



Charity and Empowerment Foundation

Position: Site Engineer
Locations: Awerial County
Number of posts: 01
Length of Contract availability: 6 months with possibility of extension depend on funding availability.
Application Start: 14/04/2023.
Application End: 04/05/2023

SO. H. 3
Approved by
S/Inspector of Labour
[Signature]
14/04/2023

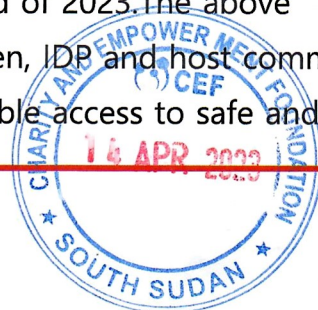


Organization Background

Charity and Empowerment Foundation (CEF) is a non-Governmental and not for profit organization addressing the most urgent and pressing needs of the vulnerable members of the society. The aim of forming CEF is to lead positive social change by empowering communities to improve their health living conditions, fight poverty, illiteracy, and discrimination against women. CEF support education by establishing temporary learning spaces, construct gender segregated pit latrines. CEF train teachers, PTAs, and SMCS. CEF engage communities to increase enrolment in both pre-primary and primary education. CEF establishes caregiver groups, trains school mentors, and conduct school-based campaigns to promote enrolment of out of school. CEF provide dignity kits for adolescent girls, provide scholastic materials (books, mathematical set, pens, schoolbags, and pencils) to the most vulnerable pupils, conduct public awareness campaign for girl child education and BTL.

PROJECT OVERVIEW.

Charity and Empowerment Foundation has entered into partnership agreement with UNICEF South Sudan to implement Education project title: Increasing availability of learning spaces with community participation in Awerial county, Lake State. This project will see an outcome of children and adolescents aged 3-18, particularly girls and other vulnerable groups, having increased and more equitable access to quality basic education learning in Lakes State by the end of 2023. The above outcome will be achieved through input of-school children, IDP and host community children, adolescents/youth, aged 3-18 years have equitable access to safe and





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protective learning opportunities, Improved quality of education through enhanced literacy and numeracy skills and life-skills and building resilience of conflict affected children, adolescents/youth, aged 3-18. Funding will enable maintenance of learning spaces through establishment of 6 TLS to enable continuity of Education programming, enabling new enrollments and retention of learners. Lack of intervention will erode previous gains achieved will support primary schools in Lake State. Charity and Empowerment Foundation (CEF) will establish 6 safe, gender segregated and gender sensitive latrines, 6 TLS and Conduct 6 education awareness raising activities through puppetry shows and campaigns, for boys and girls from the targeted communities on lifesaving messages including WASH, child protection, girl child education.

Scope of Work

Under the direct supervision and guidance of the organization field Coordinator and Education Manager, the incumbent will be responsible for supporting coordination and monitoring all construction works in the field including the organization offices both in Juba and Field Offices and providing technical support on managing construction and renovation activities.

Main Duties and Responsibilities

- Conduct the kick-off meeting of construction works with the construction company, the engineering firm, and relevant government counterparts.
- Provide close monitoring of construction activities by undertaking regular site visits and conducting regular technical meetings including joint monitoring with relevant Government technical services; follow up progress for each activity per milestones and review site supervision.





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- Check technical documents related to construction (design drawings, technical specifications, and bills of quantities); verify whether they are clear, complete, and compliant with programmatic and construction needs, eco-efficiency, and accessibility requirements; undertake the actions required to endorse these technical documents by relevant ministries.
- Follow up with the designing firms and government entities for obtaining all permits required for construction activities prior to initiating works.
- reports to ensure work compliance with norms, standards, and timeline; verify quality and precautions on health and safety standards on the ground.
- Use effective monitoring and supervision tools to easily ensure assessment of works quality, progress, and performance of engineering firms and construction companies during the entire duration of the project; apply the multi-layered approach to construction supervision and quality assurance; use documented hold and inspection points, where applicable.
- Participate in the partial, substantial, and final reception of works after verifying the correction of all defects during the Defects Liability Period, prepare and issue relevant completion certificates.
- Provide support to the organization contract Administrator on contract management, amendments, variations, duration extensions, applying liquidated damages, etc. Ensure all documents/information required for contract management are available, complete, and properly archived.

Key function, accountabilities, and related duties:

The site engineer will present a monthly report detailing the activities undertaken and deliverables submitted during that period. The report will document inputs made by the Engineer for the effective and timely implementation of rehabilitation/ construction activities.

The monthly deliverables comprise:

Report on the physical progress of construction works. The report will also include findings, challenges, and recommendations on field visits.





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Technical review and input into assessment reports, designs, BOQs, specifications, and construction monitoring reports provided by engineering consultancy firms.

The work must be documented with:

- Monthly report submitted in hard and electronic copy, including the electronic copy of the deliverables submitted during the month.
- At the end of the consultancy, the consultant should submit an archive of an electronic copy of all documentation processed.

Qualification Requirements

- Minimum 3 years relevant experience.
- Recognized university degree in civil engineering, construction management, architecture, or similar discipline.
- Good analytical and negotiating skills.
- Ability to prepare elaborate and precise reports.
- Ability to supervise and direct a team of professional and support staff working on construction projects.
- Ability to communicate properly both in writing and speaking with management and construction workers.



Shortlisted candidates will be contacted for an interview, please share your CVs only.

- We encourage locals to the community to apply.
- Qualified female candidates are encouraged to apply for this position.

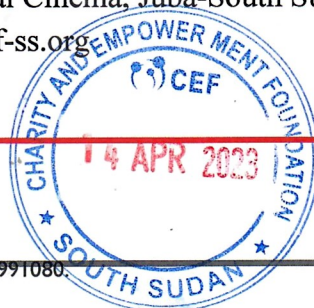
To apply for this role please send your CV and Cover letter most preferably.

by email to the address: cef.job@cef-ss.org and copy malual.runrach@cef-ss.org.

with subject title, **APPLICATION FOR THE POST OF SITE ENGINEER** or hand

delivered to 1st Floor Yaro Plaza, Addis-Ababa Road-Hai Cinema, Juba-South Sudan

Tel:+211929991080. <https://cef-ss.org>. Email: admin@cef-ss.org





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Importance note: Charity and Empowerment Foundation does not charge any fees in its recruitment process and therefore we urge applicants to ignore anybody asking financial favors in exchange for job on behalf of Charity and Empowerment Foundation.

Please note that this position is open to south Sudanese national only.

