

MINISTRY OF LABOUR, PUBLIC SERVICE
H-3
Approved by
02 JUL 2020
MLP: SHD
HUMAN RESOURCE DEVELOPMENT
27/2020

Franklin Graham *President*

Vacancy Announcement

Samaritan's Purse is a Non-denominational evangelical Christian organization providing spiritual and physical aid to hurting people around the world. Since 1970, Samaritan's Purse has helped meet needs of people who are victims of war, poverty, natural disasters, disease, and famine with the purpose of sharing God's love through His Son, Jesus Christ. Samaritan's Purse International Relief is seeking to hire qualified persons to fill the following position.

Vacancy: Logistics Officer (1 Position).
Reports to: ER Procurement and Logistics Coordinator.
Duty Station: Juba.
Start Date: ASAP
Deadline of Application: 22nd July 2020.

SUMMARY OF THE POSITION

The Logistics Officer will be responsible to oversee and manage technical and bulk logistics of emergency relief commodities, inventory management and to design and implement systems for Logistics. The Logistics Officer works in conjunction with the Operations Team to implement Logistics and emergency relief by Samaritan's Purse in South Sudan.

MAJOR DUTIES AND RESPONSIBILITIES:

- Coordination of all flight activity for program cargo and staff.
- Establish, develop and coordinate use of ground transport.
 - ✓ Set regular trucking schedule between source sites, warehousing sites, and field sites.
 - ✓ Establish and oversee agreements with trucking companies.
 - ✓ Dispatch and tracking of all ground cargo shipments.
- Coordination of all Warehouse Management and Inventory Tracking.
- Management of warehousing and fleet staff under the program.
- Ensure that goods movement is coordinated with all relevant exemption documents.
- Manage program fleet, machines and equipment.
- Management of program communication equipment i.e. phones, radio, internet equipment etc.
- In-charge of asset tagging and tracking.
- With a generous and serving spirit, perform all other tasks and responsibilities assigned by the supervisor for the benefit of Samaritan's Purse.
- Maintain a Christian witness to the communities.



PREFERED SKILLS AND QUALIFICATIONS

- Ability to maintain a Christian witness.
- Holder of a Bachelor's degree in logistics, business, procurement or a relevant field preferred but a diploma with a combination of relevant working experience will be considered also
- Proficiency in excel.
- Ability to drive standard manual SUV with a valid driving license.
- Understanding of high HF and VHF radio communication.
- Understanding of UN Radio procedures.
- Minimum 3 years' experience working in a similar capacity but previous INGO Experience will be an added advantage.
- Fluent in Spoken and Written English with the ability to speak Arabic.

How to apply: Any interested applicants are required to submit soft copy application letter, copies of Academic Certificates, updated CVs, copies of National ID cards for clear Nationality Identification addressing to HR Department - Samaritan's Purse South Sudan Country Office, Juba. **Our office is in Hai Cinema near Quality Hotel.** Only South Sudanese applicants will be considered for this position. Female are highly encourage to apply.

Application can also be sent via email to: RecruitSouthSudan@Samaritan.org

We do appreciate your interest in working with us. However, only short listed candidates will be contacted.

