

Vacancy notice

Advert opens 8th December 2020

Introduction

Cordaid is a Dutch, international non-governmental organization which combines 100 years of experience and expertise in emergency aid and structural poverty eradication. Cordaid believes in a world without poverty and exclusion. We strive for a just and sustainable society where every person counts. We stand for knowledge and talent sharing between North and South, between farmers and businesses, between activists and policymakers. Where poverty, conflict and exclusion tear up societies, we connect people and communities. We also stand for professionalism, expertise, and solidarity across borders, to make a difference where it is most needed. Together with more than 600 partner organizations in Africa, Asia, the Middle East and Latin America we structurally improve the living conditions of the poorest and most excluded populations - the bottom billion.

Cordaid has been active in South Sudan for more than 20 years, with a strong focus on civil society capacity-building. Currently it has programs in the area of Emergency Response, DRR, Health, Food Security, Security & Justice, Women Leadership, and Investments.

Presently, Cordaid is expanding its program in different parts of the country. For that purpose, additional capacity is required. Therefore, Cordaid South Sudan would like to recruit for the position of **Registered Midwife** detailed below:-

Position: Registered Midwife

Based Location: Maban

Number of positions: Seven (7)

Reporting Lines

The Registered Midwife reports directly to the Hospital Matron

Purpose of the position

The Registered Midwife shall work in the Maternity and Maternal, Neonatal and Child Health (MNCH) department at Bunj Hospital. S/he is expected to work on shifts from Monday through Sunday and be part of the team ensuring delivery of quality Basic Emergency Obstetric and Neonatal Care (BEmONC) services as well as other safe motherhood initiatives. This includes essential integrated sexual, reproductive, maternal, neonatal, including family planning services;



essential integrated inpatient maternal care; essential new-born care; Antenatal care (ANC); safe/clean delivery and post-natal care (PNC) services.

Responsibilities & Accountability

- Promote sexual and reproductive health (SRHR) services in the hospital.
- Counsel and provide health education to mothers attending antenatal care services
- Ensure routine immunizations and supplementation for ANC mothers
- Gives health education messages to women and men on exclusive breast feeding, family planning/ birth spacing, immunization, infant and child feeding, personal hygiene both at the outpatient department (OPD), MNCH unit and in the maternity ward.
- Promote and provide various family planning options to mothers in need
- Prepare and conduct clean and safe deliveries
- Ensures that all mothers that have delivered receive uterotonic drugs (misoprostol or oxytocin)
- Ensures all babies born in the health facility receive immunization upon discharge.
- Promote the routine postnatal care (PNC) services to lactating women.
- Provide basic post abortion care, resuscitation for emergencies related to deliveries, and neonatal care and inform the gynecologist for appropriate management
- Adequately prepare women undergoing emergency cesarian section.
- Manage pregnancies with other co morbidities including HIV, Diabetes, sexually transmitted infections.
- Compiles reports on ANC, deliveries, EmONC, PNC and FP service and submits to the Medical Asistant/Clinical Officer.
- Observes infection prevention and control during and after delivery.
- Orders, control and report on all drugs and commodities used in MNCH/maternity units.
- Keep clear records of all equipments and supplies under her/his control (keep track of inventory) and participate in conducting monthly inventory.
- Participate in organizing and conducting continuous medical education (CME) and on the job training for the TBAS/MCHWs/CHWs in the health facility and its catchment area.
- Ensure safe waste management.
- Performs any other duties assigned by the Health Manager or County Health Officer or Medical Asistant.

Qualifications, skills, and competencies

- Diploma in Midwifery or its equivalent from a recognized institution is preferred.
- Minimum of 2 years' experience working in a busy hospital setting.
- Must be registered with the Nurses and Midwives council in South Sudan.
- Ability to work well under pressure and in a harsh multicultural environment.
- Must be fluent in written and spoken English. Ability to communicate in Arabic and local Maban language is an advantage.
- Be enthusiastic and ready to work odd extra hours during emergencies.



Further information and how to apply

Interested and qualifying applicants can submit their application letter including CV in English, copies of birth certificate, National ID and qualification documents, both phone and email contact details of at least 4 professional references, including most recent/current employer/supervisor to the following email hr.southsudan@cordaid.org

Mention the vacancy reference number position in the subject line on the envelopes.

e.g. CSS17/12/20 Registered Midwife, Maban

or

Applications can also be hand dropped at Cordaid Juba Office located behind the Equatoria/UAP Tower. Just a few meters after the Strome Foundation **or Cordaid Maban Office located at the current DRC compound opposite UNHCR** to the attention of the **Human Resource and Administration Manager - Cordaid**.

Deadline for submission is by the **30th December 2020**

Cordaid is an equal opportunities employer and women are strongly encouraged to apply

Only shortlisted candidates will be contacted. An integrity check will be part of the recruitment procedure

All applications submitted cannot be returned.

