



**THE REPUBLIC OF SOUTH SUDAN
MINISTRY OF AGRICULTURE AND FOOD SECURITY (MAFS)
SINGLE PROJECT COORDINATION UNIT (SPCU)**

**SUSTAINABLE AGRICULTURE DEVELOPMENT PROJECT
(SADEP)**

**REQUEST FOR EXPRESSION OF INTEREST TO FIRMS
For**

**Consultancy Services for the Engagement of Implementing Agency
for SADEP in the Target Areas.**

Ref No: SSD-2000002869-0102-CS-QCBS

Issue Date: May 28th, 2025

Closing Date: June 18th, 2025



Foreword

This document has been prepared by *Ministry of Agriculture and Food Security* and is based on the 1st edition of the IFAD-issued standard procurement document for expression of interest available at www.ifad.org/project-procurement. This bidding document is to be used for the procurement of services using *QCBS* in projects financed by IFAD.

IFAD does not guarantee the completeness, accuracy or translation, if applicable, or any other aspect in connection with the content of this document.



Instructions to Consultants¹

Reference Number: **SSD-2000002869-0102-CS-QCBS**

28th June 2025

Engagement of Implementing Agency for SADEP in the Target Areas.

1. The **Ministry of Agriculture and Food Security** has received financing from the International Fund for Agricultural Development ("the Fund" or "IFAD") towards the cost of **Sustainable Agriculture Development Project** ("the client" or "procuring entity") and intends to apply part of the proceeds for the recruitment of consulting services, for which this REOI is issued.

The use of any IFAD financing shall be subject to IFAD's approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD's rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with **Sustainable Agriculture Development Project**.

2. The REOI will be advertised in **Dawn and Juba Monitor, MAFS website and NGO forum** and the Public Notice Boards.
3. The client now invites expressions of interest (EOIs) from legally constituted consulting firms (not individual consultants) ("consultants") to provide consulting **services of an Implementing Agency for SADEP in the Target Areas**. More details on these consulting services are provided in the preliminary terms of reference (PTOR) attached as **Annex 1**.
4. Before preparing its EOIs, the consultant is advised to review the preliminary terms of reference attached as **Annex 1**, which describe the assignment and **Annex 2** that details the evaluation of the technical qualifications.
5. The consultant shall not have any actual, potential or reasonably perceived conflict of interest. A consultant with an actual, potential or reasonably perceived conflict of interest shall be disqualified unless otherwise explicitly approved by the Fund. A consultant including their respective personnel and affiliates are considered to have a conflict of interest if they a) have a relationship that provides them with undue or undisclosed information about or influence over the selection process and the execution of the contract, b) participate in more than one EOI under this procurement action, c) have a business or family relationship with a member of the client's board of directors or its personnel, the Fund or its personnel, or any other individual that was, has been or might reasonably be directly or indirectly involved in any part of (i) the preparation of this expression of interest, (ii) the selection process for this procurement, or (iii) execution of

¹ This document refers to legally constituted consulting firms as "consultant".



the contract. The consultant has an ongoing obligation to disclose any situation of actual, potential or reasonably perceived conflict of interest during preparation of the EOI, the selection process or the contract execution. Failure to properly disclose any of said situations may lead to appropriate actions, including the disqualification of the consultant, the termination of the contract and any other as appropriate under the IFAD Policy on Preventing Fraud and Corruption in its Projects and Operations².

6. All consultants are required to comply with the Revised IFAD Policy on Preventing Fraud and Corruption in its Activities and Operations (hereinafter, "IFAD's Anticorruption Policy") in competing for, or in executing, the contract.
 - a. If determined that a consultant or any of its personnel or agents, or its sub-consultants, sub-contractors, service providers, suppliers, sub-suppliers and/or any of their personnel or agents, has, directly or indirectly, engaged in any of the prohibited practices defined in IFAD's Anticorruption Policy or integrity violations such as sexual harassment, exploitation and abuse as established in IFAD's Policy to Preventing and Responding to Sexual Harassment, Sexual Exploitation and Abuse³ in competing for, or in executing, the contract, the EOI may be rejected or the contract may be terminated by the client.
 - b. In accordance with IFAD's Anticorruption Policy, the Fund has the right to sanction firms and individuals, including by declaring them ineligible, either indefinitely or for a stated period of time, to participate in any IFAD-financed and/or IFAD-managed activity or operation. The Fund also has the right to recognize debarments issued by other international financial institutions in accordance with its Anticorruption Policy.
 - c. Consultants and any of their personnel and agents, and their sub-consultants, sub-contractors, service providers, suppliers, sub-suppliers and any of their personnel and agents are required to fully cooperate with any investigation conducted by the Fund, including by making personnel available for interviews and by providing full access to any and all accounts, premises, documents and records (including electronic records) relating to this selection process or the execution of the contract and to have such accounts, premises, records and documents audited and/or inspected by auditors and/or investigators appointed by the Fund.
 - d. Consultants have the ongoing obligation to disclose in their EOI and later in writing as may become relevant: (i) any administrative sanctions, criminal convictions or temporary suspensions of themselves or any of their key personnel or agents for fraud and corruption, and (ii) any commissions or fees paid or to be paid to agents or other parties in connection with this selection process or the execution of the contract. As a minimum, consultants must disclose the name and contact details of the agent or other party and the reason, amount and currency of the commission or fee paid or to be paid. Failure to comply with these disclosure obligations may lead to rejection of the EOI or termination of the contract.

