



JOB OPPORTUNITY

JOB TITLE:	Primary/Secondary Teachers.
LOCATION:	Ibba Girls Boarding School-WES
LINE MANAGER:	Headteacher
APPLICATION DEADLINE	30th Dec, 2023, 12:00 PM CAT

INTRODUCTION

Ibba Girls' Boarding School (IGBS) was founded by Friends of Ibba Girls' School (FIGS) in 2011 and the school opened in 2014 with the aim of providing high-quality education to girls across the five years of upper primary school and the four-year secondary in Western Equatoria State and beyond. It is open to all, regardless of their family background, status, or income. The school is rooted in Christian values and welcomes people of all faiths.

The school aims to educate and empower young women with values, knowledge and skills for life, work, and leadership so that they can transform their communities and South Sudan as a nation.

FIGS is working closely with the National and State Ministry of General Education and IGBS Trustees in South Sudan. Friends of Ibba Girls School (FIGS) and Windle Trust International (WTI) established partnership to provide technical and operational support to the school, working very closely with IGBS Trustees and Ministry of General Education and Instruction (MoGEI).

Ibba Girls Boarding School (IGBS) Trustees are looking for fully qualified primary and secondary school teachers holding degrees and diplomas in education. The interested candidates should specialize in the following subjects below:

Job Title: Secondary Teachers- Biology, Chemistry, Physics, Maths, English, Geography, History, CRE, Agriculture, and Commerce.

Job Title: Primary Teachers: English, Maths, CRE, Social Studies

Job purpose: To contribute to the academic and pastoral leadership and management of the students in a way which models and inspires high standards of teaching, a love of learning, a sense of safety and



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security, and a culture of caring for each other and for the wider community in line with relevant IGBS and WTI policies, practices and procedures.

Key Accountabilities

Teacher's role and duties:

- Organize classroom teaching and learning and coursework for students or pupils
- Prepare relevant materials and activities for each class for quality results.
- Assign homework and interesting exercises to the students and these are marked promptly.
- Identify students with special needs and create individualized plans to provide remedial lessons.
- Provide feedback based on workload and classroom behavior for each student in the class.
- Preparation for scheme of work, lesson plan and instructional materials to facilitated teaching and learning of Commerce and Geography in your classes.
- Ensure that there is proper documentation for attendance (class registers) for your designated classes.
- Prepare adequately and appropriately professional teaching documents such as the Scheme of Work, Lesson Plans, Lesson Notes, Records of Work Covered and Learners Progression Records. These records will be checked by the Director of Studies/for Head teacher.
- Use teaching techniques that encompasses child centered learning methodologies.
- Responsible for ensuring items which are distributed during classes are returned at the end of class and shared items do not going missing from the classroom.
- Prepare and submit reports of your class to the Director of studies Secondary or Primary section and when demanded by the head teacher IGBS.
- Set and organize for Holiday package, Continues Assessment Test (CAT), examinations, marking and analyzing the results for submission to the Director of studies secondary section at an agreed timeframe.
- Keep accurate records of student's progress (i.e., CAT, examination results) and compiling this on a termly basis for submission to the Director of studies secondary section.
- Maintain discipline in the school and adhere to school rules and regulations.
- Ensure that all urgent education issues are discussed with the Director of Studies or Head teacher immediately.
- Ensure that there is absolutely zero tolerance for corporal punishment, abuse or aggression.
- Any assigned duties deem necessary by the school leadership to perform e.g., ensuring a school is a talking compound and attractive for conducive learners' environment, and taking children for competition in a nearby school etc.

Person Specification

- Bachelor or Diploma in Education Primary or Secondary.
- Two or more years' experience in teaching.
- Strong interpersonal and written communication skills.
- Ability to build meaningful relationships with members of the team.
- Prioritize tasks and responsibilities.
- Intuitiveness and an ability to identify and solve complex problems



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THESE POSITIONS ARE FOR SOUTH SUDANESE NATIONALS ONLY.

Qualified women are strongly encouraged to apply.

Submit your CV, letter of motivation and certified copies of academic documents and National ID electronically to Jobs@windle.org.uk and copy Lilian@windle.org.uk

NOTE: WTI reserves the right to fill the vacancies before the deadline to meet the urgent need by sorting applications on a rolling basis.

Ibba Girls Boarding School and Windle Trust International have zero tolerance on all forms of abuse including sexual exploitation and abuse, human trafficking, child abuse, child labour, discrimination, and fraud & corruption. All concerns and complaints regarding safeguarding will be rigorously identified, reported, and investigated. Any pending SEA allegation or abuse will lead to disqualification or termination of contract. Reference checks will include background check on individual conduct particularly safeguarding.

IGBS Trustees and Windle Trust International do not charge any fee at any stage of recruitment. Note that only shortlisted candidates will be contacted.

Signed



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The Most Revd Samuel Enosa Peni
Archbishop of Western Equatoria Internal Province
\$ Chairperson IGBS Board of Trustees..

