

LIGHT FOR THE WORLD International
In-country Team South Sudan
Hai Jerusalem, Tearfund Compound
Juba, South Sudan
P.O. Box 613, Juba, South Sudan

Date: 04th-03-2022

JOB ADVERTISEMENT

JOB TITLE: M&E/MEAL OFFICER (01)
DUTY STATION: JUBA
SUPERVISOR: COUNTRY DIRECTOR
APPLICATION DATELINE : 24th /03/2022
SALARY : WILL BE DISCUSS

LIGHT FOR THE WORLD INTERNATIONAL strives for a world in which persons with disabilities in developing countries have a decent life, equally participate in society and have access to their rights. We focus on persons with disabilities living in poverty, who are amongst the most excluded and underprivileged groups in society. Putting them at the center of our development efforts will advance the removal of barriers for other excluded groups as well and bring about change towards an inclusive society.

To strengthen our highly committed and passionate team, we are looking for a

M&E /MEAL officer based in Juba, South Sudan with travel to field offices. This position reports to Light for the World South Sudan, Country Director.

Your Duties:

Actively engage in planning, implementation and management of data and reports for LIGHT FOR THE WORLD, to turn its vision on inclusion into reality. The role holder will be responsible for effective and efficient coordination and implementation of M&E Policies of Light for the World and ensure accuracy in reporting both for Internal and external Partners in the national and different Regional States. Furthermore, the role holder will engage in networking with other NGO actors engaged in inclusive education and disability inclusion in community development and relevant stakeholders in the areas.

The position is for one year with possibility of extension based on performance

Specific duties and responsibilities include:

At Strategic Level:

- ❖ Provide Overall Management of M&E Systems in RSS Country Office
- ❖ Assist Project Officers in routine Monitoring of activities vs set targets and advice the management on necessary action possible.
- ❖ Support Country Office on Data Management for all projects .
- ❖ Take lead in Baseline survey assessment and at all level lead in project Evaluations and Monitoring activities.
- ❖ Planning and support in proposal writing processes.

At Data Collection ,Analysis and Management Level:

- ❖ Develop and design effective data collection modules and incorporate with the existing systems in LFTW RSS.





- ❖ Support LFTW partners in the use of Mobile data collection and help them in data analysis for reporting purposes.
- ❖ Serves as a lead in M&E related activities.
- ❖ Custodian of all raw and refined data for RSS .

At Reporting Level:

- ❖ Provide accurate M&E reports for RSS Country program including all project reports .
- ❖ Support program staff on Understanding of M&E reports .
- ❖ Support in the analysis and interpretation of information and accurately make quarterly presentation on the performance of the Country Office projects .
- ❖ Take lead in setting up of RSS Country Office OKR and monitor and report Quartly performance to HQ.
- ❖ Undertake additional responsibilities as it deemed necessary and as requested by the Deputy Country Director and provide overall support to the Country office program implementation and administrations.

Required Qualification

Undergraduate degree with 3 years' experience in the field of Project Management ,M&E or Undergraduate Degree in Statistical studies or Actuarial Studies is an added advantage. Post Graduate Diploma in Project risk Management is an added advantages.

Experience and Skills

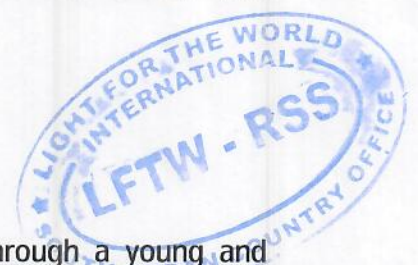
- ❖ At least 4 years of project cycle management experiences of which 3 years in the management of education and disability inclusion projects. i.e. inclusive education and or disability inclusion in community development projects both at community and policy levels required.
- ❖ Prior experience in NGO setup is required.
- ❖ You must have good social attitude and ability to operate in a multifaceted cultural setting.
- ❖ Your interest in development cooperation, in particular on the inclusion of people with disabilities is Mandatory.

Skills and interests

- Very good written and oral communication skills in English is a must.
- Excellent reports writing skills.
- Ability to communicate and speak Local language and mainly common Juba arabic would be an asset.
- Ability to work and coordinate effectively with local government partners and civil society organizations including people with Visual and Hearing impairment.
- Strong belief in teamwork, and appreciating differences and values, as well as being willing to learn from cultural diversities.
- Proficiency in using software applications and tools such as MS Office, web conferencing applications etc.
- Ability to use PowerPoint presentations is a Must.

What we can offer as an employer:

We are offering an outstanding opportunity to bring about change through a young and dynamic organisation with a strong profile, track record and space for exploring new directions, testing new ideas and allowing you to excel as an individual and with your team. We are a professional team that strives towards continuous development. All employees carry responsibility for their fields of action and for reaching the defined targets. We believe





in participatory leadership and expect you to contribute your expertise and ideas also outside of your focus areas. We believe that learning from mistakes is an important way of developing.

We are looking forward to receiving your application no later than **24th March 2022 ,at 5:00pm CLT hour**. Please apply exclusively online via our email: s.mohammed@light-for-the-world.org

A complete CV and a cover letter including an indication of your salary expectation are important as parts of the application. Please indicate contact details of at least two professional references. Please also let us know why you would like to join our team and why you consider yourself suitable for the role.

Important Note:

- ❖ **Hard copies applications should be Address to :HR and Admin Light for the world , Office Location is at Tearfund compound ,Hai Jerusalem , Juba . However we encourage online applications as review is done in support with the M&E Manager based in HQ .**
- ❖ **Women and people with disabilities are strongly encourage to apply. Please also indicate your disability status on your CV in case.**

LIGHT FOR THE WORLD International
Country Office South Sudan Juba