² The policy is accessible at www.ifad.org/anticorruption_policy.

³ The policy is accessible at <https://www.ifad.org/en/document-detail/asset/40738506>.



- e. Consultants are required to keep all records and documents, including electronic records, relating to this selection process available for a minimum of three (3) years after notification of completion of the process or, in case the consultant is awarded the contract, execution of the contract.
7. The Fund requires that all beneficiaries of IFAD funding or funds administered by IFAD, including the client, any consultants, implementing partners, service providers and suppliers, observe the highest standards of integrity during the procurement and execution of such contracts, and commit to combat money laundering and terrorism financing consistent with IFAD's Anti-Money Laundering and Countering the Financing of Terrorism Policy.⁴
8. **Procedure:** the selection process will be conducted using **Quality and Cost Based Selection (QCBS)** as laid out in the IFAD Procurement Handbook that can be accessed via the IFAD website at www.ifad.org/project-procurement. The client will evaluate the EOIs using the criteria provided in **Annex 2**. The shortlisted consultant(s) will be provided with the detailed TORs and asked to submit a detailed technical and financial offer. The evaluation will include a review and verification of qualifications and past performance, including a reference check, prior to the contract award.
9. Consultants may associate with other firms to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.
10. Any request for clarification on this EOI including the PTOR should be sent via e-mail to the address below recruitmentsouthsudan.spcu@gmail.com no later than **2:00 PM, 5th June 2025, South Sudan Local Time**. The client will provide responses to all clarification requests by **12:00 AM, 10th June 2025, South Sudan Local Time**.
11. **Submission Procedure:** please submit your expression of interest using the forms provided for this purpose. Your EOI should comprise one (1) original copy of each EOI form annexed to this document. EOIs shall be submitted to the address below no later than **2:00 PM, 18th June 2025, South Sudan Local Time**.

Ministry of Agriculture and Food Security
Attn: Peter Mazed; Ag. Program Director
Ministries Complex, Airport Road, Juba South Sudan
Tel: +211927313302
E-mail: recruitmentsouthsudan.spcu@gmail.com



⁴ The policy is accessible at <https://www.ifad.org/en/document-detail/asset/41942012>.

Website address: www.mafs.gov.ss

Yours sincerely,

A handwritten signature in blue ink, appearing to be 'Peter Mazed', written over a dashed horizontal line.

Peter Mazed

Ag. Program Director

Ministry of Agriculture and Food Security



Form EOI-1
EOI Submission Form

[Location, date]

[Authorized official]

**Re: Consulting Services for the Engagement of Implementing Agency for
SADEP in the Target Areas**

Ref: SSD-2000002869-0102-CS-QCBS

We, the undersigned, declare that:

1. We are expressing our interest in providing the consulting services for the above-mentioned assignment and have no reservations to the REOI, the instructions to the consultants and any addenda thereto.
2. Our expression of interest is open for acceptance for a period of ninety (90) days.
3. Our firm, its associates, including any subcontractors or suppliers for any part of the contract, have not been declared ineligible by the Fund and have not been subject to sanctions or debarments under the laws or official regulations of the client's country or not been subject to a debarment recognized under the Agreement for Mutual Enforcement of Debarment Decisions (the "Cross-Debarment Agreement")⁵, beyond those declared in paragraph 9 of this EOI submission form.
4. We acknowledge and accept the IFAD Revised Policy on Preventing Fraud and Corruption in its Activities and Operations. We certify that neither our firm nor any person acting for us or on our behalf has engaged in any prohibited practices as provided in ITC Clause 6. Further, we acknowledge and understand our obligation to report to anticorruption@ifad.org any allegation of prohibited practice that comes to our attention during the selection process or the contract execution.
5. No attempt has been made or will be made by us to induce any other consultant to submit or not to submit an EOI for the purpose of restricting competition.
6. We acknowledge and accept the IFAD Policy on Preventing and Responding to Sexual Harassment, Sexual Exploitation and Abuse. We certify that neither our firm nor any person acting for us or on our behalf has engaged in any sexual harassment, sexual exploitation or abuse. Further, we acknowledge and understand our obligation to report

⁵ The Cross-Debarment Agreement was entered into by the World Bank Group, the Inter-American Development Bank, the African Development Bank, the Asian Development Bank and the European Bank for Reconstruction and Development, additional information may be located at: <http://crossdebarment.org/>.

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to ethicsoffice@ifad.org any allegation of sexual harassment, sexual exploitation and abuse that comes to our attention during the selection process or the contract execution.

7. The following commissions, gratuities, or fees have been paid or are to be paid with respect to the selection process: *[Insert complete name of each recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity.]*

Name of Recipient	Address	Reason	Amount	Currency

(If none has been paid or is to be paid, indicate "none.")

