



Job Advert



50.4.3
Approved
Labour Dept
26/5/23

Position Title: Education officer

Location: Awerial County, Lakes State

Number of post: 01

Length of Contract: 9 Months with possibility of extension depending on funding availability

Application Start: 26/05/2023

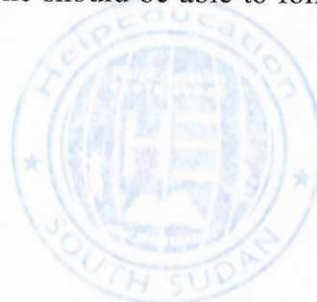
Application End: 14/06/2023

Organization Background

HelpEducation South Sudan (HESS) is a nonprofit humanitarian, developmental organization established to address the most urgent literacy needs of the people of South Sudan. It is implementing a range of interventions in the areas of education. It is registered by the relevant authorities in the country including the Relief and Rehabilitation Commission (**Reg. #696**) with a legal mandate to serve the people of South Sudan. We have had programming in greater Bhar El Ghazal (Awerial, Yirol East, Rumbek Gogrial) Greater Equatoria (Juba, Terekeka, Mundri) and Greater Upper Nile (Bor).

Scope of work

Under direct supervision of the education county coordinator, the Education officer is responsible for the planning, implementing, monitoring and reporting of GPE project in line with agreed work plans, budgets and donor requirement. S/he should be able to follow all HESS and government procedures policies.



Key Roles and Responsibilities

- Supporting the coordination and implementation of all project activities as outlined in the detailed implementation plan.
- Support and involve in all training activities in the project site.
- Coordinating communication and facilitating information sharing among the project team, community stakeholders, and project beneficiaries, and maintaining strong working relationships with education team members.
- Liaising with various community stakeholders and mobilizing them for ensuring full involvement of school administration, teachers, and other relevant stakeholders.
- Planning for and implementing remedial classes in project schools.
- Planning for and implementing in-person or virtual training as needed, including child protection, social-emotional learning, and psycho-social support.

Supporting logistical and administrative implementation of education project activities.

1. Support quality, retention and transition of education through teacher's training and support of school leaders and managers, PTAs/SMCs/, distribution of teaching and learning materials as well as provision of MHPSS literacy to teachers and support to learners, including young mothers;
2. Pursue protection by ensuring school safety, undertaking GBV risks mitigation, mine risk education and MHPSS delivery in the learning spaces and community;
3. Mainstream gender and inclusion through community awareness, teacher's training and support to learners;
4. Proactively identify, assess, monitor and implement measures to reduce or control risks that may impact field operations and project delivery;
5. Document and address breaches of policy and disciplinary issues in coordination with the HR Manager in a professional manner and in line with the letter and spirit of the relevant policy;
6. Lead field-level strategic initiatives and cross-team efforts as assigned, such as beneficiary complaints and feedback, joint assessments, context analysis and emergency response;
7. Perform other tasks as may be assigned to him/her by the supervisor (s).



Qualification Requirements

1. Minimum 3 years of relevant experience.
2. Recognized university degree in Education is preferred.
3. Good analytical and negotiation skills.
4. Ability to prepare elaborate and precise reports, and committed to working for HelpEducation South Sudan in the said location.
5. He/she should have experience in working with State Ministry of Education & County Education.
6. He/she should have excellent both verbal and written English language, Arabic is an advantage language.

SPECIAL CONDITIONS

HESS commitment to Safeguarding

HESS is committed to the safeguarding and protection of the communities we serve, our partners, our volunteers, and our staff.

As part of this commitment to safeguarding, all offers of employment will be subject to satisfactory references and appropriate background checks. HESS also participates in the Inert-Agency Misconduct Disclosure Scheme; we will request information from job applicant's previous employers about any findings of sexual exploitation, sexual abuse and/or sexual harassment during employment or incidents under investigation when the applicant left employment.

Deadline for submission of applications is 14th June, 2023 at 5:00 p.m. Interested Applicants should send hard copies of their CVs academic documents and Cover letters to HelpEducation South Sudan Office in Mingkman-Awerial at Humanitarian HUB and Juba at Yaro Plaza, 3rd Floor, Hai Cinema, while the soft copies to be sent to: ed.helpeducationssd@gmail.com, and copy nhal.helpeducationssd@gmail.com

Only shortlisted candidates will be contacted by e-mail or by phone,

NB: The position is open for South Sudanese Nationals only.

NB: Women are strongly encouraged to apply!

