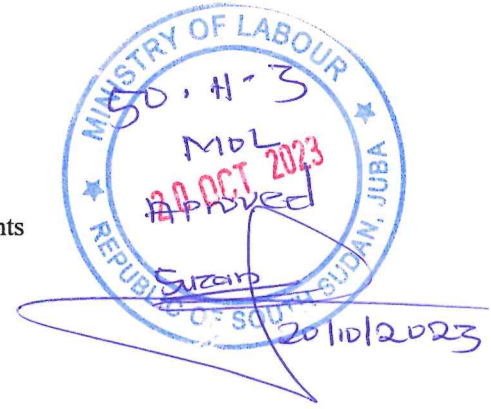




## Vacancy Announcement

**Job Title:** Health Manager – REACH Project  
**Band / Level / Grade:** 7B-Professional.  
**Department:** HEHS  
**Location:** Maban with frequent field movements  
**Overtime Eligible:** (per local law) Exempt



### BACKGROUND:

The International Rescue Committee (IRC) responds to the world's worst humanitarian crises and helps people to survive and rebuild their lives. Founded in 1933 at the request of Albert Einstein, the IRC offers lifesaving care and life-changing assistance to refugees forced to flee from war or disaster. At work today in over 40 countries and 22 U.S. cities, we restore safety, dignity and hope to millions who are uprooted and struggling to endure. IRC with funding from GAVI is leading a consortium of international and local partners to identify missed communities and Zero Dose Children (ZDC), negotiate access to these locations and vaccinate the ZDC in Somalia, Ethiopia, Sudan and South Sudan. This project is called REACH (Reaching Every Child in Humanitarian Setting) and is currently being implemented across 15 counties in South Sudan.

**Purpose for the job:** The Health Manager provides professional technical, operational, and administrative assistance to ensure the success of zero-dose immunization (REACH project) intervention in the targeted counties, including operational areas under the other consortium partners. The Health Manager will support the development, planning, implementation, monitoring and evaluation and administration of the immunization programme towards achievement of planned objectives of the work plan, aligned with country programme goals, objectives, and strategy. The position will be based in Maban with frequent movement to project locations. The Health Manager reports to the REACH Project Coordinator for close guidance and supervision.

### Key function, accountabilities, and related duties/tasks

#### Summary of key functions/accountabilities:

- I) Support in programming and planning zero dose immunization interventions in the targeted locations.
- II) Program management, monitoring and delivery of results.
- III) Technical and operational support to program implementation.
- IV) Networking and partnership building with the local authorities, other stakeholders and implementing partners.
- V) Innovation, knowledge management and capacity building of the key project staff.

### Support to program development and planning

- Support the local health authorities on effective vaccine delivery and management, including establishment and replacement of cold chain equipment and logistical support to mobile vaccination sites.
- Prepare technical reports and inputs for program preparation and documentation, ensuring accuracy, timeliness, and relevancy of information with support from the Health Officer and M& E department.
- Facilitate the development and establishment of sectoral program goals, objectives, strategies, and results-based planning through analysis of health immunization needs and areas for intervention and submission of assessments for priority and goal setting.
- Provide technical and administrative support at all stages of programming processes by executing and administering a variety of technical program transactions, preparing materials and documentations, and complying with IRC organizational processes and management systems, to support program planning, results-based planning (RBM), monitoring and evaluation of results.
- Prepare required documentation and materials to facilitate the program review and approval process.

### Program management, monitoring, and delivery of results

- Ensure that the stated goals and objectives of the GAVI project are overseen and met by strong monitoring, and evaluation follow up, and reports are written and submitted to the Project Coordinator and other stakeholders promptly.
- Conduct regular monitoring and evaluation exercises and project review meetings at the county level with the CHDS, incorporating both qualitative and quantitative data, with field-based staff to assess the level of achievement of project targets in all project locations.
- Monitor program implementation against work plans and overall project objectives, documenting progress and achievements and adapt program strategy and implementation accordingly with support from the Project Coordinator.
- Ensure effective and high-quality reporting, monitoring and evaluation systems for internal and external use, capturing best practices to support program decision-making.
- Ensure that budgets are spent according to plan, conduct regular BvA reviews to make appropriate actions with support of

February 2022



finance and supply chain staff, and ensure program spending is in line with the original activity work-plan and burn rates in line with activity implementation progress.