8. We declare that neither our consulting firm nor any of its directors, partners, proprietors, key personnel, agents, sub-consultants, sub-contractors, consortium and joint venture partners have any actual, potential or perceived conflict of interest as defined in ITC Clause 5 regarding this selection process or the execution of the contract. *[insert if needed: "other than the following:" and provide a detailed account of the actual, potential or perceived conflict]*. We understand that we have an ongoing disclosure obligation on such actual, potential or perceived conflicts of interest and shall promptly inform the client and the Fund, should any such actual, potential or perceived conflicts of interest arise at any stage of the procurement process or contract execution.
9. The following criminal convictions, administrative sanctions (including debarments) and/or temporary suspensions have been imposed on our consulting firm and/or any of its directors, partners, proprietors, key personnel, agents, sub-consultants, sub-contractors, consortium and joint venture partners:

Nature of the measure (i.e., criminal conviction, administrative sanction or temporary suspension)	Imposed by	Name of party convicted, sanctioned or suspended (and relationship to the consultant)	Grounds for the measure (i.e., fraud in procurement or corruption in contract execution)	Date and time (duration) of measure

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If no criminal convictions, administrative sanctions or temporary suspensions have been imposed, indicate "none".

10. We acknowledge and understand that we shall promptly inform the client about any material change regarding the information provided in this EOI submission form.
11. We further understand that the failure to properly disclose any of information in connection with this EOI submission form may lead to appropriate actions, including our disqualification as consultant, the termination of the contract and any other as appropriate under the IFAD Policy on Preventing Fraud and Corruption in its Projects and Operations.
12. We understand that you are not bound to accept any EOI that you may receive.

[Authorized signatory]

[Name and title of signatory]

[Name and address of firm]



Form EOI-2
Organization of the Consultant

**Re: Consulting Services for the Engagement of Implementing
Agency for SADEP in the Target Areas**
Ref: SSD-2000002869-0102-CS-QCBS

[Provide a brief description of the background and organization of your firm/entity and of each associated firm for this assignment. Include the organization chart of your firm/entity. The EOI must demonstrate that the consultant has the organizational capability and to carry out the assignment. The qualifications document shall further demonstrate that the consultant has the capacity to field and provide experienced replacement personnel on short notice. Key staff CVs are not required at the shortlisting stage.]

Name of the firm	
Date of establishment	
Country of registration	
Full address of the firm	
Focal point: name, position, contact information (telephone, email):	Name:
	Tel:
	Email:
Number of branches in the country	
Country(ies) of operations with number of branches in each country	
Number of full-time employees	
Number of part-time employees	
Field(s) of expertise of the firm	



Number of professional staff with experience related directly to the assignment	
Subsidiary and associated companies (<i>wherever applicable</i>): (details in the following format to be provided for all associates) – (i) Name of the company (ii) Nature of business (iii) Address of the company (iv) Website of the company (v) Brief description of company (maximum of 120 words)	
Any other information that the consultant would like to add:	

Maximum 10 pages



Form EOI-3
Experience of the Consultant

Re: Consulting Services for the Engagement of Implementing Agency for SADEP in the Target Areas

Ref: SSD-2000002869-0102-CS-QCBS

[Using the format below, provide information on each relevant assignment for which your firm, and each associate for this assignment, was legally contracted either individually as a corporate entity or as one of the major companies within an association, for carrying out consulting services similar to the ones requested under the preliminary terms of reference included in this EOI. The EOI must demonstrate that the consultant has a proven track record of successful experience in executing projects similar in substance, complexity, value, duration, and volume of services sought in this procurement.]

Maximum 20 pages

Assignment name:	Approx. value of the contract (in current US\$):
Country: Location within country:	Duration of assignment (months):
Name of client:	Total No. of staff-months of the assignment:
Address, and contact details (including email address(es)):	Approx. value of the services provided by your firm under the contract (in current US\$):



Start date (month/year): Completion date (month/year):	No. of professional staff-months provided by associated consultants:
Name of associated consultants, if any:	Name of proposed senior professional staff of your firm involved and functions performed (indicate most significant profiles such as project director/coordinator, team leader):
Narrative description of project:	
Description of actual services provided by your staff within the assignment:	

Name of Firm: _____



ANNEX 1
PRELIMINARY TERMS OF REFERENCE

Consulting Services for Consultancy Services for the Engagement of Implementing Agency for SADEP in the Target Areas

Terms of Reference for Engagement of Implementing Agency to Manage Sustainable Agricultural Development Project (SADEP)

