



**WOMEN FOR WOMEN  
INTERNATIONAL**



## **External/Internal Vacancy Announcement**

**FUNCTION:** Project Coordinator - *Putting Survivors at the Center* (1 Position)  
**Place of employment:** Yei, Central Equatoria.

### **Purpose.**

Women for Women International has partnered with the Global Women's Institute (GWI) at George Washington University for a three-country and three-year long project to develop programming models that equip non-GBV specialists to receive disclosures from GBV survivors, meet survivors' basic & immediate needs, and facilitate access between GBV survivors and response services in accordance with best practices and local realities. The Putting Survivors at the Center (PSC) Project Coordinator will be the in-country technical and managerial lead for this project and will lead project implementation, coordinate across organizations and service providers, ensure timely and quality deliverables including reports to partners and donors, and oversee budget utilization.

After a participatory formative research phase in Year I, since January 2024, WfWI-South Sudan has been implementing a range of pilot activities directly, and through a local partner, to better respond to GBV survivors' needs. In the remaining project period, the focus will be on successfully completing the pilots, conducting rigorous learning and evaluation activities on the pilots, and then supporting the development of a global toolkit and case studies, which will be presented to local, national and global audiences to give non-GBV specialist organizations guidance for how to best interact with GBV survivors in fragile and conflict-affected locations. The PSC Project Coordinator will be the lead for these project activities, responsible for their completion per the project timeline and quality standards. They will work closely with staff in the WfWI Global Support Center and Global Women's Institute at George Washington University and with WfWI South Sudan Country Office colleagues and technical specialists to conduct the activities under this project, including: the Country Director, Program Manager, Social Empowerment team, Economic Empowerment Team, Monitoring and Evaluation team, Advocacy Coordinator, and Men's Engagement Program Coordinator. A great candidate for this role will have experience in GBV programming, research and evaluation, and project management and coordination.

### **PUTTING SURVIVORS AT THE CENTER (PSC) PROJECT BACKGROUND:**

In response to high rates of gender-based violence (GBV) in conflict-affected settings, the humanitarian community has begun to prioritize establishing risk mitigation and lifesaving GBV response services (including health, psychosocial and safety centered response options) at an early stage of humanitarian response. Despite plentiful guidance and best practice documentation, gaps remain on the ground. While increasing funding and support to agencies that provide specialized GBV services (particularly for services provided by under-funded local governmental or women's organizations) is essential in order to meet this gap in program implementation, a lack of available services is not the only reason survivors choose not to disclose or seek help after an incident of violence. In many conflict-affected contexts, deep-rooted discriminatory social norms, fear, poverty, poor quality existing services, and a lack of knowledge about or trust in existing services prevent women from revealing that they have experienced GBV and/or seeking help. In order to reduce these barriers to care, the

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humanitarian community needs to consider new programming models that will increase the coverage of services and create new mechanisms that can support survivors who come forward – even if they disclose to organizations that do not traditionally provide GBV support services.

The expected outcomes of the PSC project are evidence-based understanding of effectiveness, accessibility, and feasibility of service-to-care models in conflict-affected areas; implementation of between 3-5 pilot program models, and case studies and guidance documents for GBV and non-GBV specialist organizations to implement best practices and context-appropriate support. The project has taken a phased approach including a period of consultation, coalition building, data collection and co-design (Phase 1 – 12 months), piloting, iteration, refinement and reflection (Phase 2 – 18 months), consolidation of lessons learned and dissemination (Phase 3 – 6 months).

## **DUTIES AND RESPONSIBILITIES:**

### **Stakeholder engagement:**

- Sensitize NGOs, women's rights organizations, local government, UN, relevant working groups, and the local active GBV and/or protection sub-clusters about the project on an ongoing basis.
- Facilitate a local advisory group for in-depth oversight of ethical data collection and program implementation.
- Organize and co-facilitate endpoint workshop and validation workshop to inform the synthesis of learnings and recommendations.
- Share progress at local GBV sub-cluster meetings as well as other relevant cluster (e.g., food security, child protection, health, WASH, shelter) meetings.
- Share back the final products with the affected communities, ensuring the completion of the learning and participatory cycle with all stakeholders.

