amref Health Africa does not require applicants to pay any money at whatever stage of the recruitment and selection process and has not retained any agent in connection with recruitment. Amref Health Africa is an equal opportunity and has a non-smoking environment policy*

