



Strengthening institutional education information systems for data driven EIE and resilience to crises

Call for proposals- Re advertised

All interested partners that had applied previously and meet the relevant requirements are encouraged to re-apply.

Terms of Reference – National Implementation partner to support the rollout of subnational capacity development on crisis and risk-related education data

Background

UNESCO, as the lead UN agency for SDG 4 and in line with the Education 2030 Framework for Action, commits to support Education Systems towards being “more resilient and responsive in the face of conflict, social unrest and natural hazards – and to ensure that education is maintained during emergency, conflict and post-conflict situations”. As outlined by the 2019 EIE Data Summit, one of the key challenges facing education in crisis-affected countries is the lack of accurate, reliable and timely data, needed to drive effective education responses.

In response to these challenges, UNESCO (including [IIEP](#) and [UIS](#)) in partnership with [NORCAP](#) and supported by [Education Cannot Wait](#) (ECW) and the [Swedish International Development Cooperation agency](#) (SIDA) is working to [strengthen institutional education information systems for data driven EIE and resilience to crises](#).

To date, as part of the strengthening institutional education information systems for data driven education in emergencies (EiE) and resilience to crises project, UNESCO has been working in close partnership with the Ministry of General Education and Instruction (MoGEI) to build system-wide capacities on fundamental aspects of the crisis and risk-related data life cycle. Currently, this capacity development is being delivered at the national level through training on the practical and contextual use of such data.

This training aims to provide key MoGEI staff at the national level with the capacity to train MoGEI officials at state, county and payam level. UNESCO is in the process of conducting a Training of Trainers (ToT) of 15 officials at the national level who have been selected by MoGEI based on experience and competencies. These trained MoGEI government officials will be equipped with the knowledge, skills, and materials to cascade a version of the training to 81 participants at state, county and payam levels.

Scope of the assignment

As outlined, the selected implementation partner (IP) will be responsible for supporting the cascade/rollout of the subnational component of the training. The training will take place in the following states:

# of States	# Of Counties per state	# Of Payams per state
Northern Bahr-el- Gazal	4	16
Central Equatoria	4	16
Unity	4	16

The IP will be responsible for supporting the setup and rollout of sessions A and B, responsibilities are detailed in the following section.

Sessions	Targeted participants	Topics	Intended learning outcomes	Tentative timeline
Session A	Sub-national level	Key terms used in crisis-sensitive planning	Understand key terms used in crisis sensitive planning	Tentatively planned for 2nd and 3 rd week of April 2023. Dates to be confirmed
			Explain the importance of crisis sensitive planning at the sub-national level	
		Mapping risks and impact on education the Sub-national level	Conduct a local risks/hazard analysis focused on the education sector	
			Explore the impact of the risks/hazards on education	
			Identify data sources to analyse/measure impact of identified risks/hazards to education	
			Discuss possible risk reduction measures to address identified risks/hazards	
Session B	Sub-national level	Data needs for Crisis sensitive planning and risk reduction	Identify data needs during the different stages of risk planning and monitoring	Tentatively 3 rd week of May /1 st week of June 2023
			Identify the key challenges related to data collection, analysis and use.	
		Basic CaRR /EiE data analysis	Discuss implications for education planning at the sub-national level Analyse trends in some key indicators (where data exists) Explore relationship between trends and disasters	

The IP will be expected to work closely with the project team based in the UNESCO Juba Office, MOGEI structures at state, county and payam levels, education partners and where necessary UNESCO's International Institute for Educational Planning (IIEP) who are responsible for technical leadership of the capacity development activities.

Responsibilities

Under the overall direction of the Head of the Education Unit in the UNESCO Juba Office, the IP will work closely with the project team to conduct the following activities and responsibilities:

1. Support the project team in proposing a final selection of relevant counties and payams in collaboration with the state education authorities
2. Liaise with the MOGEI at central level, the UNESCO project team and sub-national education authorities to ensure the delivery of the subnational training is well coordinated
3. Facilitate the selection of the right individual participants from counties and payam in close collaboration with the county and payam education authorities
4. Organize two training sessions per selected state which will be delivered by the trainers from MOGEI. Each training session divided into two sessions:
 1. A two (2) day session that will bring together State Ministry of Education staff (3 per state) and county education officials (2 per county)
 2. A two (2) day session for payam Education supervisors (1 from each Payam)

