



PO Box 144, Juba

South Sudan

[executivedirector@solidarityssudan.org](mailto:executivedirector@solidarityssudan.org)

Date: 9/28/2026

## SOLIDARITY WITH SOUTH SUDAN

### VACANCY ANNOUNCEMENT – SENIOR FINANCE OFFICER

**Location:** Juba, South Sudan

**Reports to:** Chief Operating Officer (COO)

**Employment Type:** Full-time

**Duration:** One-year, renewable subject to performance

**Opening Date:** 28th September, 2026

**Closing Date:** 15<sup>th</sup> October, 2026



**Solidarity with South Sudan (SwSS)** is a faith-based institution established in 2008 in response to the needs of conflict-affected South Sudan. SwSS operates through its Head Office in Juba and field locations delivering projects in health, education, agriculture and pastoral services. Solidarity with South Sudan is an equal opportunity employer.

**The Mission of Solidarity with South Sudan:** Solidarity empowers, equips and accompanies people in South Sudan with a focus on women to become dedicated, service-oriented practitioners in primary education, health, agriculture and pastoral services throughout the country. In doing this, Solidarity continues to collaborate with the Sudan and South Sudan Catholic Bishops' Conference.

By developing capacities in people and institutions, Solidarity aims to create a sustainable future in which the people of South Sudan become agents of change in their society, living and promoting the values of the Gospel.

As an inter-congregational collaborative commitment, Solidarity promotes harmonious intercultural living, witnessing to the Gospel.

#### The Role

SwSS is seeking an experienced and highly competent Senior Finance Officer to provide leadership and oversight of its accounting and financial management function across the Juba Head Office and field locations.

Reporting to the COO, the Senior Finance Officer will be responsible for ensuring accurate and timely accounting and financial reporting, effective budgeting and treasury management, strong internal controls, donor compliance and sound stewardship of organizational resources.



The Senior Finance Officer will work closely with the Fundraising Director and Programme Manager on the financial aspects of donor-funded projects, ensuring that accounting records and financial information remain aligned with approved donor budgets, validated grant allocations and project implementation information.

The Senior Finance Officer will also provide direct oversight of the accounting function at field level, supervising, guiding and training Finance Assistants to ensure consistent and accurate financial management across SwSS.

### Key Responsibilities

The Finance Officer will:

- Manage and oversee accounting and financial operations across Juba and all field locations.
- Prepare timely monthly, quarterly and annual management accounts and financial reports.
- Coordinate organizational budgeting, forecasting, project accounting and budget-versus-actual monitoring, and provide financial input into donor-funded project budgets in coordination with the Fundraising Director.
- Prepare accurate, complete and fully reconciled financial information and reports for donor-funded projects, working closely with the Fundraising Director to ensure compliance with donor financial requirements and timely donor reporting.
- Ensure that project and donor allocations recorded in the accounting system are regularly reconciled with validated Grant Monitoring Matrices and approved donor budgets, and that reliable grant-level financial information is available for ongoing monitoring and reporting
- Manage cash flow, treasury, banking, reconciliations and funding requirements.
- Provide oversight of field-office accounting, supervising, guiding and, where necessary, training Finance Assistants to ensure financial records and reports are complete, accurate, timely and properly supported.
- Maintain effective internal controls and ensure compliance with SwSS policies, donor requirements and applicable statutory and tax obligations.
- Lead the financial preparation and coordination of the annual external audit and coordinate the financial aspects of internal and donor-specific audits, ensuring timely follow-up of finance-related recommendations.
- Provide financial analysis and advice to the COO, Executive Director, Fundraising Director and project teams to support operational, grant-management and strategic decision-making.

### Qualifications & Experience

Candidates should have:

- At least a Bachelor's degree in Accounting, Finance, Commerce or a related field.
- A professional accounting qualification such as **CPA, ACCA or equivalent**, or advanced progress towards qualification.
- At least 6 years' progressively responsible experience in accounting and financial management, preferably within an NGO, faith-based, humanitarian or international development organization including experience in a multi-project and/or multi-location operating environment.



- Demonstrated experience in donor-funded project accounting, budget monitoring, financial reporting, grant reconciliations and donor financial compliance.
- Experience in supervising, coaching and training finance staff, preferably across multiple locations.
- Practical experience in management accounting treasury and cash-flow management, reconciliations external and donor audits and internal financial controls.
- Strong knowledge of accounting systems, preferably QuickBooks Online, and advanced proficiency in Microsoft Excel.
- Experience working with international donor financial requirements, reporting frameworks and compliance requirements.
- Strong analytical, organizational and communication skills with high levels of integrity, accuracy and accountability.
- Knowledge of the South Sudan operating, statutory and tax environment is an advantage.

#### Application Instructions

Interested candidates must submit:

- Cover letter
- Updated CV
- Three professional references

By email to: [qualityam@solidarityssudan.org](mailto:qualityam@solidarityssudan.org) and [executivedirector@solidarityssudan.org](mailto:executivedirector@solidarityssudan.org) in copy with the position title stated in the subject line.

**Applications** will be accepted at the Solidarity Office at Hai Jerusalem, Juba Market, next to CRS, from 9.00 – 15.00 hrs. Monday to Friday.

**Application Deadline:** 15<sup>th</sup> October, 2026 at 12.00 noon.

Preference will be given to candidates who have worked for Faith Based Organisations.

**Only shortlisted candidates will be contacted.**

#### Note:

**Non-Discrimination Statement:** "Solidarity with South Sudan is an equal opportunity employer and prohibits discrimination of any kind."

*Solidarity with South Sudan is committed to safeguarding and promoting the welfare of children and vulnerable adults and expects all those engaged with us have to share this commitment. We have zero tolerance for incidents of violence or abuse against children and adults, including sexual exploitation or abuse.*



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