### **Technical and operational support to program implementation**

- Undertake field visits and surveys and share information with IRC's internal structures, partners, and stakeholders such as the CHD to assess progress and provide technical support and/or refer to relevant officials for resolution. Report on critical issues, bottlenecks, and potential problems for timely action to achieve results.
- Ensure Project efficiency, effectiveness and vaccination coverage are enhanced through effective implementation and monitoring.
- Ensure Progress reports and project work plans are timely prepared, and practical technical assistance is provided in new vaccines, routine immunization, cold chain.
- Conduct monthly review of all projects epidemiological and procurement data including appropriate analysis and develop monthly reports.
- Support in conducting quarterly program performance reviews for the project collaboratively with the health program and M&E teams, stakeholders, and partners to ensure adaptive programing.
- Conduct regular project review meetings, incorporating both qualitative and quantitative data, with field-based staff to assess the level of achievement of project targets.
- Provide technical and operational support to the CHD and other office partners/donors on the application and understanding of IRC's policies, strategies, processes, and best practices on health-related issues to support program implementation, operations, and delivery of results.
- Develop by working closely with the CHD, County level micro plans targeting Zero Dose Communities with Immunization interventions.
- Establish relevant relationships with EPI managers at County and State level to ensure integrity of antigens and other vaccine supplies and mitigate stock outs to ensure continued routine and supplementary immunization activities.
- Ensure proper documentation of all outreach activities through regular routine immunization reports to the DHIS2 and CommCare, success stories on project impact on immunization and populations.

### **Networking and partnership building**

- Build and sustain effective close working relationship with the local authorities (health department inclusive) through active sharing of information and knowledge to enhance program implementation and build capacity of stakeholders to deliver concrete and sustainable results.
- Participate in appropriate inter-agency coordination meetings and provide relevant updates.

### **Impact of Results**

The efficiency and efficacy of support provided by the Health Manager to program preparation, planning and implementation facilitates the delivery of concrete and sustainable results that directly impact the improvement of the health of the most marginalized and vulnerable children in the county.

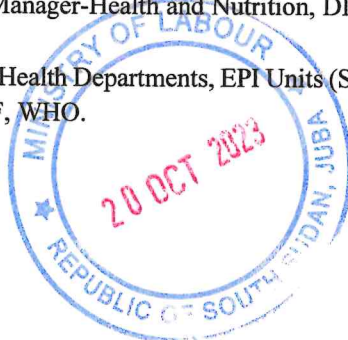
### **Desirable Core Competencies**

- Nurtures, Leads, Motivates and Manages People
- Demonstrates Self Awareness and Ethical Awareness
- Works Collaboratively with others/Team player able to work in a multi-cultural context.
- Builds and Maintains Partnerships
- Innovates and Embraces Change
- Thinks and Acts Strategically
- Drives to achieve impactful results.

### **Working Relationships**

- **Position Reports to:** REACH Project Coordinator
- **Position directly Supervises:** Incentive workers (vaccinators, social mobilisers, EPI supervisors)
- **Key Internal Stakeholders:** Field Coordinator (Maban), REACH Project Coordinator, MCH Coordinator, Health Coordinator, Nutrition Coordinator, Senior M&E Manager-Health and Nutrition, DDP, Grants and Partnerships Coordinator, DDF, Supply Chain Coordinator
- **Key External Stakeholders:** County Health Departments, EPI Units (State and County levels), Immunization working groups, UNHCR, Samaritans' Purse, UNICEF, WHO.

February 2022



## Recruitment Qualifications

### Education:

A university degree in one of the following fields is required: public health, health systems, pediatric health, family health, global/international health, health policy and/or management, environmental health sciences, biostatistics, socio-medical, health education, epidemiology, or another relevant technical field.

### Experience:

At least 4 years of professional experience in one or more of the following areas is required: public health planning and management or health emergency/humanitarian preparedness, knowledge of basic Primary Health Care.

### Language Requirements:

Proficiency in English is required, intermediate Arabic is desirable.

## The IRC Core Values and Commitments:

**Standards of Professional Conduct:** The IRC and IRC workers must adhere to the values and principles outlined in IRC Way Standards for Professional Conduct. These are Integrity, Service, Accountability and Equality. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

**Safeguarding policy:** The IRC has a zero-tolerance policy for safeguarding violations by staff, incentive workers, visitors, sub-grantees, suppliers/sub-contractors, and implementing partners. Safeguarding at the IRC is an integral to the organizational values and ethics, and staff and associates are expected to take all reasonable steps to prevent the sexual exploitation, abuse, and harassment of any person linked to the program by both its employees and any downstream partner. The successful candidate will be subject to a thorough background check and satisfactory references.

**Narrowing the Gender Gap:** The International Rescue Committee is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including a flexible hour (when possible), maternity leave, transportation support, and gender-sensitive security protocols.

**Equal Opportunity Employer:** IRC is an Equal Opportunity Employer. IRC considers all applicants because of merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable laws.

### How to apply:

Interested applicants should submit a **CV with 3 references** and a copy of their **national ID** to Human Resources Juba IRC Country Head Office-Located in Goshen House 2<sup>nd</sup> floor or you can e-mail applications to [SS-HR@Rescue.org](mailto:SS-HR@Rescue.org) not later than **8<sup>th</sup> November 2023 @ 4:30pm**.

**NOTE:** Only shortlisted candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC.

**CLEARLY LABEL YOUR APPLICATION, HEALTH PROJECT MANAGER - REACH PROJECT.**

***“WOMEN, MINORTITIES AND PEOPLE LIVINING WITH DISABILITIES ARE ENCOURAGED TO APPLY”.***

