



SB. H-3  
Approved by  
Labour Inspector  
17/9/2020

## CARE South Sudan

CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services and improving governance.

Position:	Nurse X 6
Department:	Program
Location:	Akobo
Reports to:	Clinical Officer

### Purpose of the job.

The Nurse is overall responsible day to day activities in the health facility, ensure all the inpatient wards, proper nursing care procedures are in place, and ensure the quality of services delivered to the community.

### SPECIFIC RESPONSIBILITIES:

- Manage the day to day activities in the PHCC.
- Dispense medications as prescribed by Clinical officer in consultation room.
- Advise patients /care taker on proper use of medications
- Make sure there is enough drugs stocks in the pharmacy all the time
- Request medications needed from the stores on schedule ( Weekly/biweekly)
- Record correctly all medications received from the stores/ dispensed and balance as per drug consumption ledger book.
- Give prescribed injections to the patients, set up drips and manage the short stay patients.
- Assist the clinical officer when called upon
- Keep the pharmacy tidy and clean all the time
- Countercheck the prescribed medication for any errors on doses, right medication for the right ailments and confirm with the clinical officer if in doubt.
- Advise the clinical officer of the available drugs in the pharmacy
- Check all drugs for expiry date and report accordingly.
- Do a regular check for any expired drugs in the pharmacy and with draw those expired and report to clinical officer.
- Never dispense expired drugs
- Support EPI activities
- To keep all record and registers for nursing department



- To compile weekly and monthly Reports and hand over to the clinical officer.
- Any other duties given by the supervisor

**Qualification;**

- Nursing certificate with work experience with INGO /NGO in health field.
- Ability to work as team.
- Inter personnel skills

**HOW TO APPLY**

The position will be based in Juba. This position is **ONLY** open to South Sudanese Nationals.

Opening Date **17<sup>th</sup> September 2020** and Closing date for receiving application will be **6<sup>th</sup> October 2020**.

Applications and CVs should be delivered to: [jobs.southsudan@care.org](mailto:jobs.southsudan@care.org) or Hand delivery to: CARE office located within NPA Building in Hai Supiri next to UNICEF.

**CARE is an Equal Opportunity Employer, promoting gender, equity and diversity and women candidates are strongly encouraged to apply.**

