



Approved
Labour types



JOB DESCRIPTION

Job Title	GIS Officer, South Sudan
Location	Juba, South Sudan
Reports to	Information Manager
Job Type	Full time
Contract Type	6 Months with possible extension, depending on funding availability
Candidate Eligibility	South Sudanese nationals only
Closing date:	17 th July 2025

Organisation Background

Founded in 2011, the International NGO Safety Organisation (INSO) is an international non-governmental organisation that supports humanitarian aid workers by establishing safety coordination platforms in insecure contexts. INSO provides registered NGOs with a range of free services, including real-time incident tracking, analytical reports, safety-related data and mapping, crisis management support, staff orientations and training.

INSO provides daily support to more than 1000 NGOs operating in the world's most insecure countries. INSO is headquartered in The Hague, Netherlands- the international city of peace and justice.

Overall Purpose of Role

The GIS Officer (GO) is responsible for conception, preparation and production of appropriate static and web-based maps for INSO's information outputs. The GO ensures dynamic linkages between GIS data and INSO's Incident Database.

Main Duties and Responsibilities

- Identify map information needs in collaboration with the Information Management Team
- Identify and access map information sources.
- Identify obstacles related to the collection, analysis and dissemination of information and develop appropriate improvement strategies.
- Produce and maintain high-quality, safety and security-relevant static-and web-maps, including safety and security incident mapping; area of influence mapping; and the production of detailed risk maps for key roads and cities.
- Provide GIS-relevant inputs on field missions intended to gather data for INSO outputs, including maps.

- Work closely with the Information team to ensure accurate and regularly updated linkages between GIS maps and INSO's Incident Database.
- Collaborate with information team on the migration and operation of INSO Incident Database system.
- Provide support in production of any other visuals like graphics, flowcharts, mind maps etc.
- Provide support in creation and distribution of INSO scheduled services.
- When needed, may provide support on CHDC - Ensure that the information recorded is correctly categorized & promptly updated.

PERSON SPECIFICATION

Knowledge, Skills and Experience



Essential

- Bachelor's degree in GIS, Geography, Mapping, Information Systems, Computer Sciences or relevant field.
- Fluency in English language, both written and verbal.
- 2 years of relevant work experience, preferably with an NGO.
- Excellent skills in ArcGIS, QGIS and Microsoft Office tools.

Nice to Have

- Be systematic, proactive, innovative, motivated and have attention to detail.
- Excellent analytical skills.
- Working experience with humanitarian organizations.

Key Personal Competencies

- Ability to identify issues, analyse and participate in the resolution of issues/problems.
- Excellent communication and organizational skills.
- Demonstrated understanding of humanitarian principles and practices.
- Ability to work effectively and efficiently unsupervised.
- Strong work ethic and capacity to take responsibility for his/her own actions.
- Be able to work under pressure.
- Confidentiality, integrity, and a sense of conflict-of-interest prevention.
- Self-motivation, courtesy, and ready to learn.
- Team spirit and good management of interpersonal relationships.
- Capacity to work in multicultural environments.
- Know how to plan and organize your work.



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INSO's Safeguarding Policy

INSO is fully committed to safe recruitment, selection and vetting of all potential new staff, trustees and volunteers and we will ensure rigorous compliance with our Code of Conduct and Safeguarding policy throughout the recruitment process.

Terms & Conditions

Full-time contract based in Juba, South Sudan. Eligibility for this position is limited to South Sudanese nationals.

How to apply

All applications MUST BE submitted to this email: jobs@ssd.ngosafety.org and reference 'GIS Officer' in the subject line. These applications must be submitted by 17 July 2025, at 17:00 hours (CAT). Applications should be in English and must include:

- An updated CV (max 3 pages)
- A one-page cover letter detailing why you are interested in working for INSO and how your qualifications align specifically with the competencies required for the role.

Please do not send any additional information. Only short-listed candidates will be contacted.

Qualified female candidates are encouraged to apply

International NGO Safety Organisation (INSO) does not charge any fees at any stage in the recruitment process (e.g. application, interview, orientation or training). INSO never asks information about applicant's bank account details.

On behalf of International NGO Safety

Walshak Maclean
Country Administration Manager
Juba, South Sudan

