



**JONGLEI DISABILITY ORGANIZATION
(JDO)**

**(P.O.BOX-----Ministry of General Education and Instructions complex
especially Bor Secondary School premises) email:
jongleidisabilityorganization@gmail.com**

REF: REQUEST FOR QUOTATION-NORAD-SCI-I.1.3.9-ASSISTIVE DEVICES-2024

BACKGROUND INFORMATION/INTRODUCTION:

Jonglei Disability Organization (JDO) is a nationally registered NGO with its Reg. No 2807 under South Sudan NGOs Act. 2016, established in Bor on Monday, 9th April, 2007 by Rev. David Chuti (hearing impaired), operating in South Sudan to propel protection of rights of persons with different forms of disability and currently implementing a five years through a five-year, multi-sectoral framework, with Save the Children International (SCI) as a donor, working with partners, aiming at expanding access to protective, inclusive and high-quality education in Bor South and Akobo counties, targeting 40 schools (23 Bor; 17 Akobo) co-creating new or improve existing facilities by building climate-resilient classrooms and learning spaces. We engage communities, promote gender equity, and the rights of children with disabilities, enhancing teaching quality, and empower schools, communities and line ministries to strengthen education governance in proactive crisis setting in South Sudan. In this regard, JDO is seeking a qualified and competent company capable of delivering the various assistive device within December 2024.

REQUEST FOR QUOTATION

Quotes are requested from qualified vendors who are capable of providing a quality packed devices to JDO's office. The devices are specified as given below:

Assistive Devices

S/no	Item description	Quantity	Unit	Unit price	Subtotal
1.	Tough riders wheelchair - size 14	10	pc		
2.	Tough riders wheelchair - size 16	5	pc		
3.	Tough riders wheelchair - size 18	3	pc		
4.	Standard tricycle - size 14	3	pc		
5.	Standard tricycle - size 16	3	pc		
6.	White cane foldable	4	Pc		

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7.	Sensory stimulation kits	1	kit		
8.	Audiometer	1	set		
9.	Hearing aids	5	Pc		
10.	Rough riders tricycle	10	pc		

The supplier will provide the requested devices, pack devices into designated kits, pack them as provided in this RFQ and deliver them to JDO office in Bortown, Jonglei state. Orders may be divided between several suppliers, - depending upon the vendor's ability to deliver assistive devices in a timely fashion manner. JDO will coordinate and implement the distribution of assistive devices to beneficiaries (CWDs) in the project supported areas within South Sudan, especially Jonglei state.

RESPONSE:

Responses to this RFQ should be submitted by email to: logprocurementjdo@gmail.com cc jongleidisabilityorganization@gmail.com or hand deliver to **JDO's log & pro Department** in sealed envelope.

Opening Date: **6th, of December 2024**

Closing Date: **17th, of December 2024 at 5.00PM.**

Evaluation: **18th, December 2024 and only selected vendor will be notified on availability of PO for execution.**

Quotes received after closing date and time may not be accepted and shall be considered non-responsive. JDO will acknowledge receipt of your quotation by email. Any clarification on the RFQ can be sent to jongleidisabilityorganization@gmail.com and can be attend to when necessary.

VENDOR QUALIFICATIONS

Suppliers should be able to meet the following preferred criteria when possible:

- Must be a registered supplier in South Sudan
- Must guarantees availability of devices for delivery within 10 days of Purchase Order award.
- Offer all items on list and be able to create a complete supply of devices.
- Deliver the complete sets of assistive devices to JDO head office in Bor, Jonglei state, South Sudan.

ADDITIONAL INFORMATION.

Submission Guidelines Quotations should contain detailed product specifications, and the following information including but not limited to:

- ✓ Price of assistive device in USD

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- ✓ Minimum Delivery time
- ✓ Delivery cost to JDO in case the supplier is not in South Sudan.
- ✓ Include taxes or other fees if any, separately in your quotation.
- ✓ Quotation validity must be 90 days.
- ✓ Provide a vendor qualification statement that indicates vendor capability to provide and deliver devices to Bor in a timely manner.

Legal Requirements

Vendors should submit the following valid legal documents:

- Copy of the company's certificate of Incorporation.
- Copy of Tax Clearance Certificate.
- Copy of Tax Identification Certificate.
- Copy of Certificate of Operation.
- Company's Office address.
- Company's Banking Account details (where money would be paid)
- Quotation for the assistive devices specified in the RFQ categories.

The vendor's quotation must be submitted on an official quotation form with Price Summary Schedule in US Dollars and estimated time of delivery.

OFFER ACCEPTANCE PERIOD

Bids must remain valid for Ninety (90) calendar days from the closing date of award. Evaluation will be based on the price, availability of devices, delivery time, quality of devices and legal requirements/documentation. Award is expected to be made to the vendor who best meets the minimum specifications in this RFQ. .

CONTRACT MECHANISM

A fixed-price Purchase Order is expected to be awarded for the goods and services described herein. The fixed prices must remain valid after signing of the Purchase order.

RIGHT TO SELECT/REJECT

JDO reserves the right to select and negotiate with those firms it determines, in its sole discretion, to be qualified for competitive bids and to terminate negotiations without incurring any liability. JDO also reserves the right to reject any IMPROPER devices received without explanation.

DISCLAIMER:

This RFQ represents only a definition of requirements. It is merely an invitation for submission of quotations and does not legally obligate JDO to accept any of the submitted bids in whole or in part, nor is JDO obligated to select the lowest priced quotation or . JDO reserves the right to negotiate with any or all firms, both with respect to price, cost and/or scope of services. JDO has no

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contractual obligations with any firms based upon issuance of this RFQ. It is not an offer to contract. Only the execution of a written Purchase Order shall obligate JDO in accordance with the terms and conditions contained in such contract.

CONFLICT OF INTEREST

Vendor must provide disclosure of any past, present, future relationships with any parties associated with the issuance, review or management of this solicitation and anticipated award. Failure to provide full and open disclosure may result in JDO having to re-evaluate selection of a potential offer or.

PAYMENT TERM

Payment terms are 30 days or less upon receipt of Assistive devices. JDO may consider a deposit payment of a reasonable amount for a reasonable excuse. All payments will be made upon timely inspection and acceptance of the Devices by the JDO authorized representatives in Bor office, Jonglei state, South Sudan.



Approved
Mr. Job Deel
2026
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