



South Sudan



VACANCY ADVERTISEMENT External

Vacancy NO: NO-MBN-2021-10-07-2-N

Job Title: Catering and Bakery Consultant (1 position)

Location: Maban County, Upper Nile State, South Sudan

Duration: 3 months with possible extension depending on availability of funding

Reports To: Food Security and Livelihood Coordinator

Start Date: ASAP

Eligibility: South Sudanese National Only.

About RI:

Relief International is a leading nonprofit organization working in 20 countries to relieve poverty, ensure well-being and advance dignity. We specialize in fragile settings, responding to natural disasters, humanitarian crises and chronic poverty.

Relief International combines humanitarian and development approaches to provide immediate services while laying the groundwork for long-term impact. Our signature approach — which we call the RI Way—emphasizes local participation, an integration of services, strategic partnerships, and a focus on civic skills. In this way, we empower communities to find, design and implement the solutions that work best for them.

Job Summary:

The Catering and Bakery Local Consultant will carry out vocational training to persons of concerns with emphasis on youth. The skills required will be a person with both potential of tailoring bakery and catering knowledge 3 in one. The incumbent will conduct trainings on Tailoring, Bakery and Catering to targeted beneficiaries. The responsibilities will not be restricted to but perform any other task assigned by the supervisor. The holder will be a team player in the linkage between the other departments and community engagement with stake holders

Main Roles and Responsibilities.

- Supports the FSL team to train beneficiaries on Catering and Bakery
- Preparation of training modules and curriculum
- The incumbent will support in the procurement of the training items needed.
- Will support during purchase request preparation through giving specifications of vocational and confectionary materials required.
- Will manage and support women at the business hubs across the camps and Host community.
- Documentation of all training reports conducted
- The incumbent will perform biweekly and monthly reporting in time according to the reporting dash board
- Will perform any other duty given by his/her supervisor

Confidentiality

- Ensuring the non-disclosure of any information whatsoever relating to the practices and business of RI acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty.





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- Protect beneficiary information



Note:

The role of the **Catering and Bakery Local Consultant** cannot be limited to the specific duties and tasks detailed herein. The success of the RI's humanitarian mission is the highest priority and all issues, which arise, must be addressed accordingly. Therefore, the **Catering and Bakery Local Consultant** will be required to support in unforeseen issues and circumstances and remain flexible to perform other duties, as and when required by supervisor

Job Qualification and Minimum Requirements.

- Minimum of a certificate in Hospitality (Bakery and catering) from a recognized institution.
- Should be Living within the community and fluent in spoken Arabic
- Should be fluent in written and spoken English for reporting.
- Computer knowledge is a requirement.
- Should have good Reputation for integrity
- Good Organizational skills with an eye for in quality work
- Good diplomatic communication skills
- Experiences in training facilitation

General Conditions

Applicant must not be person with bad record or have been convicted of Sexual Exploitation and Abuse (PSEA), Sexual Harassment and Child abuse cases

We would like to share Relief International's values with you:

We uphold the Humanitarian Principles: humanity, neutrality, impartiality, and operational independence. We affirmatively engage the most vulnerable communities. We value:

- Inclusiveness
- Transparency and Accountability
- Agility and Innovation
- Collaboration
- Sustainability



APPLICATION SUBMISSION CRITERIA

HOW TO APPLY:

Aspiring potential interested applicants should complete **Job application form**, which can be downloaded alongside with the advertisement

Or

Hard copy of the application form can be collected from Relief International offices in Juba/Mathiang/Ulang/Maiwut/Jikmir

The job application form once completed, should be submitted along with motivational letter and copies of academic documents in seal envelop clearly marked **MBN-2021-10-07-2-N** to Relief International office in



For
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Mathiang /Juba to the attention of the HR Manager

Alternatively:

Send your application pack to recruitments@ri.org clearly marked **MBN-2021-10-07-2-N** in the reference of the email

Deadline: October 20th 2021, 5 pm SSD local time.

- Females are highly encouraged to apply
- Only shortlisted applicants will be contacted

Due to urgency of this position, applications will be shortlisted and candidates interviewed as applications are being received.

