


Approved
17/06/2022




17 JUN 2022

THE LUTHERAN WORLD FEDERATION, WORLD SERVICE
SOUTH SUDAN COUNTRY PROGRAM

Position type: Project Officer
Number of Positions: One
Duty Station: Magwi County
Contract type: Fixed term with possibility of extension depending on funding & performance
Report to: Project Manager
Employment start date: August 2022
Advert Closing deadline: 7th July 2022

Background:

The Lutheran World Federation/Department for World Service (LWF/DWS) South Sudan Program was established in 2009 and strives to provide humanitarian assistance (emergency/relief, rehabilitation and development work) to refugees, IDPs, returnees, host community and other vulnerable communities to enable them meet their basic human rights and needs in line with its vision and mission statements, and core values. The activities of LWF include education, child protection, food security, emergency, community protection and capacity building of local authorities and community members. LWF Currently works in 5 of the 10 states of South Sudan including Central Equatoria, Eastern Equatorial, Jonglei, Upper Nile and Unity. This position will be based in Magwi County of Eastern Equatoria with regular work-related travels to Torit and Juba.

Duties and Responsibilities:

Under the guidance and direction of the Programme Manager, the Project Officer, Under Cross-border Opportunities for Migration, Peace, and Self-Sustenance (**COMPASS**) Project-Magwi County, substantially contributes to the effective and efficient management of the project. She/he will ensure that the implementation of the project is in line with established LWF DWS South Sudan Program guidelines and procedures as well as Donor guidelines.

Reporting and Communication lines

The Projects Officer reports to the Project Manager (PM); He/she shall work in close collaboration with the Finance Officer, Log/Admin Officer, M&E assistant, other project officers and Area Coordinator among others.

Specific Task:

- Planning, implementing, coordinating, reporting and monitoring/evaluating of the project deliverables.
- Provide technical support and coordinate with the PM and the other project officers on project activities implementation.
- Conduct follow up and monitoring visits to beneficiaries of the project
- Prepare Reports, tables, graphs and charts on the above information for the purpose of better informing LWF/DWS and its partners on trends, status, needs and opportunities
- Participate and represent LWF at coordination meetings and share information about LWF and the PM and AC feedback from such meetings.
- Advocate with local government, on all issues relating to the project
- Follow up project activities and monitor project impact and provide additional training where necessary
- Perform any other functions that may be assigned by the immediate supervisor
- Always ensure LWF/DWS and donor visibility guidelines are applied

Minimum Qualifications and Personal Specification:

- Diploma or Degree in Social sciences
- Minimum 3 years' experience in management of projects in development and emergency context in the NGO setting
- Experience in project cycle management is an asset
- Demonstrated understanding of community engagement/participatory planning techniques.
- Good facilitation and listening skills
- Excellent in written and spoken English.
- Computer literacy (Ms Word, Ms Excel and Ms PowerPoint, Outlook)

Application Process:

Application Process

- All applicants must send their application letter and updated CV and supporting documents to the Human Resource office in Juba Recruitment.southsudan@lutheranworld.org.
- Not later than 5:00pm 7th July 2022
- No hand delivery is accepted. Applications by email should come with the subject 'Application for Project Officer-COMPASS'. Emails or applications that don't have that in the subject box will not be considered. Female candidates are encouraged to apply. Only shortlisted candidates will be called for interviews.

Child Safeguarding:

LWF is a child safe organization and is fully committed to promoting the realization of children's rights including the right to protection from violence and abuse. We therefore, have particular responsibilities to children we work and come into contact with to keep them safe from any harm or risk. In line with LWF policy, any appointment is contingent on thorough criminal record checks.



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THE LUTHERAN WORLD FEDERATION, WORLD SERVICE
SOUTH SUDAN COUNTRY PROGRAM

Position type: Community Facilitator-COMPASS

Number of Positions: One

Duty Station: Magwi County (Nimule and Pageri)

Contract type: Fixed term with possibility of extension depending on funding & performance

Report to: Project Officer

Employment start date: August 2022

Advert Closing date: 7th July 2022

Background:

The Lutheran World Federation/Department for World Service (LWF/DWS) South Sudan Programme was established in 2009 and strives to provide humanitarian assistance (emergency/relief, rehabilitation and development work) to refugees, IDPs, returnees, host community and other vulnerable communities to enable them meet their basic human rights and needs in line with its vision and mission statements, and core values. The activities of LWF include education, child protection, food security, emergency, community protection and capacity building of local authorities and community members. LWF Currently works in 5 of the 10 states of South Sudan including Central Equatoria, Eastern Equatoria, Jonglei, Upper Nile and Unity. This position will be based in Magwi County of Eastern Equatoria with regular work-related travels to Torit and Juba.

Duties and Responsibilities:

Under the guidance and direction of Project Officer- Under Cross-border Opportunities for Migration, Peace, and Self-Sustenance (**COMPASS**) Project-Magwi County, The community facilitator will, substantially contribute to the effective management of the project in Nimule and Pageri Payams.

Generally, the Community facilitator will Facilitate and encourage active participation of and networking between individuals and communities in implementing project activities. The person will establish and maintain close working relationship with communities and Government officials in the project area. Further, the person will provide the link between the project and the community to ensure effective and efficient implementation.

Reporting and Communication lines

The Community facilitator, reports to the Project Officer under this project. He/she shall work in close collaboration with the Project Manager, Education Officer, Project Officer-Protection and Social Cohesion, WASH assistant, Finance Officer, Log/Admin Officer, M&E Assistant, Area Coordinator among other members.

Specific Task:

Minimum Qualifications and Personal Specification:

- Diploma or Degree in Social work, Sociology, Community Development or any other social Science
- Excellent skills in training facilitation and assessment
- Ideally computer literate and able to use Microsoft Word at a basic level
- Demonstrated ability to work in a team with strong interpersonal skills
- Positive and optimistic attitude and approach to work
- Desirable past experience of working in remote areas
- Ability to meet deadlines and prioritize work under pressure and demonstrated resourcefulness
- Takes responsibility for own work and promotes high standards.
- Anticipates problems and regularly provides solutions
- Good organizational awareness and communication skills
- Able to work in a challenging environment.
- Valid motor cycle riding permit is an asset

Application Process

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- Not later than 5:00pm 7th July 2022
- Hand delivery is accepted and should be send to LWF office NCA Compound, Buluk, or Magwi field office, which shall be registered at the reception. LWF Magwi Field office is along Magwi PHCC road, 60 meters away from Abara road. Applications by email should come with the subject "Community Facilitator-COMPASS". Emails or applications that don't have that in the subject box will not be considered. Female candidates are encouraged to apply. Only shortlisted candidates will be called for interviews.

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