

REQUEST FOR QUOTE NOTICE

Deadline for submission of bids **January 27, 2021 before 5:00PM**

From: Samaritan's Purse.
South Sudan, Hai Cinema next to
Quality Hotel, Old Juba Town Road.
E-mail: SouthSudanSealedBid@samaritan.org

Date: January 19, 2021

Subject: AGJU 617867- spare parts

Samaritan's Purse wishes to contract a legally recognized service provider (company) to supply **AGJU 617867- spare parts** as specified below;

Item #	Qty	Unit	Part #	Item Description	Unit Cost (USD)	Total Cost (USD)
1	30	Pieces	17567-61030	Cushion Exhaust- pipe center (Rear)		
2	4	Pieces	31470-6101	Cylinder Assy Clutch release		
3	5	Pieces	43204-6004	Seal Sub- Assy steering knuckie oil		
4	20	Pieces	41101D-60041	Seal Oil for front Differential		
5	2	set	41201-69225	Final Gear kit Differential front		
6	10	Pieces	374202-36080	Bearing sub Assy universal joint spiber		
8	20	Pieces	48511-69676	Shock absorber front for Toyota Land cruiser		
9	20	Pieces	48531-69645	Shock absorber Rear for Toyota Land cruiser		
11	200	Litres	SAE 15W40	Engine Oil		
12	3	Pieces	29300-56070	Pump Assy vacuum		
13	5	Pieces	09150-20020	Wrench Hub nut box		
14	2	Pieces	09155-44010	wrench spark plug		
15	2	Pieces	33362-35030	Hub Transmission Clutch		
16	2	Pieces	33038-60020	Ring Synchronizer NO.1		
17	2	Pieces	33368-60030	Ring Synchronizer NO.2		
18	2	Pieces	33364-26020	Steeve Transmission NO.2		
19	2	Pieces	33365-35030	Key Synchromesh Shifting key		
20	2	Pieces	33391-25030	Spring Synchromesh shifting key NO.2		
21	2	Pieces	33213-35040	Fork,3RD and 4th shift		
22	5	Pieces	9-00R20	Truck tyre		
23	2	Pieces	41110-60450	Carrier ASSY differential front		
24	2	Pieces	41110-60450	Rear axle housing differential		

NB: Items should be quoted Delivery & Duty Paid-DDP Juba (Samaritan's Purse Warehouse)

Manner of Submission:

Please submit your tender in accordance with the requirements detailed below,
Either

By hand delivery to Samaritan's Purse Juba office, HAI CINEMA NEXT TO QUALITY HOTEL, JUBA TOWN ROAD in sealed enveloped clearly marked **AGJU 617867- spare parts**

OR

By Email to the following address (Tender committee email): SouthSudanSealedBid@samaritan.org with formal bid & additional supporting documentation indicated below. The subject line should be **AGJU 617867- spare parts**

Sealing and Marking of Bids:

- The Bidder shall enclose the bid in a plain envelope securely sealed, the envelope shall:
- Be addressed to the tender committee (see above e-mail address), Juba office
- Bear the bid reference number **AGJU 617867- spare parts** and subject of the bid
- No other markings should be on the envelope.
- The bidder will drop the envelope into a tender box located at the Samaritan's Purse office reception and shall register the company and name of the person dropping the envelope.
- If all envelopes are not sealed and marked as required, the tender committee will reject the bid during the review time.
- Bidders with questions regarding this notice should send them in writing to the email address: SouthSudanSealedBid@samaritan.org Responses will be posted to the NGO Forum for all bidders.

Your bid should clearly indicate the following:

- Detailed specifications (if different from stipulated specifications):
- Limitations.

Bid Disqualification Criteria:

Any Supplier that fails to attach the following documentation with bid will be disqualified immediately;

- **Attach a copy of valid tax clearance.**
- **Attach a copy of company incorporation certificate (Renewed). Make sure to submit both sides.**
- **Written confirmation that the bid has at least 3-months quote validity**
- **Written clear delivery lead time- Period to complete the order or number of days to complete this order/supply of AGJU 617867- spare parts**
- **Indicate currency of offer, should be United States Dollars (USD).**
- **Indicate clear terms of payment terms (30 days after delivery).**
- **Sign & Stamp Samaritans Purse tender code of conduct and return it alongside quotations.**
- **Submit copies of minimum three (3) purchase orders or contracts that reflect delivering the same category of product/services to other organizations since 2018 - 2020 only.**

Condition of bidding:

- Payment terms will be within 15-30 business days after receipt of goods and invoice, by Electronic bank transfer/checks.
- Business Contact details including President/Owners of the company.
- Samaritan's Purse is not subject to VAT; therefore, all offers should be exclusive of VAT costs.
- **Deadline for submission of bids is January 27, 2021 before 5:00PM**
- **NB: No tender documents are to be requested from the office.** You only need to submit your quotation as instructed above.
- Should be legally registered company.
- Ability and capacity to supply the specified order to Samaritan's Purse Juba office SP field Office.
- If submitting in an EMAIL format, **only** bids submitted **solely** to SouthSudanSealedBid@samaritan.org will be accepted.
Emailed Bids will be REJECTED if:
 - Another Samaritan's Purse email is in copy
 - Submitted separately to any other party.
 - Any coercive behavior is suspected.

Terms & Conditions:

- SAMARITAN'S PURSE accepts no responsibility and is under no obligation to reimburse applicants for the costs associated with preparation of their applications;

- Time of delivery is very important; the service provider should therefore indicate a reasonable time for supply upon receiving of Purchase Order (PO) otherwise delay penalties will be strictly implemented and no time extension would be granted unless for reasons beyond the contractor's control.
- SAMARITAN'S PURSE reserves the right to award the most qualified service provider (contractor) regardless of the lowest price submitted;
- SAMARITAN'S PURSE reserves the right to award to more than one bidder or to reject all applicants and cancel the solicitation at any time.