A. Introduction

- The Sustainable Agricultural Development Project was jointly designed by the International Fund for Agriculture Development (IFAD) and the Government of South Sudan (GoSS) through the Ministry of Agriculture and Food Security; Ministry of environment and Forestry and Ministry of Livestock and Fisheries. The Project overall goal is to contribute to enduring peace and reduced poverty' in South Sudan and its development objective is to 'enhance resilience, food, and nutrition security for rural communities in four counties (Terekeka county of central Equatoria; Mundri West and Mvolo Counties of Western Equatoria State and Bor County Jonglei State) over a period of 7 years. The project will support 18,700 households (122,200 members) mainly rural agricultural and fishing households through producer organizations focusing on areas with high poverty prevalence, relative security, and economic potential in the sorghum, groundnuts, sesame, and fisheries value chains.
- The total SADEP cost is estimated at US\$ 40.9 million over 7-years implementation period. The International Fund for Agricultural Development (IFAD) will contribute US\$ 19.6 million, parallel co-financing of US\$ 9.5 million from the African Development Bank (AfDB), 8.9 million from GEF 8 funding and in-kind contributions from the government and beneficiaries of US\$ 1.17 million and US\$ 1.6 million respectively. The Ministry of Agriculture and Food Security (MAFS) will be SADEP's Lead Implementation Agency and will use an implementation structure defined at the national, state and county levels.
- To achieve its development goal the project will be implemented through three components: enhanced Climate-Adaptive Production, Productivity and Availability of Nutritious Food; enhanced Community Infrastructure and Post-Harvest Management Capacity; Institutional Strengthening, Policy Support and Programme Coordination; and Response to Emergency and Disaster (RED).

Component 1: Enhanced Climate-Adaptive Production, Productivity and Availability of Nutritious Food

- This component will focus on strengthening communities to prioritize and plan for their development and addressing production and productivity challenges of targeted value chains as identified by communities through climate smart agriculture and sustainable fishing practices and technologies. It comprises the following subcomponents.

Subcomponent 1.1: Capacity for Community driven planning and prioritization developed.

- This will serve to strengthen communities to plan for their livelihood priorities and will be an entry point to the target communities and interventions for the Project and will employ a CDD approach.



The core activities of the subcomponent are : a) elaboration of the county profiles for each of the selected four counties; b) recruitment of community facilitators and adapt SSLRP facilitation guidelines to the SADEP situation; c) community sensitization; d) strengthen existing CBOs and support the emergence and capacity of new CBOs, where needed; e) identification of socio-economic, environmental and climatic challenges and opportunities within the sorghum and fisheries value chains; and f) development of cluster plans. The selection of Community Facilitators will take consideration of gender and conflict sensitivity. SADEP will ensure that members of the CBOs will be diverse and represented with the different categories of people considered vulnerable found within the communities (women, youth, PWDs, vulnerable households, etc.) The priorities identified in the plans will inform the interventions under the subsequent Project subcomponents.

Subcomponent 1.2: Climate adaptive, nutrition sensitive agriculture and sustainable fisheries practices and technologies developed and promoted.

- This subcomponent aims at supporting priorities elaborated within the CDPs for the target rural producers involved in sorghum systems and fishing, to improve, productivity, production, and nutrition security. The preliminary interventions elaborated further are based on the discussions held with communities during design.
- Sorghum production systems face, the following key challenges: a) limited/lack of availability and access to quality seed; b) use of poor agricultural practices; c) lack of appropriate technologies for land preparation; d) weak extension services, lack of real time climate and weather information leading to low productivity. Proposed activities will seek to address key productivity issues identified by communities and will be implemented by TPIA, research and extension departments through producer groups (PO). These activities might include a) strengthening quality nutrition sensitive community seed production, especially women and youth as seed business entrepreneurs; b) Dissemination of climate smart nutritious sorghum varieties, Climate Smart Agricultural (CSA) practices, climate information and nutrition education, for the sorghum-based system⁶; d) supporting producer groups' access to and use of appropriate land preparation technologies.
- Strengthening community-based sustainable management of fisheries. This will involve strengthening local capacities for implementation of community-led fisheries management plans and promoting good fishing practices. SADEP will prioritize addressing issues identified by communities through the CDD process. This may include restrictions on fishing methods or practices that harm sensitive ecosystems or controlling the use of certain types of fishing gear or mesh sizes that are destructive or non-selective and which target juvenile fish before they have attained reproductive age. Minimum mesh size restrictions may be established to protect juvenile fish and maintain healthy fish populations while closed fishing zones and seasons may be determined to protect spawning grounds for vulnerable fish stocks. Furthermore, SADEP will improve coordination in the functions of States Fisheries Departments, Counties, and sub-counties (Village and Payam and Communities) through regular interactions and capacity building of the State/County fisheries extension services towards sustainable fisheries management. The following are the expected key outputs:

Component 2: Enhanced Community Infrastructure and Postharvest Management and Handling Capacity

⁶ Sorghum based systems include the production of sorghum in rotation or association with groundnuts and sesame.



- This component complements Component 1 and informed by the community priorities identified in subcomponent 1.1, the objective of this component is to enhance community infrastructure and post-harvest management capacity with a nutrition, gender and youth lens by enhanced access to climate resilient infrastructure and post-harvest management practices and technologies, business management and financial literacy skills. The component consists of two subcomponents.

