

JOB ADVERTISEMENT



Position	Project Coordinator
Number	01
Country; Town	South Sudan, Jonglei State, Canal Pigi County
Reports to	Head of Programmes (HOPs)
People under Supervision	Protection Officer, GBV/CP Case Workers, Boat Captain, and other field staff
Other staff interactions	Closely cooperates with all the staff
Department	Programmes
Type of work	Full time
Duty location	Canal Pigi - Atar, Wunlem, Nyinthok, Mareng and Khorwach payams. Occasional travel to Malakal may be required
Travels:	Regular river-based travel between bases and sites (Malakal and Pigi County)
Contract Period:	Contract includes a 3-month probation period, with the length of the contract to be determined upon successful completion of probation
Application Deadline	Friday 14th November 2025

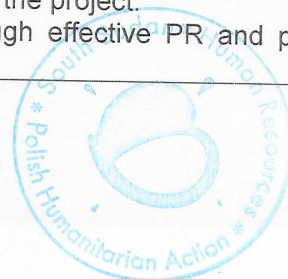
RESPONSIBILITIES

What PAH is about: Polish Humanitarian Action (PAH) is a non-governmental organization dedicated to employing individuals who aspire to make the world a better place. For over 31 years, we have been providing relief in both major and minor emergencies worldwide, while also conducting missions in several crisis-affected countries. Our interventions, encompassing both humanitarian and development efforts, have been implemented in 52 countries to date. We focus on ensuring the sustainable and stable development of regions affected by war and/or natural disasters. We possess extensive expertise in Water, Sanitation, and Hygiene (WASH), and implement projects in Food Security and Livelihoods (FSL), as well as Shelter, Nutrition, and Education.

PAH in South Sudan: Polish Humanitarian Action (PAH) has been operating in South Sudan since 2006, as one of the first NGOs established in Jonglei State. We are a small team of dedicated individuals committed to delivering tangible and sustainable change in the largest, most populous, and most conflict-affected state of South Sudan. Due to the expertise we have accumulated over the years especially in WASH and S/NFI, PAH led the coordination of the Jonglei Sub-national WASH and S-NFI cluster from 2014 to 2021 and 2019 to date respectively coordinating WASH emergency responses with partners to ensure that all vulnerable communities are served during crises. Our priority is to ensure that people have access to clean water and safe hygienic conditions. PAH also provides assistance to internally displaced people and most vulnerable communities, working in the sectors of WASH, Shelter NFI, Food Security and Livelihood, Protection and Education.

Main Objective of the Position

- Ensure integration of protection principles, including child protection and gender-based violence prevention and response, across all project components.
- Ensure time-bound and qualitative implementation of project activities according to the adopted plan.
- Facilitate effective coordination and communication among project stakeholders.
- Monitor and evaluate project progress to ensure alignment with objectives and timelines together with MEAL Unit.
- Foster a collaborative and supportive team environment to enhance project outcomes.
- Ensure compliance with organizational policies and donor requirements.
- Promote continuous improvement and innovation within the project.
- Enhance the visibility and impact of the project through effective PR and promotional activities.



- Ensure compliance with donor directives and department standards.
- Implement tasks assigned by the direct supervisor and CD

EXPERIENCE AND QUALIFICATION

Essential Qualifications and Skills:

Experience:

- Minimum of 3 years in a similar position.
- At least 3 years in the humanitarian sector.
- Previous work in international NGOs or governmental institutions.

Education:

- Bachelor's degree in Project Management, Social Science, Development, WASH, public health or a related field. Candidates with a Master's degree will have an added advantage

Skills:

- Experience in protection programming, including GBV and CP, is highly desirable.
- Familiarity with IASC Guidelines on GBV and CP in emergencies.
- Understanding of safeguarding and protection mainstreaming in humanitarian settings.
- Proven experience in managing full-cycle projects. Extensive experience in project management within different sectors with demonstrated experience managing large teams and multiple projects, experience in South Sudan is a plus
- At least 2 years of experience managing teams of more than 10 people.
- Strong sectoral knowledge in WASH, S/NFI and other sectors.
- Experience managing large scale field activities with multiple teams
- Excellent English language skills (B2/C1 level).
- Ability to oversee project budgets and cooperate with finance officers.
- Strong coordination and monitoring skills for subcontracted parties.
- Competence in managing promotional and PR activities.
- High adaptability and resilience in challenging environments.

Leadership:

- Ability to manage and motivate a project team.
- Strong problem-solving and risk management abilities.
- Capacity to build the skills and capabilities of team members.

Communication:

- Strong interpersonal skills for cooperating with partners, external institutions, and media.
- Excellent negotiation and conflict resolution skills.
- Effective reporting skills in line with department guidelines and donor directives.

Additional Skills:

- Proficiency in other languages, especially local languages.
- Experience with innovative project management tools and techniques.
- Knowledge of local context and challenges in South Sudan.
- Training in advanced project management or humanitarian response.
- Certifications in relevant areas such as PMP, PRINCE2, or similar.

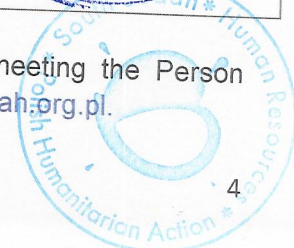
Desirable:

- Experience in a senior project coordination role
- Advanced Education: Master's degree in a relevant field.



Application Submission Criteria:

Please send a covering letter outlining how your skills and experience meeting the Person Specification along with your CV to Human Resources at recruitment.ssud@pah.org.pl.



Please indicate the position you are applying for in the subject line i.e., ***"Application for the Position of "Project Coordinator - PC"***

We welcome applications from all qualified individuals, regardless of gender, ethnicity, disability, or background. Only shortlisted candidates will be contacted.

- **Note:** PAH South Sudan has a zero-tolerance approach to conduct such as fraud, sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination, corruption and bribery.

