

## Vacancy Announcement

|                   |  |
|-------------------|--|
| Position/title    | Senior Social Worker   |
| Reporting to      | Child Protection Programme Manager                                 |
| Duty station      | Panyikang, Fangak and Pigi/Canal Counties                          |
| Duration          | One (1) year renewable   |
| Date of Advert    | 1st August 2023  |
| Starting Date:    | As soon as possible (applications will be review on rolling basis) |
| Number of Vacancy | One (03)   |



Africa Development Aid (ADA) is non-governmental, non-political national organization registered in 2012 as humanitarian agency and development agency by Ministry of Justice & Constitutional Affairs and by RRC Africa Development Aid is currently providing humanitarian assistance in the areas of Upper Nile, Unity, Central Equatoria, Eastern Equatoria, Jonglei States and Pibor Administrative Area providing Child Protection, GBV, WASH, ES/NFI, Education, FSL and Peace Building.

**Africa Development Aid (ADA) is looking for highly motivated South Sudanese nationals to fill the positions of Senior Social Worker to be based in Panyikang, Pigi/Canal and Fangak Counties.** The **Senior Social Workers** shall provide professional Child protection services to unaccompanied, separated and other vulnerable children through case management and Psychosocial Support in line with Child Protection Policies, Identify and reports cases of grave Child rights violations and response to Cases of Child Marriages. Duties may include and not limited to registering, following up and reunifying children with their parents including provision of comprehensive case management vulnerable children among others.

**1.0. Project Objective:** To support Unaccompanied & Separated Children (UASC) and Other Vulnerable Children (OVC) and ensure UASCs are supported with comprehensive case management support services including Family Tracing and Reunification (FTR), and safe alternative care and ensure enhancement of their psychological well-being through psycho-social according to South Sudan and international Child Protection standards.

### 1.1. Responsibilities/duties:

1. Maintain daily contact with the child protection focal persons, Community Based Child Protection Networks (CBCPN) and other structures to gather information on cases requiring support;
2. Supervise Child protection Case Workers in their daily activities.
3. Conduct Child protection case management to high level of protection concerns.
4. Provide guidance to Case workers in timely case management support to vulnerable children including referrals.



5. Provide capacity building to Case Workers and Child protection community workers on Child protection.
6. Represent the organization in the state and county coordination meetings.
7. Provide guidance to Case workers in the standard database forms (CPIMS+ forms) to capture details of UASC, OVC and missing children.
8. Refer clients to appropriate services and when necessary directly accompany them to different service providers;
9. Conduct service mapping assessment in the target areas and support the development of referral systems with different service providers and the local NGO partners;
10. Develop good relationships and coordination with service providers and community stakeholders to improve identification and provide adequate referral information;
11. Provide weekly reports to the Child Protection Program Manager and do any other duties assigned to him/her by the supervisor.
12. Prepare weekly & monthly work-plans and reports on activities, and conduct site visits to verify and assess activity implementation and the quality of services clients are referred to;
13. Identify and report gaps in the availability of services and quality of service provision for clients in the target areas.

### 3.0. Person specification:

1. Diploma or bachelor degree in Social work, Law, Human rights, Psychology or other related fields with at least 3 years of previous experience in similar position working for a national NGO, INGO or Government;
2. Strong listening and empathy skills, as well as commitment to supporting children survivors/ at risk;
3. Ability and motivation to work well with local authorities, local leaders and local community;
4. Good cooperation skills, ability to work well independently and in a team;
5. Good problem solving and social skills and creative, to think of alternative solutions;
6. Stress-resilient to be able to cope with deadlines and complex problems;
7. Strong organizational, interpersonal and communications skills;
8. Basic computer literacy (Word, PowerPoint, access and Excel);
9. Fluency in English, Arabic plus any local language spoken widely in project target locations;
10. Willing to work extra hours and available at the weekend or holidays for emergency cases.
11. Commitment to ADA values and willingness to adhere to ADA's Child Safeguarding Policy and code of conduct.
12. Previous experience in coordination and reporting of humanitarian activities.

### 4.0. Desirable

- Ability to demonstrate sensitivity to cultural differences and gender issues, as well as the commitment to equal opportunities.





- Ability to demonstrate an openness and willingness to learn and adapt to policies of ADA and the work environment
- Good interpersonal and presentation skills, diplomacy, and ability to remain calm under pressure and not lose sight of priorities.
- Familiarity with conflict-sensitivity approaches and application of Do No Harm Methodologies
- Commitment to ADA's safeguarding policies to ensure all people who come into contact with ADA are as safe as possible.
- Ability to think creatively, work in a team, and perform under challenging circumstances is crucial
- Excellent facilitation and communication skills.
- Good understanding and practical experience in the application of equity issues (Gender and diversity)
- Good computer skills in MS office

#### 5.0. Attitudes

- Proactive and takes initiative.
- Flexibility
- Reporting experience, problem solving and diplomatic skills
- Respect when dealing with others.
- Identify him/herself with the mission, vision and values of ADA
- Multi-tasking

This is a challenging opportunity for a dedicated and highly motivated professional. Please submit your application to **HR & Admin Department**. Bring hard copies of your CV and academic credentials with valid contacts of three referees and letter of application in a sealed envelope to ADA Office in Thongpiny, Theo Road, opp. Former Medair Country Office. Or send you application through [hr.adadevelopment@gmail.com](mailto:hr.adadevelopment@gmail.com) copy to [bolmawich@gmail.com](mailto:bolmawich@gmail.com)

**ADA is an equal opportunity employer. However, this position is only for South Sudanese nationals**

Deadline for this advert is Monday, August 21<sup>st</sup> 2023 by 4:30PM

**Female candidates are strongly encouraged to apply!**

**Female Candidates are strongly encouraged to apply.**