### **Project Monitoring, Evaluation, Research, Learning and Reporting:**

- In collaboration with the Country Office M&E team, collect and compile routine monitoring & evaluation (M&E) data, administrative data from participants, and staff feedback about the pilot process, per project guidelines and using a survivor-centred approach.
- Facilitate in-country participatory workshops to collaboratively analyse/interpret results with stakeholders.
- Present synthesized findings to local and global stakeholders and lead reflection on learning and recommendations.
- Prepare donor reports in line with donor grant agreement details.
- Contribute to communications and provide ongoing updates during webinars and meetings for project stakeholders and the wider public.
- Work in conjunction with GWI and global WfWI staff to draft reports, case studies, and videos based on the pilot experiences.

### **Project management:**

- Lead on planning and delivery of all PSC country-level project activities.
- Participate in regular technical calls with GSC technical teams and GWI project leads.
- Ensure regular project activities are carried out in an efficient and timely manner.
- Develop and maintain good working relationships with other collaborating agencies, partner organizations and community leaders to develop partnerships, networking for advocacy and referral relationships during implementation.
- Manage sub-award and ensure timely and quality project implementation by the pilot partner.
- Work in collaboration with the GSC technical team and GWI to ensure that country-level project components are aligned with the global Putting Survivors at the Centre project plans.

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- Prepare timely and accurate monthly and bi-annual reports and data required for external reporting including with local authorities and advisory group.
- Ensure the procurement plans are prepared in coordination with Finance and Logistics Department so that program supplies and services are available for program delivery in a timely manner.
- Ensure quality control, impact and that the pilot program is carried out in accordance with the mission and goals of WfWI and the terms and conditions of relevant grants.

#### **Budget management:**

- Responsible for the efficient planning and use of project budget for PSC project.
- Coordinate with Finance team to review monthly spending plan and budget vs. actual reports to track actual expenditures against projected budget and address changes needed, also responsible to ensure timely and cost-efficient spending according to grant budgets.

#### **Other duties as assigned.**

All our employees are required to adhere to WfWI's Code of Conduct and Safeguarding policies and to our organizational values: Empowerment, Integrity, Respect, Resilience

#### **SKILLS AND QUALIFICATIONS**

- Required, master's degree or equivalent post graduate degree in social sciences, public policy, public health, social work, or other relevant field [Note: number of years of relevant work experience may be considered in lieu of master's degree but minimum of bachelor's degree is required.
- Minimum of 7 years of work experience in relevant field, preferably within the INGO sector, of which at least 2 years of project management.
- At least 3 years' experience working as a part of programs for gender-based violence prevention and/or response, GBV referral programs, protection, and women's rights.
- Previous experience conducting activities for projects funded by the United States Government or other bilateral agency, with experience writing reports and updates.
- Demonstrated experience with GBV or VAW networks at local and national levels.
- Ability to build coalitions across diverse stakeholders and facilitate working groups to design programs and make key decisions.
- Basic research and/or M&E skills: using tools for qualitative and quantitative data collections, development of feedback forms, summarizing data and presenting to colleagues and coalitions.
- Clear demonstration of ethical principles related to working with survivors of GBV: do no harm, safety, confidentiality, dignity, consent.
- Ability to understand the needs of WfWI's target clients -socially and economically marginalized women- and program accordingly.
- Demonstrated ability to coordinate, lead, and motivate a large team of people through a participatory and enabling management style.
- Demonstrated understanding and experience of gender issues and proven commitment to addressing gender inequalities in all key areas of responsibility.
- Strong analytical and problem-solving skills.
- Commitment to and respect for Women for Women International's mission and values
- Knowledge and experience in training and facilitating.
- Knowledge of project management principles and practices.
- Excellent written and oral communication skills.
- Strong interpersonal skills and ability to work well as a part of a team.
- Ability to work with minimum supervision, under pressure and to meet deadlines.
- Ability and willingness to travel around the country and internationally.
- High level of fluency in English, Arabic and local language Bari, Kakwa (speaking, reading, writing).

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- Strong computer skills in MS Word, Excel, Power Point and email applications.

### APPLICATION INSTRUCTIONS

All applications must be submitted in English with copy of National ID Card, Academic Credentials and CV as **one attachment** including contact details of 3 professional references who **MUST** be the most recent or current supervisor to WfWI Country Office on Morris Lowiya Ezekiel Street Next to EPC in Sobe, Yei River County by email through [sosudanjobs@womenforwomen.org](mailto:sosudanjobs@womenforwomen.org), or drop hardcopy.