In total in each state, each phase of the training will be for a total of 4 days. A breakdown of the number of participants per level and state is provided below:

States	Number of participants at State level	Number of participants at County level	Number of participants at Payam level	Total
Unity	3	8	16	27
Northern Bahr el Gazal	3	8	16	27

5. Ensure information about the training is shared with state level authorities, including acquiring necessary security clearances and authorizations for conducting the training workshops where necessary
6. Support the organization of travel for trainers, MOGEI national officials and UNESCO staff supporting the training sub-nationally
7. Organize and facilitate all logistical arrangements for participants travelling from counties and payams to participate in the training, including paying expenses related to travel, accommodation, and allowances
8. Ensure timely communication with the selected participants as soon as the workshop date and venue are confirmed
9. Support the effective delivery of the training through robust logistical backstopping, including during the training sessions where needed
10. Provide key monitoring and evaluation documentation including submitting activity reports, attendance sheets, and evidence confirming the completion of the training
11. Submit a final narrative report on the delivery of the subnational training

Deliverables

1. Through liaising with the relevant state education authorities, the MOGEI and the UNESCO project team, use the defined criteria to propose a selection of counties and payams to be included in the training
2. Complete all logistical arrangements for two training sessions per state, including making all bookings related to venue hire and accommodation and the paying of all expenses related to travel, accommodation, and allowances
3. Produce an activity report for monitoring and evaluation purposes for each training session conducted
4. Submit a final narrative report, produced in collaboration with the MOGEI trainers and the UNESCO project team, on the delivery of the subnational training

Guidance for financial proposals

The key cost items for this activity are highlighted below. Please provide a detailed budget highlighting unit cost.

Cost items	# of cycles	# of participants	# of days
Cost for consulting with State Ministries of Education to select counties and payam as well as participants	1	N/A	N/A
DSAs for education officials <i>UN rates apply</i>	2	54	3
Travel reimbursement (# of officials from outside the state capital in the two states travelling to the state HQs) <i>UN Rates apply</i>	2	42	Round trip
Travel reimbursement (# of Staff from the state headquarters in the two states) <i>UN rates apply</i>	2	12	Round trip
Facilitation fees for MoGEI staff <i>MoGEI rates and guidelines apply</i>	2	2	5
DSAs MoGEI staff national office (2 per training cycle per state) <i>UN rates apply</i>	2	4	5
Return flight ticket for 2 MoGEI facilitators in each cycle in each state	2	2	2 Round trip
Breakfast, Lunch and afternoon tea	2	60	16
Training hall	2	1	8
Training materials (Notebooks, Pens, Flip Charts, Marker pens, printing papers, etc)	2	Lumpsum (for 60 participants)	
Production of workshop reports	2	Lumpsum	

Eligibility

This call for expression of interest is open to national non-governmental organizations (NNGOs) who are duly registered with Relief and Rehabilitation Commission and whose registration certificates are still valid at least up to the end of June 2023. Must have a good rapport with the MOGEI and experience of working with either the South Sudan Education Cluster, the Girls Education South Sudan programme, the Education Cannot Wait (ECW) MYRP, or any of the UN system AFPs. Evidence of audited books of accounts in the last two years is required. Spot check reports from any of the UN AFPs is an added advantage. Physical presence in Northern Bar-el-Gazal and Unity states is required. **Only partners that can demonstrate capacity to implement the project in the two states will be considered.** Must be a member of South Sudan Education Cluster with track records of working with the Ministry of General Education and Instruction.

Application process

Interested organizations are invited to submit their proposals (in English) and referencing “Proposal to support the rollout of subnational capacity development on crisis and risk-related education data” by COB 24th March 2023. This should be accompanied by a detailed organization profile, registration certificates, audit reports for the last two years.

A technical proposal and financial proposals detailing approach and costs to the assignment described above. Only shortlisted organizations will be invited to present a final financial proposal.

Proposals should be sent to the following email proposals.juba-ed@unesco.org, using the subject line “**Proposal CaRR data subnational training cascade**”.

Note: Only Inquires can be directed to d.mwaniki@unesco.org