Subcomponent 2.1: *Appropriate and inclusive climate resilient community infrastructure developed.*

- This subcomponent supports enabling infrastructure for the targeted value chains. It will invest in the selected value chains-related infrastructure identified as crucial for food and nutrition security. To ensure ownership and sustainability, infrastructure gaps and the potential interventions will be identified in subcomponent 1.1 through the Community-Led Planning and Prioritization following a CDD approach. All identified infrastructure will be prioritised and implemented after feasibility assessments. When effectively implemented, planned interventions will contribute to: a) increased production, productivity, and availability of safe nutritious food; and b) enhance the capacity for post-harvest management
- For fisheries, the focus will be either at production, storage, transportation, and marketing levels. Planned interventions will include supporting climate-resilient and accessible infrastructure investments that: a) can improve value chain functionality and add market and nutritional value; b) guarantee food safety, extend shelf life and reduce post-harvest losses; and c) improve the resilience, incomes and livelihoods of poor households involved in fisheries, including women and youth. Considering the contextual analysis, it is expected that communities will identify a range of community infrastructure needs including:
- The project will invest in the restoration of degraded land through proven and ecosystem specific technologies, and reforestation among others identified as crucial by CDPs especially in areas around infrastructure. Youth and jobless women will be organized, trained, and provided with support for the establishment of nurseries where relevant; and c) capacity development and awareness raising on NRM to government staff, development workers and communities, etc.

Subcomponent 2.2: *Appropriate climate adapted, and nutrition sensitive Postharvest technologies and practices promoted and adopted.*

- This subcomponent will provide a range of support to enhance the functioning of inclusive POs to improve post-harvest management for food and nutrition security informed by priorities identified in the community prioritization process. This will be strategic entry point for women, youth and other vulnerable persons. Following below is a summary of the constraints and planned interventions.
- SADEP will strengthen the capacity of PO to access finance through village savings and loans by: a) mapping and grading of existing VSLAs where the 526 PO are members of to determine their level of group maturity and operations and establish new VSLAs within the targeted POs as needed in the relevant project communities. Up to 200 VSLAs will be supported and developed towards graduation; b) informed by the



Component 3: Institutional and Policy Strengthening, Project Coordination and Management – This will be a cross-cutting component servicing the technical components and facilitating pathways for the effective and efficient implementation of SADEP interventions. It will strengthen institutions for sustainable management of investments under the Project. Policy support will facilitate the development, review and update of policies and strategies in areas identified as essential for SADEP implementation and sustainability. Interventions for institutional strengthening and policy support will be informed by a needs assessment that will be undertaken to identify gaps. The component comprises the following subcomponents.

1. *Subcomponent 3.1: Institutional Strengthening and Policy Support* – The subcomponent will have a dual focus: institutional strengthening and policy support.

2. *Institutional Strengthening* – These interventions will seek to augment the capacity of the institutions at the national, state and county levels that will be responsible for overseeing and/or implementing SADEP activities. Selection of the specific activities will be guided by the Capacities and Systems Needs Assessment that was done under the SSLRP that identified the existing capacity gaps at the national, state and county levels.

3. *Policy Support* – This intervention aims at ensuring that there is a supportive policy environment during and after implementation. While there is ample need for supporting government to formulate/revise/update different policies/strategies/acts/regulations to improve the regulatory function, SADEP will limit its focus on a small number of policy areas to ensure that those areas get adequately supported during Project implementation. The following areas were identified in liaison with government: a) support community participation in validation of Fisheries and Aquaculture Legal Framework (Bill); and b) completion of pending draft seed policies/laws together with the provision of support to improve enforcement of seed inspection and certification regulations and seed import laws. Details of the specific activities will be provided in the PDR.

4. *Subcomponent 3.2: Project Coordination and Management* – This subcomponent seeks to provide SADEP with efficient and effective coordination, including planning and implementation, financial management and control, procurement support, monitoring, evaluation and knowledge management, and progress reporting. It will also ensure liaison and linkages with all other projects/programmes being implemented in South Sudan that seek to address similar constraints; the liaison will aim at taking advantage of existing synergies and avoiding duplications. Implementation will be through a third-party implementing agency (IA). Details are provided under the implementation arrangements section.

Project major outputs

The implementation shall be responsible to deliver the following output during the implementation period.

- Total Outreach coverage 18,700 households (M (50%) = 9350 and F (50%) =9350 Youth (40%) =7480)
- HHs that receive project support are 30% female headed
- 526 CBOs identified and supported.
- 112 200 total-Number of HH members
- 50% of the target households have increased resilience (9350 Households)

Component one (1):

Sub-component 1.1

- 526 Community Driven Development plans developed.
- 748 groups supported to sustainably manage natural resources.