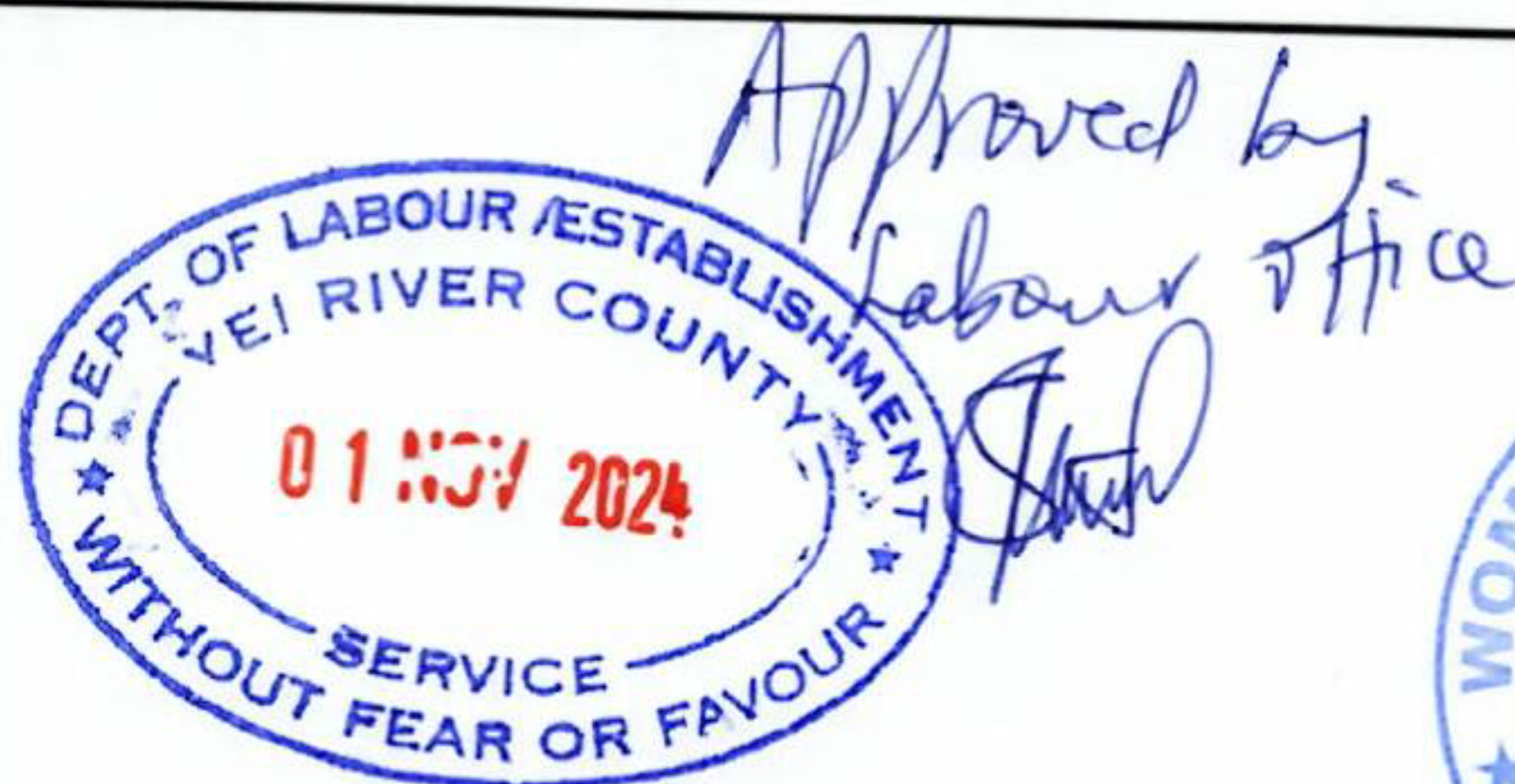
Deadline **Wednesday, 20<sup>th</sup> November 2024** to the attention of the **People Capacity and Culture Coordinator**.

Motivation Letter and a maximum 3-page CV setting out why you are suitable person for this role.

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