



## WOMEN AND CHILDREN HEALTH ORGANIZATION (WCHO)

Email: [info@womenandchildrenhealth.org](mailto:info@womenandchildrenhealth.org)

Website: [www.womenandchildrenhealth.org](http://www.womenandchildrenhealth.org)

### Vacancy Announcement

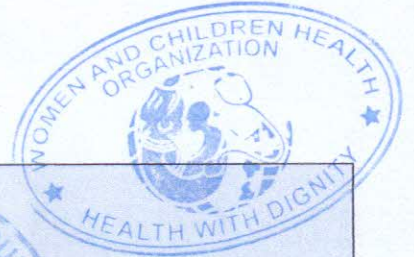
#### JOB ADVERTISEMENT

Job Title: GBV Officer

Opening Date: 20<sup>th</sup>/Feb/2023

Closing Date: 6<sup>th</sup>/March/2023

Eligibility: South Sudanese Nationals only



#### Background

Women and Children Health Organization (WCHO) is a Non-Profit, National Non-Governmental Organization committed to working with other partners to find lasting solutions to end gender inequality and have access to life changing services and information through a vision of promoting a society where women and children including persons with disability have access to all sustainable basic needs in order for them to reach their full potential in life.

#### Purpose of the Position

Under the supervision of the programme manager, GBV officer will be responsible in GBV prevention and response activities implementation. S/he will assist in the provision of protection – GBV prevention and response interventions in project communities. The GBV officer will be responsible for project design, planning, coordinating community programs, facilitating training sessions, dialogues and meetings including protection/GBV referrals

#### Key Responsibilities

##### Project planning and implementation

- Monitor and supervise case management, including capacity building through training, mentorship and on-the-job training of social workers to provide case management. Training topics could be active listening and effective communication, action and safety planning, guiding principles, GBV basic concepts and other related topics.
- Build a relationship with all relevant GBV Programme stakeholders (health, protection, psychosocial) at the project locations including the local community to encourage greater communication, collaboration and coordination among partners from the protection, health sectors
- Assess, identify and analyze community sensitive intervention geared towards building resilience and self-reliance among vulnerable women and girls.
- Contribute in setting the strategy and agenda for the coordination meetings and ensure WCHO activities are updated and reflected in the minutes are shared with all members of the coordination meetings in a timely manner.







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- Laisse with stakeholders including Ministry of Gender, Child and Social welfare and WCHO project coordinator and programme manager to ensure GBV prevention and response activities are on track.
- Prepare and submit weekly, monthly, quarterly, quarterly and 3-month work plans in a timely manager and incorporate GBV specialist, senior officer and project coordinator and programme manager's feedback.
- Collaborate with GBV community workers to organize awareness raising events, including mass awareness events and ensure response related topics covered in events in participatory manner with community.
- Compile and submit monthly reports in collaboration with the project coordinator and programme manager.
- Monitor supply and logistical needs of project and ensure adherence to all relevant WCHO logistic policies, including management of materials in the project site.
- Ensure that all relevant financial documentation is complete and submitted to finance in a timely manager as required by WCHO finance policy.
- Any task designated by the project coordinator and programme manager.

### **Documentation and reporting**

- Ensure proper documentation of GBV project activities including GBVIMS, case management documents, PSS activities and awareness raising activities have proper and accurate means of verification and data.
- Make sure that the GBV information is safe and in lockable cabin or encrypted with password.
- Conduct regular GBV case audit and case conference to make sure all GBV cases filled are fully recorded up to date.
- Regularly reporting on non GBV case management program information in compliance with M&E tools as per requested by the project coordinator/program manager.

### **Coordination and Representation**

- Collaborate with other humanitarian agencies and government stakeholders i.e. government line ministries including RRC, NGOs and UN agencies to promote and enhance the protective environment for the survivors.
- Maintain a positive image of WCHO at all times and in all circumstances
- Representation of WCHO in the GBV sub cluster, protection cluster at field level.

### **Qualification and experience**

- University degree in social science (i.e. social work, counselling, sociology, psychology, gender studies, human rights etc.)
- At least 2-3 years of experience in working with **INGOs**, **NNGO**, in the social sector, particularly with IDPS and affected populations
- Experience in supervising psychosocial programs, providing psychosocial support or case management, and /or working on gender-based violence(GBV), women's empowerment, and women and girl's safe spaces.





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- Excellent communication and analytical skills and ability to present ideas effectively, in both oral and written form.
- Ability to communicate sensitively and without judgement, good diplomatic and persuasion skills.
- Ability to use good judgement when making decisions and to take accountability for decision made.
- Emotional maturity and stability to resolve conflicts in non-violent way and maintain appropriate boundaries.
- Good interpersonal skills including ability to gain trust and build relationships.
- Ability to handle multiple task, proven self-initiative and problem –solving abilities.
- High standards of spoken and excellent report writing skills in English
- Good computer knowledge including Microsoft word and outlook.
- Be able to work in a stressful setting and adapt quickly to changing environment

### **Skills and ability**

- Ability to live in insecure, unstable and /or harsh environments
- Must be able to work independently while being a strong team player with proven supervisory skill.
- Additional qualities; ability to multitask, ability to handle pressure well, ability to improvise, flexibility, cultural and environment sensitivity.
- Familiar with the issue and cultures in South Sudan and ability to interact with people at all levels, individually and/or in groups.

### **How to apply**

Please submit your cover letter outlining your skills and experience (CVs should not exceed 3pages, national id) via email to [hr.ss@womenandchildrenhealth.org](mailto:hr.ss@womenandchildrenhealth.org) Cc:

[odolla.owar@womenandchildrenhealth.org](mailto:odolla.owar@womenandchildrenhealth.org) , before the deadline 6<sup>th</sup>. Mar 2023

**Note:** *Due to the urgency to fill this position, applications will be reviewed on rolling basis until the position is filled, the position may be filled before the deadline. Only short listed candidates shall be contacted. CVs are not returnable. "Only online applications are allowed"*

***"Women are strongly encouraged to apply"***