- 13090 households trained in crop production and or technologies.
- 5510 households trained in fishery technologies.
- 526 POs trained using CSA practice manuals (one CSA manual)
- 70,000 mini seed packs of sorghum, groundnut and sesame varieties distributed
- 1 annual seed fair organized in collaboration with seed systems group Africa (SSGA) to showcase and create awareness and enhance demand for quality seeds (local and improved)
- Community based fisheries management plan implemented in 20 villages/camps
- Extension staff and fishers trained on sustainable fisheries management and ecosystem
- 6 motorbikes and 2 fibre glass boats provided to strengthen fisheries extension services
- Community based fisheries data collected, indigenous knowledge and monitoring systems developed in 20 villages/camps
- State and county fisheries officers and fishing communities trained and engaged in participatory fishery data collection, analysis and monitoring
- 6 new boat construction youth enterprises employing 40 youths established
- 2 fishing gear retail outlets established and operated by private sector of fishers' association

Component two (2):

- 20 climate resilient water points developed.
- 50 km of rural climate resilient feeder road rehabilitated to connect production to marketing areas.
- 15 ha irrigated system at Palotaka research centre to increase and stabilise seed production and
- productivity of sorghum and groundnut, sesame and other relevant crops seed developed.
- The seed centre storage capacity strengthened, and 1 cold storage facility equipped
- 100 ha (25 ha per county) of community led small scale irrigation systems developed by community seed producers.
- Eight (8) small medium capacity (50-100 tonnes) grain storage facilities (2 per county) constructed and managed by beneficiary Pos inclusive of youths.
- Two (2) small scale and climate resilient fish landing sites established with appropriate management mechanism.
- Four (4) CBOs led cold chain technology, established to provide services for production, storage and marketing.
- Fish processing infrastructure established and equipment with 20 cost effective and environmentally friendly solar fish tent dryers.
- Value chain infrastructure identified according to community led prioritization and action planning.
- Feasibility study conducted and design developed to ensure infrastructure technical and economic viability.
- Inclusive operations and maintenance committees established for every infrastructure to ensure



efficient, effective and sustainable use of the different infrastructure.

- 20,000 hectares of degraded land restored
- Four (4) multipurpose tree nurseries established one (1) per county
- 48 sessions of awareness raising and capacity building at county and national level undertaken for 40 officials.
- Dried fish processing and preservation facilities developed, including 300 drying racks, 60 energy efficient ovens and 20 fish tent dryers provided.
- Target communities provided with milling equipment for fish powders as ingredient for cottage level food product development.
- 4 tonnes of ice produced per day and accessed by the fishing communities
- 60 training sessions including demonstrations conducted and 2 exchange learning visits facilitated for the targeted fishing community to learn fish handling, processing, preservation and food safety.
- 526 POs mapped and graded conducted to them to determine their maturity and supported. 200 VSLAs supported and developed towards graduation

B. Objective

- The objective of this assignment is to plan, implement, monitor, report and provide technical supervision and monitoring of all SADEP activities as specified hereunder.

C. Scope of Work

Scope of Work for the Implementing Agency

The Implementing Agency (IA) will be responsible for the overall implementation, coordination, and monitoring of progress of the project. In doing so, it will work very closely with the target communities, frontline extension agents and other relevant stakeholders, to mobilize and empower target communities and identify beneficiaries. It will provide coordination and technical support throughout the life of the project, including submission of project reports. All these will be done in a manner that will significantly benefit target beneficiaries. Generally, the IA will provide the following services:

- Coordinate the project throughout the life of the project to ensure that the project is technically and properly implemented.
- Provide strategic, programmatic and technical support to the Project.
- Engage with external stakeholders and attend strategic meetings.
- Be responsible for day-to-day management and M&E of the project ensuring that targets and milestones are met.
- Develop AWPBs and the associated Procurement Plans following IFAD requirements.
- Mobilize, sensitize, empower, and orient the target beneficiaries/communities to secure their active involvement and participation in project activities.
- Establish and manage sound budgeting, accounting and internal control and financial reporting systems for the project and ensure that all expenditures and



related supporting documents are properly and physically archived for review and auditing purposes by government and independent Auditors in accordance with IFAD project audit requirements.

- Ensure the efficient and effective management of the project resources, including opening of a dedicated Project Account at the IA level, and ensure achievement of Value for Money.
- Produce project reports (technical and financial) in accordance with reporting templates availed by IFAD to monitor and manage progress towards achieving set project targets.
- Provide community-based coordination and information-sharing platforms to ensure inclusion of target beneficiaries in decision making, particularly of women and marginalized groups.
- In collaboration with the respective County Development Committees, and using a targeting strategy approved by the PCU, identify target locations and beneficiary communities. The selected target locations and beneficiary communities would need to be endorsed by project's oversight body (National Advisory Committee (NAC) and National Technical Committee (NTC). The process should ensure that 60% of target beneficiaries are women, as per guidance in the Project Implementation Manual. This will be informed by overall project targeting strategy.
- Together with Community Facilitators, and in collaboration with the communities:
 - Organize eligible beneficiaries into Community-Based Groups (CBOs) and, where relevant, provide needed support to existing CBOs and facilitate their meaningful participation in all community-based interventions.
 - Ensure Gender and Nutrition mainstreaming across all the components including Monitoring and Evaluation.
 - Ensure full compliance with IFAD's Social, Environmental and Climate Assessment Procedures (SECAP) and relevant National guidelines for the assessment of environmental and social impact of all agreed activities, determining mitigation measures for negative impacts, and duly implement environmental and social safeguards, as per the project Environmental and Social Management Framework (ESMF) and Resettlement Policy Framework (RPF), where relevant.
 - Follow the preparation of, if need be, prepare, project specific Environmental and Social Management Plan (ESMP) for the infrastructure development.
 - Ensure that climate and environment issues are mainstreamed/considered during development of the CDP and also all other training/awareness/capacity building programs.
 - Devise a non-cost incentive mechanism for payment for ecosystem service practices, so that farmers are motivated to engage in soil and water conservation activities. Non-cost incentives may include awareness/training, certification, etc.
 - Develop and implement a monitoring and evaluation framework and ensure relevant and appropriate systems are in place, ensuring quality control and that implementation is executed as stipulated in the Project Implementation Manual.
 - Develop a Grievance Redress Mechanism to ensure that grievances and complaints by beneficiaries and communities related to activity implementation can be addressed to ensure participatory approaches, fairness, neutrality, accountability, and transparency. One part of the system is to ensure that Grievance Point Person that will serve as a bridge between



