



HEALTHCARE FOUNDATION ORGANISATION

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Our Ref: **JOB VACANCY – VA/HFO/002/2022** Date:

HEALTHCARE FOUNDATION ORGANIZATION (HFO) IS SEEKING QUALIFIED PERSON FOR THE POSITION OF REGISTERED NURSE (S) BASE IN LEER COUNTY, UNITY STATE.

About Healthcare Foundation Organization (HFO): HFO was founded 2015 in the South Sudan over 4 years ago and has built a long-term, local presence in Central Equatoria State and Greater Upper Nile Region. Our Country team of advisors uses their specialist expertise in Health, Nutrition, Protection, Food Security, Education and Water, Sanitation and Hygiene. We work in above States to support over 100,000 poverty-fighting developments and humanitarian aid projects.

HFO has been working in South Sudan since 2017 and is currently working in four States. Our services are in line with Humanitarian core policies and be tailored for specific South Sudan organization, initiatives and regions. HFO would like to implement an anticipated it's Program. For more information, please visit HFO's website at www.hfossd.org

We wish to recruit interested and qualified applicants (South Sudanese national only) for the following position:

Our Vision

HFO envisions empowered, holistically transformed and peaceful communities growing in unity and diversity towards self-reliance.

Our Mission

HFO exists to inspire, empower and transform communities to move towards self-reliance through the provision of holistic social services and development assistance.

JOB DESCRIPTIONS FOR POSITION OF REGISTERED NURSE BASE IN IN LEER COUNTY, UNITY STATE.

Job title:	Registered Nurse (4 positions)
Department:	Health & Nutrition Department
Directly reporting to	Clinical Officer in charge of the facility
Hours:	40 hours per week
Duty station:	Leer County, Unity State
Project period	3 Months period
Job status	Non-Relocatable staff
Opening date	May 10 th , 2022

Email: healthcarefoundation.org@gmail.com

To improve and advance the "Quality of Healthcare" in South Sudan and its regions





Closing date	May 27 th , 2022
Starting date	ASAP

A. PURPOSE OF THE POSITION:

JOB SUMMARY: HFO is looking for three qualified Registered Nurse with competence and efficient Nursing skills to provide the prescribed treatments to In-patients and support newborns, SC/OTP clients and Lactating mothers in the PHCUs. Such services shall treat all people with dignity, respect, care and compassion, recognizing their individual health beliefs, needs and values.

B. DUTIES AND RESPONSIBILITIES:

- Coordination with stakeholders on ground to promote multi-sectorial approach for service provision
- Establish good coordination strategy with the PHCU in-charge
- Planning and writing duty roster and be involved outreach planning for EPI and Health Education.
- Develop a referral plan for emergency cases, CMR and other critical cases within the facility
- Establishes a compassionate environment by providing emotional, psychological, and spiritual support to patients, caretakers, and families.
- Promotes patient's independence by establishing patient care goals; teaching patient, caretakers, and family to understand condition, medications, and self-care skills; answering questions.
- Assures quality of care by adhering to therapeutic standards; measuring health outcomes against patient care goals and standards; making or recommending necessary adjustments; following hospital and nursing division's attitudes and standards of care set by national health act, and other governing agency regulations.
- Resolves patient problems and needs by utilizing multidisciplinary team strategies.
- Monitors WinHF, Waste management and maintains safe and clean working environment
- Protects patients and employees by educating Staff on infection-control policies and protocols, medication administration and storage procedures, and controlled substance regulations.
- Monitors the patient documents, charting and department recording files in the wards.
- Maintains continuity among nursing teams by documenting and communicating actions, irregularities, and continuing needs.
- Maintains patient confidence and protects operations by keeping information confidential as a registered Nurse according to medical ethics.
- Ensures operation equipment are recorded and kept in tidy and dry places and report any damages to the Clinical Officer.





- Maintains nursing supplies inventory by checking stock to determine inventory level; anticipating needed supplies; placing and expediting orders for supplies; verifying receipt of supplies; using equipment and supplies as needed to accomplish job results.
- Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional team works.
- Maintains a cooperative relationship among health care teams by communicating information; responding to requests; building rapport; participating in team problem-solving methods.
- Contributes to team effort by accomplishing related results as needed.

C. REQUIREMENTS;

- Diploma/Degree in Nursing at the recognize University or Institutions.
- At least five years of experience in the field of Nursing in the Hospital or PHCC.
- Knowledge of BEmONC & CEmONC and MVA/DnC.
- Experience in conducting deliveries and care of New born babies (APGAR scores).
- Knowledge in Drugs sources and five rights of the medications, IV, SC and IM.
- Knowledge in EPI activities or routine vaccinations.
- Knowledge of emergency response and First Aid.
- Good knowledge of managing skills and intra & interpersonal skill.
- Knowledge in PEP/PREP and management of HIV/AIDS and VCT.
- Must have a knowledge in Nutrition screening and management.

D. HFO STATEMENT ON PSEA, CHILD SAFEGUARDING, ANTI WORKPLACE HARASSMENT AND BULLYING

The HFO and HFO workers must adhere to the values and principles outlined in HFO Way - Standards for Professional Conduct. These are Integrity, Service, and Accountability. In accordance with these values, the HFO operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment and Bullying Policy.

E. HOW TO APPLY:

Applications should be address to Human Resource Department by email: recruitments_hfo.org@gmail.com quoting the vacancy number not later than **May 27th, 2022 @ 5.00 PM**. If this is not possible by e-mail, please hand-deliver or send your application in an envelope sealed to the address below before the closing date. Applications received after this date will not be considered.

Further guidelines





- Indicate clearly in the subject line of the email the position you are applying for (in Caps)
- Save your CV with your name before attaching it
- Only shortlisted applicants will be contacted

To: Security guards

- HFO Head office Tongpiny
- HFO field Office in Leer County.

Qualified female applicants are particularly encouraged to apply!

Healthcare Foundation Organization (HFO) provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, colour religion, sex, national origin, age, disability, political affiliation, marital status.