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Position: Registered Nurse

Based Location: Maban

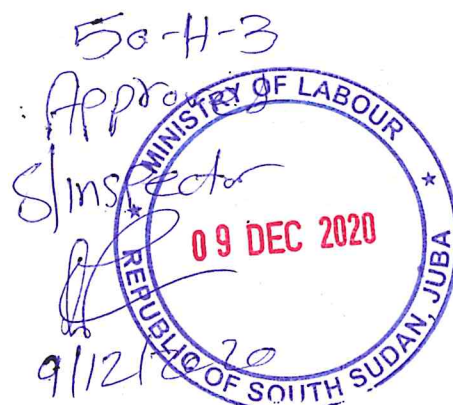
Number of positions: Seven (7)

Reporting Lines

The Registered Nurse reports directly to the Hospital Matron

Purpose of the position

The Registered Nurse will work in collaboration with other clinical staff at the hospital in ensuring high-quality clinical and nursing services to patients in Bunj Hospital. S/he should be capable of providing emergency obstetric and surgical care with minimal supervision. S/he should be able to provide technical support and mentorship. S/he should be able to monitor health services and suggest innovative ways of improving them in collaboration with the hospital management team.



Key Responsibilities and Accountabilities:

- S/he is responsible for organizing the assigned department
- Ensure that care protocols, safety and hygiene standards are observed
- Participate in ward rounds with the doctors or clinical officer
- Administer drugs in the correct dose, route and for the right patient and according to the clinician's prescriptions.
- Conduct nursing procedures with humor and respect.
- Provide pre- and post-operative counselling for patients undergoing surgeries.
- Ensure health care waste management is segregated, handled, and disposed in accordance with protocols.
- Ensure good communication between the clinicians and patients
- Checking that proper hand over of duties and other information on patient care is passed between staff in different shifts.
- Check correct details in all patient documents.
- Organize data collection of all medical and nursing activities in the department.
- Manage drug stocks, order, and follow up on resupply maintaining minimum reorder levels.
- Maintain work schedule with the other staff in the department.
- Ensure the department is clean and safe for patients and staff.
- Report and document all incidences and accidents in the department.
- Participate in on job trainings and CMEs.
- Regularly conduct relevant health education /share health messages with patients.
- Organize and supervise the work of the support staff in the department.

Qualifications required.

- Diploma in Nursing from a recognized institution
- Registered with professional council of the Republic of South Sudan and has a valid annual practicing license
- At least 2 years working experience post qualification in busy Hospital
- Must have attention to detail and willing to work at odd hours in case of emergencies
- Willingness to work in remote area with limited access to social amenities
- Good Communicational skills (written and spoken)
- Good Organizational and managerial skills
- Must have excellent self-control and management
- Ability to work and understand the cultural and political environment and to work well with other personnel.
- Should be highly accountable in decision making, resource management and the team to achieve results
- Should be a team player and team builder with creativity to provide best possible outcomes in a limited resource setting
- Good computer skills to allow reporting and representation
- Knowledge of Arabic and a local language of the area is an added advantage
- Female candidates are preferred.

Further information and how to apply

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e.g. **CSS18/12/20 Registered Nurse, Maban**

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Position: Theatre Nurse

Based Location: Maban

Number of positions: Three (3)

Reporting Lines

The Theatre Nurse reports directly to the Hospital Matron.

Purpose of the position:

The Theatre nurse will be responsibility of managing patients pre- and post-operatively



Key Responsibilities and Accountabilities:

- History taking and examining patients scheduled for surgery.
- Monitor patient anthropometry, vital signs, fluid input and output.
- Safely administer drugs/medications including intravenous fluids & blood transfusions to patients as prescribed by clinicians
- Perform nursing procedures, - NG tube insertion, venepuncture, enema, changing dressing, assist in patients feeding & collection of laboratory specimen.
- Assist doctors in performing procedures.
- Serve as a runner or scrub nurse.
- Prepare and participate in ward rounds.
- Supervising and appraising theatre staff when required
- Be on call 24/7 for surgery and other emergency cases as need arise.
- Always document all relevant information pertaining to the care provided to the patients and share the same with other health care members involved
- Provide appropriate counselling to patients
- Actively participate in continuing medical education sessions
- Attend and participate in staff meetings
- Ensure equipment and supplies under your care are well kept.
- Perform any other tasks and responsibilities assigned

Qualifications required

- College Diploma in Nursing/ Certificate in Nursing with relevant experience.
- Must have at least 1-2 years working experiences in theatre department
- Fluency in English Arabic, English and local language is a plus.
- Other skills are a plus
- Must have attention to detail and willing to work at odd hours in case of emergencies
- Willingness to work in remote area with limited access to social amenities
- Must have excellent self-control and management
- Ability to work and understand the cultural and political environment and to work well with other personnel.
- Should be highly accountable in decision making, resource management and the team to achieve results
- Should be a team player and team builder with creativity to provide best possible outcomes in a limited resource setting
- Good computer skills to allow reporting and representation
- Knowledge of Arabic and a local language of the area is an added advantage
- Female candidates are preferred.

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e.g. **CSS20/12/20 Theatre Nurse, Maban**

or

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