- the complainant and the government/project owner, are assigned at county/payam level and awareness creation, to all beneficiaries, on how to direct complaints/grievances; and
 - Produce training materials for all infrastructure covering the operation and management and operation and maintenance, with the aim of building capacities through guidance, training, and a supported 'learning-by-doing' approach.
- Prepare regular reports and updates on the progress of implementation of the project within the agreed timeframe and submit to the relevant stakeholders.

D. Other responsibilities of the IA, upon signature of the contract, shall include:

- Put in place a sound financial management system, including a good system of bookkeeping and financial accounting. The system should comply with IFAD's minimum requirements for project financial management, where reports should reflect financiers, project components and disbursement categories.
- Allocate the money to activities and suppliers in a transparent and accountable manner.
- Fulfil all formalities required for operating in South Sudan.
- Have an efficient management system, with a transparent arrangement for decision-making and reporting and procedures for internal and external information exchange.
- Equip the project implementation and monitoring the work of on-going activities and other third parties.
- Have a well-established Procurement Management System that has transparent procedures for planning of purchases, including tenders, which guarantee high quality and proper use of products, sufficient supplies of high-quality products to the end consumer within a provided period;
- Have evidence of routine preparation of reports of all the purchases and supplies.
- Put in place a fully functioning M&E system (with proven capacity and experience for the collection, recording and storing of the data related to the project implementation and quality control);
- Administer the entire funds of the SSLRP and disburse accordingly to the relevant service providers.

E. Qualifications and Experience

- Minimum qualifications and experience of the IA –
- The IA shall have a minimum of 5 years' experience and knowledge of working in fragile/conflict affected situations.
- The consultant must have successfully completed 2 similar assignments in preparation, implementation and management of livelihood improvement and resilience projects particularly on fishery and seed systems and climate smart agriculture.
- Have extensive experience in the community led development approach.
- The IA should also have handled projects of not less than USD 20 million in food security, resilience building, and livelihood enhancement in a fragile country.



F. Key Personnel and Qualification Requirements

- The IA will have a Project Management Team consisting of at least the following key personnel:

Key Personnel

Project Manager: The Project Manager will have the overall responsibility for the day-to-day activities of the project. He/she will coordinate implementation of activities with other projects engaged in support for similar/related themes.

Qualifications and experience:

- The Project Manager must have at least 10 years of work experience in planning, management, administration and implementation of rural livelihood improvement, agricultural or rural development Projects in the public, private or NGO sectors and specific exposure to commercial/private sector practice in service contracting, performance monitoring and financing.
- He/she must have a master's degree in Agricultural Science, Agricultural Economics, Economics, Development Studies, or any equivalent qualification.
- Post qualification in Project Management will be an added advantage.
- Should have at least 2 years' experience working in South Sudan.
- Strong understanding of project management, technical knowledge and problem-solving skills to offer solutions to problems.
- Demonstrated ability to set priorities and to work with minimum supervision to meet changing deadlines.
- Strong teamwork skills and willingness to travel at short notice.
- Excellent communication skills with ability to express ideas clearly.
- Computer literacy and ability to use word processing and office technology equipment
- Experience working for donor implemented projects is an advantage.

Project Monitoring, Evaluation Knowledge and Management Officer:

Reporting to the Project manager of the, the Monitoring, Evaluation and Knowledge Management Officer will have the overall responsibility for the coordination of the timely establishment, operation, and maintenance of the project M&E and learning system; for the monitoring and evaluation of progress; generation of knowledge and evidence; and for the communication of programme activities, achievements and lessons learned.

He/she should possess the following:

- A Postgraduate Degree in any of the following fields: Monitoring and Evaluation, Demography, Population Studies, Statistics, Economics, rural development or any other related subjects from a reputable University.
- The Officer must have demonstrated experience in designing and implementing M&E systems in a multi-faceted rural development Project.
- Demonstrated experience in data processing and management of large-scale surveys.
- Demonstrated experience of at least 3 years of application of Computer statistical packages and/ or data analysis software (e.g. SAS, SPSS, and Advanced Excel) and basic computer skills (word-processing, power point, and databases) are a must.
- At least (Eight) 8 years of direct experience in a position of monitoring and evaluation of rural development and national Projects



- f) Possession of additional training in impact evaluation, familiarity with the operations and use of IT in monitoring and evaluation are added advantages.
- g) Strong experience in conducting research studies including the entire evaluation cycle, from formulation, design to implementation, analysis and presentation of results and recommendations.
- h) Good oral and written communication skills and should be fluent in English.
- i) Proven high level of integrity in handling public resources and in executing duties.
- j) A high level of interpersonal and management skills and ability to work with teams.
- k) Must be result focused and be able to work under pressure and tight deadlines.

