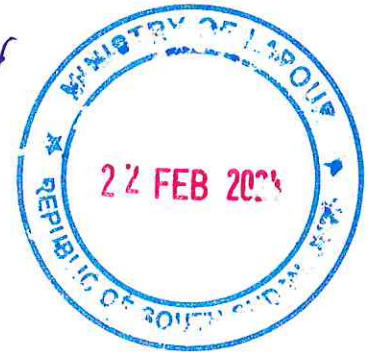


SD-H-3
Approved by Senior Inspector
MOL (RCSIT)



[Signature]
22/02/2024



POSITION : Camp Management Officer
ORGANISATION : African Parks Network – South Sudan
LOCATION : Badingilo National Parks
REPORTING TO : Field Operations Manager
EXPECTED START DATE : As Soon As Possible

BACKGROUND:

African Parks is a non-profit conservation organization that takes on the complete responsibility for the rehabilitation and long-term management of national parks in partnership with governments and local communities. We currently manage 22 national parks and protected areas in 12 countries covering over 20 million hectares in: Angola, Benin, Central African Republic, Chad, the Democratic Republic of Congo, Malawi, Mozambique, Republic of Congo, Rwanda, Zambia, Zimbabwe and South Sudan.

Boma and Bandingilo National Parks are located in South Sudan's equatorial region with a combined area of 30, 000 KM². The parks host the second largest wildlife migration in the Africa that covers over 120,000 KM², and provide habitat for large populations of hartebeest, buffalo, elephant, giraffes and lions.

JOB OVER VIEW:

Assisting & coordinating activities pertaining to the Visitor's services & safety as well as all-round compound activities and safety of employees.
Responsible for the running of all aspects of the camp with focus on senior staff camp, hospitality and local staff requirements as well as duties.

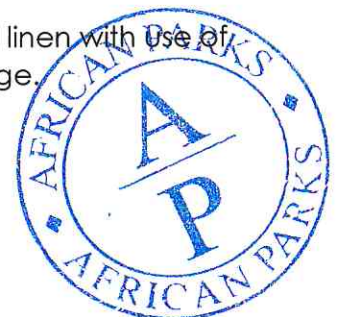
MAIN ROLES & RESPONSIBILITIES:

Key Responsibilities:

Ensure the management of all employees at the camp, including daily oversight, Guest Experience and Hosting of all visitors to the camp according to the camp ethos of managing a balance between privacy/space and a warm down-to-earth hosting by management. Ensuring guests receive personal attention and specific special requests are taken care of within reason.

Security and safety of all guests, staff and assets of the camp is a priority. This includes ensuring systems for guests to be escorted safely around the camp at night are implemented and followed.

Controls, orders and stock keeping of all consumables, equipment and linen with use of appropriate systems to ensure there is no opportunity for theft or wastage.





Environmental responsibility for the operations of the camp in lines with our ethos, advertising and conservancy guidelines. This includes responsible firewood usage/collection, eco-friendly disposal of waste and respect for the surrounding wildlife, plants and greater ecosystem.

Housekeeping and laundry oversight, including checks and training to ensure the highest standards of cleanliness, service and attention to detail.

Ensure excellent maintenance of all camp assets and equipment including tents, furniture, plumbing, electronics and vehicles.

Oversee camp improvements and beautification through suggestion and implementation of appropriate landscaping, additional decor and other developments within budget and guidance of management.

Communication and relationship management (as required) with conservancy representatives, community representatives and local government officials.

Manage the running of the camp and the hospitality team at BHQ

Implement systems for record keeping, stores management and timeously ordering camp rations.

Manage guest visits and accommodation facilities for full time staff and visitors

Identify and facilitate the need for maintenance in the camp

EDUCATION AND EXPERIENCE:

No specific formal training required but significant hospitality experience is advantageous

Ability to work under pressure

Good team player

Experience in working in remote environments or camps advantage but not required

Inter-personal & technical skills required

Culturally sensitive, able and interested in working across a multi-ethnic landscape;
Emotional intelligence, patience & communication skills, using calm, listening but firm and solutions-centred demeanour for effective team management;
Trusted and disciplined person, demonstrating sensitivity to sometimes missed cultural keys to having a productive relationship;

Organized and structured, with attention to details and procedures;

Able to work independently as well as a team player;

Creative "outside of the box" thinking;

Showing a high level of respect for his/her staff and people, demonstrating team approach to staff management;

Strong willingness to live and work for long periods in remote areas;

Good command of written and spoken





HOW TO APPLY:

To apply, please email your CV and cover letter to ssrecruitment@africanparks.org or hand delivery to **African Parks office Thonping, Synergy Suites – Plot No 849, Block No 3-K South** by **Tuesday, 12th March, 2024**. Please mention the position name in the subject line of the email.

In case you do not hear from us within two weeks after the closing date, this means that your application was not successful. We thank you for your interest in working for African Parks.