Agronomist: Sorghum Production Officer:

Sorghum Production Systems Officer (SPSO) will be reporting to the Implementing Partner (IP) Project Manager (PM) and will be responsible for the full implementation of Subcomponent 1.2 and some 2.2 ac.

He/she should possess the following:

- a) A postgraduate degree (or equivalent) in either Agronomy, Plant breeding or a related field Extensive experience (minimum 5 years) working in Research, Extension or Training, preferably in [South Sudan/Eastern Africa].
- b) Strong technical knowledge of drought tolerant crops production systems (cereals and legumes) and climate smart agriculture and ecosystem-based management principles.
- c) Excellent written and oral communication in English and facilitation skills, with the ability to engage effectively with diverse stakeholders.
- d) Statistical skills, knowledge of computer applications and software for data collection, management and analysis desirable Aptitude to work collegially and collaboratively in diverse, multicultural environments.

Fisheries Officer:

The Fisheries Officer (FO) will be reporting to the IP Project Manager (PM) and will be responsible for the full implementation of Subcomponent 1.2 and 2.2 b.

He/she should possess the following:

- a) Holder of a bachelor's degree in any of the following fields: natural resource management, fisheries science, -aquaculture or any other related subjects from a reputable University with at least 5 years of practical experience in implementing fisheries intervention in a context like South Sudan.
- b) Extensive and demonstrable knowledge on fisheries and conservation strategies for sustainable fisheries management.
- c) Extensive and demonstrable knowledge of policy/governance, and resource management.
- d) Excellent interpersonal skills including advanced experienced presentation and facilitation.
- e) Effective and clear communication skills in writing and verbally in English
- f) Experience in participatory approaches and with experience in working with government, counterpart agencies, NGOs, private sector, community-based organizations and regional fisheries organizations.

Rural Infrastructure Engineer: The SADEP Implementing Partner (IP) Senior Rural Infrastructure Engineer (RIE) will be reporting to the IP Project Manager (PM) and will be responsible for the full implementation of Sub-component 2.1 activities.



He/she should possess the following:

- a) A minimum of a Bachelors' Degree in Infrastructure Engineering or an equivalent field.
- b) A minimum of ten (10) years of general professional experience in rural infrastructure management, with specific focus on irrigation infrastructure or fishery related infrastructure and civil works.
- c) Proven experience and familiarity with field work related to rural communities' development.
- d) Experience with projects funded by an international funding agency would be a strong advantage.
- e) Proven ability to interact competently with local authorities on issues relating to rural infrastructure development.
- f) Good oral and written communication skills in English.

Financial Management Officer:

The Financial Management Officer will be required to design and implement the necessary accounting and financial management systems to address the Project's needs in responding to the objectives. The systems to be designed should focus on but should not be limited to budgeting, accounting, internal control, reporting and external auditing.

He/she should possess the following:

- a) Posses a bachelor's degree in accounting from a recognized university with additional professional qualifications such as CPA, ACCA, etc are a requirement.
- b) Must possess at least 7 years of experience in accounting and financial management of which at least 5 years must be working experience with donor-funded Projects/projects.
- c) Must be computer literate with demonstrable proficiency in Microsoft Word and Excel and any other relevant application including accounting software.
- d) Must have excellent writing, presentation and interpersonal skills, excellent analytical skills and ability to effectively communicate with a broad range of audiences

Procurement Officer: The Procurement Officer will be responsible for all procurement under the Project and for maintaining all procurement documentation in good order, except those related to Subcomponent 3.1.

He/she should possess the following:

- a) A master's degree in purchasing and supply, economics, finance or law; or equivalent management qualification -.
- b) He/she will have a sound understanding of procurement withing the South Sudanese environment and the protocols and procedures applying to internationally financed programs and projects in the country.
- c) He/she would have at least 8 years of work experience in procurement and contract management in government implemented projects funded by international donors like AfDB, IFAD, World Bank etc.
- d) The job holder must possess advanced working knowledge and skills of MS Office (MS Word, MS Excel and MS Access).





ANNEX 2

Qualification and Evaluation Criteria

Item	Criteria	Points
A.	General experience	20
i	The firm has been established for over 10 years, reflecting a solid foundation and sustained presence in consultancy domain	20
B.	Specific experience	80
i	The firm has a well-established organizational and management structure, supported by a sufficient number of qualified and relevant experts.	15
ii	Demonstrated successful implementation of at least two similar projects, each valued at a minimum of USD 20 million, within the last 10 years. Firms are required to submit supporting documentation demonstrating the successful implementation of the two similar projects.	50
iii	Proven experience working in fragile or post-conflict countries	15
	Total Points	100
	Minimum points required to pass	70 points

